



**SUPPLEMENTAL BID BULLETIN**

**ADDENDUM NO. 1**

**PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF PSYCHOSOCIAL REHABILITATION (PSR)  
SUPPLIES CY 2025 (SUB-LOT) (Early Procurement Activity)**

This Supplemental Bid Bulletin No. 1 dated **November 29, 2024**, is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

ISSUES	CLARIFICATION
<p><b>LIST OF ITEMS</b></p> <p><i>ITEM CODE:</i> <i>PSR25-01</i></p> <p>ITEM No. 4 Food Processor, electric, Meat grinder, 2L, stainless steel, electric, 300W, 2 gear adjustable speed, with warranty</p> <p>ITEM No. 8 Measuring spoon set, stainless steel, 1 cup (250ml), 1/2 cup (125ml), 1/4 cup (60ml), 1/8 cup (30ml), 1 tbsp (15ml), 1/2 tbsp (7.5 ml), 1 tsp (5ml), 1/2 tsp (2.5ml)</p> <p><i>ITEM CODE:</i> <i>PSR25-04</i></p> <p>ITEM No. 54 Coconut oil. 18kgs, crby</p> <p><i>ITEM CODE:</i> <i>PSR25-06</i></p> <p>ITEM No. 89 Shoe, Slip-on, durable, casual/loafer, soft sole, not slippery, unisex, 6 (20), 7 (30), 8 (25), size 9 (15),</p>	<p><b>LIST OF ITEMS</b></p> <p><i>ITEM CODE:</i> <i>PSR25-01</i></p> <p>ITEM No. 4 Food Processor, electric, Meat grinder, 2L, stainless steel, electric, 300W, 2 gear adjustable speed, with <u>at least 1 year</u> warranty</p> <p>ITEM No. 8 Measuring spoon set, stainless steel, <u>1 tbsp (15ml), 1/2 tbsp (7.5 ml), 1 tsp (5ml), 1/2 tsp (2.5ml)</u></p> <p><i>ITEM CODE:</i> <i>PSR25-04</i></p> <p>ITEM No. 54 Coconut oil. <u>At least 16 kgs, Tin can</u></p> <p><i>ITEM CODE:</i> <i>PSR25-06</i></p> <p>ITEM No. 89 Shoe, Slip-on, durable, casual/loafer, soft sole, not slippery, <u>UK size,</u></p>

*"There is no Health without Mental Health"*


<p>size 10 (15), size 11 (10), size 12 (10)</p>	<p><u>Womens: 6 (20pairs), 7 (25pairs), 8 (10pairs), size 9 (5pairs),</u></p> <p><u>Mens: 7 (5pairs), 8 (15pairs), 9 (10pairs), size 10 (15pairs), size 11 (10pairs), size 12 (10pairs-)</u></p>
<p><b>SECTION VIII</b> <b>CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</b></p> <p><b>I. TECHNICAL COMPONENT ENVELOPE</b> <b>Class "A" Documents</b></p> <p><b>Legal Documents</b></p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); <b>And</b></p> <p>(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, <b>And</b></p> <p>(c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; <b>And</b></p> <p>(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</p>	<p><b>SECTION VIII</b> <b>CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</b></p> <p><b>I. TECHNICAL COMPONENT ENVELOPE</b> <b>Class "A" Documents</b></p> <p><b>Legal Documents</b></p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); <b>OR</b></p> <p>(a) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, <b>And</b></p> <p>(b) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; <b>And</b></p> <p>(c) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</p>

**Other Matters:**

- A. *Eligibility requirements and technical proposal should be in one folder and financial proposal in a separate folder, with shoelace on top or ring bound instead of a fastener, table of contents, and index tabs in words, not numbers.*
- B. *Folder of Eligibility requirements and technical proposal should be placed in one envelope. And the folder of the Financial proposal should be in another envelope. Both envelopes shall then be placed in one mother envelope marked as "**Original Bid**"*
- C. Documents should be arranged chronologically according to the checklist issued.

- D. Color code for folders and envelope:  
**RED** – PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF PSYCHOSOCIAL REHABILITATION (PSR) SUPPLIES CY 2025 (SUB-LOT) (Early Procurement Activity)
- E. All other provisions on the bidding documents which are not affected shall remain in effect.
- F. The deadline for **Submission and Opening of Bids** is scheduled on **December 9, 2024 (Monday), 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- G. Any bid submitted after the deadline for submission shall be declared “LATE” and shall NOT be accepted.
- H. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.

  
**JERRY C. RODRIGUEZ, MGM-ESP**  
Chairperson, NCMH Bids and Awards Committee

