



National Center for Mental Health

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR THE SUBSCRIPTION OF LEARNING MANAGEMENT SYSTEM (LMS) CY 2023

This Supplemental Bid Bulletin No. 1 dated **November 10, 2023** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

A. Amendments / Clarifications:

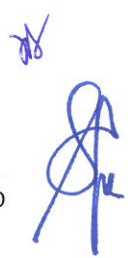
FROM	TO
<p>ON SECTION VII: TECHNICAL SPECIFICATIONS & TERMS OF REFERENCE</p> <p>Under Item No. III. Scope of Work</p> <p>III. Scope of Work D. Easily integrates with other systems (ex. Personnel Information System) and third-party applications. 1. Social Media Integration</p> <p>Query: ➤ "May I know your existing PIS Provider?"</p>	<p>ON SECTION VII: TECHNICAL SPECIFICATIONS & TERMS OF REFERENCE</p> <p>Under Item No. III. Scope of Work</p> <p>III. Scope of Work D. Easily integrates with other systems (ex. Personnel Information System) and third-party applications. 1. Social Media Integration</p> <p>Answer: ➤ "We do not have yet a PIS provider. But NCMH is still customizing its own HRIS."</p>
<p>F. Course Management 5. Conduct synchronous and asynchronous mode of learning</p> <p>Query: ➤ "Conduct live discussions – need Video Conferencing may I know how many Instructors/Department need accounts and how many full time users for LMS?"</p>	<p>F. Course Management 5. Conduct synchronous and asynchronous mode of learning</p> <p>Answer: ➤ "We will require 300 full time users / month."</p>
<p>Q. Ownership, Management and Technical Support</p> <p>Request: ➤ "Need to indicate 1 month and request our partner."</p>	<p>Q. Ownership, Management and Technical Support</p> <p>Answer: ➤ "AS IS."</p>

"There is no Health without Mental Health"

<u>Additional Queries:</u>	<u>Additional Queries:</u>
<ul style="list-style-type: none"> ➤ “Is the applicable fee for the Bidding documents Php 1,000.00, and can we make payment via bank transfer?” ➤ “Upon payment, may we also receive copies of the required form /template for Omnibus, SLCC, NFCC, Price schedule, and other necessary forms?” ➤ “Is a template for the Secretary certificate required? To clarify, should the signatories on the Secretary certificate be the Corporate Secretary and Authorized Signatory? In our case, these are different signatories for corporate secretary (Alyson Auguas) and Authorized Signatory (Agn0 Almario).” ➤ Is November 20 the deadline for submitting the bidding documents, before 9 am?” 	<ul style="list-style-type: none"> ➤ Yes, please refer to No. 5 of the Section I. Invitation to Bid. Payment should be made in the form of cash.” ➤ Complete set of bidding documents will be issued upon the submission of the official receipt as proof of payment. ➤ Template for the Secretary Certificate is not required. Names of the authorized personnel signatories should be reflected on the Secretary Certificate. ➤ Yes, submission of bidding documents beyond 9:00 am shall be declared “LATE” and shall NOT be accepted.

Other Matters:

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write “COMPLY” to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And *folder of Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as “**Original Bid**”
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope: **WHITE**
- G. Typographical error must be counter signed by the authorized representative.
- H. All other provisions on the bidding documents which are not affected shall remain in effect.
- I. The deadline for **Submission and Opening of Bids** is scheduled on **November 20, 2023, 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- J. Any bid submitted after the deadline for submission shall be declared “**LATE**” and shall NOT be accepted.
- K. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.



For the information and guidance of all concerned.



ALDEN C. CUYOS, MD, FPPA, IFAPA
Chairperson, BAC for Contract Services and Consultancy

