



# National Center for Mental Health

## SUPPLEMENTAL BID BULLETIN

### ADDENDUM NO. 1

#### PUBLIC BIDDING FOR PREVENTIVE MAINTENANCE OF VARIOUS MEDICAL EQUIPMENT CY 2022

This Supplemental Bid Bulletin No. 1 dated **March 29, 2022** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

| ISSUES  | CLARIFICATION   |
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| <ul style="list-style-type: none"> <li><b>SECTION III: BID DATA SHEET</b></li> </ul> <p>Under ITB Clause 21.2 (Public Bidding for Preventive Maintenance of Various Medical Equipment CY 2022)</p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li><b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On-Going Government and Private Contracts</b></li> <li><b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>Certificate of Performance [For <b>current supplier</b>, it shall be issued by the <b>Head of Procuring Entity</b> for the current year. For <b>non-current supplier</b>, certificate issued from other Hospitals or Agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> <li>Current and Valid Calibration Certificate of <b>ALL</b> their test instruments relevant to the service to be bidden</li> <li>Current and Valid Training Certificates of technicians (National Certification II) or its equivalent</li> </ol> | <ul style="list-style-type: none"> <li><b>SECTION III: BID DATA SHEET</b></li> </ul> <p>Under ITB Clause 21.2 (Public Bidding for Preventive Maintenance of Various Medical Equipment CY 2022)</p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li><b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On-Going Government and Private Contracts</b></li> <li><b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>Certificate of Performance [For <b>current supplier</b>, it shall be issued by the <b>Head of Procuring Entity</b> for the current year. For <b>non-current supplier</b>, certificate issued from other Hospitals or Agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> <li>Current and Valid Calibration Certificate of <b>ALL</b> their test instruments relevant to the service to be bidden</li> <li>Current and Valid Training Certificates of technicians (National Certification II) or its equivalent</li> </ol> |
| <ul style="list-style-type: none"> <li><b>ON CHECKLIST FOR BIDDERS</b></li> </ul> <p>Under Technical Documents</p> <p>(6) Statement of the Bidder's <b>SINGLE LARGEST COMPLETED CONTRACT (SLCC)* similar</b> to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in Annex: Bidding Forms.</p>  | <ul style="list-style-type: none"> <li><b>ON CHECKLIST FOR BIDDERS</b></li> </ul> <p>Under Technical Documents</p> <p>6) Statement of the Bidder's <b>SINGLE LARGEST COMPLETED CONTRACT (SLCC)* similar</b> to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in Annex: Bidding Forms.</p>   |

*"There is no Health without Mental Health"*

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| <p>NOTE: Similar project refers to “<b>Preventive Maintenance of Medical Equipment</b>”, costing at fifty percent (50%) of the ABC.</p> <p><i>*All spaces should be filled up with correct information.</i></p>  | <p>NOTE: Similar project refers to “<b>Preventive Maintenance of Medical Equipment</b>”, costing at fifty percent (50%) of the ABC.</p> <p><i>*All spaces should be filled up with correct information.</i></p> <p><u>Under Section 23.4.1.3</u></p> <p><u>The prospective bidder must have completed with the period specified in the Invitation to Bid, an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC. However, in the case of Expendable Supplies, said SLCC must be at least twenty-five percent (25%) of the ABC.</u></p> <p>a) <u>The prospective bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the percentage of the ABC as required above; and</u></p> <p>b) <u>The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</u></p> <p><u>For this purpose, the similar contracts mentioned under (a) and (b) above must have been completed within the period specified in the Invitation to Bid</u></p> |
| <ul style="list-style-type: none"> <li>ON CHECKLIST FOR BIDDERS</li> </ul> <p><b>Under Financial Documents</b></p> <p>(11) The Supplier’s <b>AUDITED FINANCIAL STATEMENTS</b>, showing among others the total and current asset and liabilities stamped “received” by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of bid submission. (CY 2021 with comparative statement CY 2021 and CY 2020).</p> | <ul style="list-style-type: none"> <li>ON CHECKLIST FOR BIDDERS</li> </ul> <p><b>Under Financial Documents</b></p> <p>(11) The Supplier’s <b>AUDITED FINANCIAL STATEMENTS</b>, showing among others the total and current asset and liabilities stamped “received” by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of bid submission. (CY 2020 with comparative statement <b>CY 2020</b> and <b>CY 2019</b>).</p> <p><u>CY 2020 and CY 2019 is accepted since the releasing of documents from BIR is on April 2022</u></p>   |
| <ul style="list-style-type: none"> <li>SECTION II: INSTRUCTION TO BIDDERS</li> </ul> <p><b>11. Bid Security</b></p> <p>11.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the <b>BDS</b>, which shall not be less than the percentage of the ABC in accordance with the schedule in the BDS.</p>   | <ul style="list-style-type: none"> <li>SECTION II: INSTRUCTION TO BIDDERS</li> </ul> <p><b>11. Bid Security</b></p> <p>11.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the <b>BDS</b>, which shall not be less than the percentage of the ABC in accordance with the schedule in the BDS.</p>  |

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|   | <p><b><u>Sec. 27. Bid Security. All Bids shall be accompanied by a Bid Security, which shall serve as a guarantee that, after receipt of the Notice of Award, the winning bidder shall enter into contract with the Procuring Entity within the stipulated time and furnish required performance</u></b></p>                  |
| <p>• <b>SECTION VII: Technical Specifications</b><br/>ITB No. 014-2022</p> <p><b>Requirement:</b></p> <ul style="list-style-type: none"> <li>- Must have an existing physical calibration facility / laboratory in the Philippines</li> </ul> | <p>• <b>SECTION VII: Technical Specifications</b><br/>ITB No. 014-2022</p> <p><b>Requirement:</b></p> <ul style="list-style-type: none"> <li>- Must have an existing physical calibration facility / laboratory in the Philippines</li> </ul> <p><b><u>A site visit shall be done to the Lowest Calculated Bidder</u></b></p> |

**Other Matters:**

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And *folder of Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as "**Original Bid**"
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope:  
**WHITE** – Public Bidding for Preventive Maintenance of Various Medical Equipment CY 2022
- G. All other provisions on the bidding documents which are not affected shall remain in effect.
- H. The deadline for **Submission and Opening of Bids** is scheduled on **April 05, 2022 (Tuesday), 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- I. Any bid submitted after the deadline for submission shall be declared "**LATE**" and shall NOT be accepted.
- J. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.

  
**ALDEN C. CUYOS, MD, FPPA, IFAPA**  
Chairperson, BAC for Contract Services and Consultancy