



SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF GENERAL SUPPLIES CY 2025
(Early Procurement Activity)

This Supplemental Bid Bulletin No. 1 dated **November 29, 2024**, is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.



| ISSUES | CLARIFICATION |
|--|---|
| <p>SECTION VIII CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</p> <p>I. TECHNICAL COMPONENT ENVELOPE Class "A" Documents</p> <p>Legal Documents</p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); And</p> <p>(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, And</p> <p>(c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; And</p> <p>(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</p> | <p>SECTION VIII CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</p> <p>I. TECHNICAL COMPONENT ENVELOPE Class "A" Documents</p> <p>Legal Documents</p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); OR</p> <p>(a) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, And</p> <p>(b) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; And</p> <p>(c) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</p> |

"There is no Health without Mental Health"

Other Matters:

- A. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top or ring bound instead of a fastener, table of contents, and index tabs in words, not numbers.
- B. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And the folder of the *Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as **“Original Bid”**
- C. Documents should be arranged chronologically according to the checklist issued.
- D. Color code for folders and envelope:
RED – PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF GENERAL SUPPLIES CY 2025
(*Early Procurement Activity*)
- E. All other provisions on the bidding documents which are not affected shall remain in effect.
- F. The deadline for **Submission and Opening of Bids** is scheduled on **December 9, 2024 (Monday), 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- G. Any bid submitted after the deadline for submission shall be declared **“LATE”** and shall NOT be accepted.
- H. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.


JERRY C. RODRIGUEZ, MGM-ESP 
Chairperson, NCMH Bids and Awards Committee 