



National Center for Mental Health

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR RENTAL OF NINETEEN (19) UNIT OF PHOTO COPIER MACHINE CY 2023

This Supplemental Bid Bulletin No. 1 dated **October 17, 2023** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

A. Amendments / Clarifications:

FROM	TO
<p>ON SECTION VII: TECHNICAL SPECIFICATIONS & TERMS OF REFERENCE</p> <p>Under Item No. III. SCOPE</p> <p>The scope of this Rental of 19 Units Photocopier Machine includes the following:</p> <ul style="list-style-type: none"> Providing a fully functional photocopier machine capable of both black and white and color copying and printing. <p>Query:</p> <p>➤ <u><i>“We would like to request to change the requirement from black and white and color copying and printing to black and white copying and printing only.”</i></u></p>	<p>ON SECTION VII: TECHNICAL SPECIFICATIONS & TERMS OF REFERENCE</p> <p>Under Item No. III. SCOPE</p> <p>The scope of this Rental of 19 Units Photocopier Machine includes the following:</p> <ul style="list-style-type: none"> Providing a fully functional photocopier machine capable of both <u>black and white copying and printing only.</u>
<p>Under Item No. IV. SPECIFICATIONS</p> <p>The Rental of 19 Units Photocopier Machine under this rental agreement should meet the following specifications:</p> <ul style="list-style-type: none"> Specifications: Multifunction Device Type: Console Copy Resolution: 600 x 600dpi Memory Capacity: 1GB Hard Disk: 30 – 60 GB Four (4) trays – 500 sheets / tray and One by pass 250 sheets Output Size: A3-A5 (tray) A3-B6 (multiple By Pass) Warm-up Time: at least 45 sec. up to 280 sec. First Copy Time: 4 seconds or less Copy Speed minimum: 50 cpm (A4), 20-30 cpm (A3) Zoom / Magnification: 25% - 400% Paper Capacity: Minimum: 1,250 sheets Maximum: 2,250 sheets 	<p>Under Item No. IV. SPECIFICATIONS</p> <p>The Rental of 19 Units Photocopier Machine under this rental agreement should meet the following specifications:</p> <ul style="list-style-type: none"> Specifications: Multifunction Device Type: Console Copy Resolution: 600 x 600dpi Memory Capacity: 1GB Hard Disk: 30 – 60 GB Four (4) trays – 500 sheets / tray and One by pass <u>150 - 250 sheets</u> Output Size: A3-A5 (tray) A3-B6 (multiple By Pass) Warm-up Time: at least 45 sec. up to 280 sec. First Copy Time: 4 seconds or less Copy Speed minimum: 50 cpm (A4), 20-30 cpm (A3) Zoom / Magnification: 25% - 400% Paper Capacity: Minimum: <u>1,150 sheets</u>

“There is no Health without Mental Health”



<ul style="list-style-type: none"> • Duplex • Ready to Print, Scan, Copy & Wireless Ready • With interruption function • Including preventive maintenance • (with toner stock for two weeks – 19 toners) • (.80/copy x 12,500 copy / months x 18 units x 12 months) <p>Queries:</p> <ul style="list-style-type: none"> ➤ <u>“We would like to request to lower the bypass sheet capacity from 250 to 150 sheets.”</u> ➤ “We would like to request to include in required document for submission a Manufacturing Certificate.” 	<p style="text-align: right;">Maximum: 2,250 sheets</p> <ul style="list-style-type: none"> • Duplex • Ready to Print, Scan, Copy & Wireless Ready • With interruption function • Including preventive maintenance • (with toner stock for two weeks – 19 toners) • (.80/copy x <u>13,000 copy</u> / months x 19 units x 12 months)
<p>ON SECTION II: INSTRUCTIONS TO BIDDERS</p> <p>Under Clause No. 5.3</p> <p>5.3 Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:</p> <p style="text-align: center;"><i>[Select one, delete the other/s]</i></p> <p>a. For the procurement of Non-expendable Supplies and Services: The Bidders must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.</p> <p>c. For procurement where the Procuring Entity has determined, after the conduct of market research, the imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: <i>[Select either failure or monopoly of bidding based on market research conducted]</i></p> <p style="padding-left: 40px;">i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least <i>fifty percent (50%) in the case of non-expendable supplies and services or twenty-five (25%) percent in the case of</i></p>	<p>ON SECTION II: INSTRUCTIONS TO BIDDERS</p> <p>Under Clause No. 5.3</p> <p>5.3 Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:</p> <p>a. For the procurement of Non-expendable Supplies and Services: The Bidders must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>b. xxx</p> <p>c. For procurement where the Procuring Entity has determined, after the conduct of market research, the imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: <i>[Select either failure or monopoly of bidding based on market research conducted]</i></p> <p style="padding-left: 40px;">i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least <i>fifty percent (50%) in the case of non-expendable supplies and services or twenty-five (25%) percent in the</i></p>

<p><i>expendable supplies] of the ABC for this Project; and</i></p>	<p><i>case of expendable supplies] of the ABC for this Project; and</i></p>
<p>ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</p>	<p>ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</p>
<p><u>Query:</u></p>	<p><u>Answer:</u></p>
<p><i>“Can you please clarify if the paragraph below still be considering?”</i></p>	<p><i>Yes, based on the 2016 Revised IRR of RA 9184: (23.4.1.3)</i></p>
<p>c. For procurement where the Procuring Entity has determined, after the conduct of market research, the imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: [Select either failure or monopoly of bidding based on market research conducted]</p>	<p><i>xxx If, at the outset and after conducting market research, the Procuring Entity can already determine that imposing the same will likely result to: (a) failure of bidding, or (b) monopoly that will defeat the purpose of competitive bidding, or (b) monopoly that will defeat the purpose of competitive bidding, the Procuring Entity, in lieu of the above, may require the following:</i></p>
<p>i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) in the case of non-expendable supplies and services or twenty-five (25%) percent in the case of expendable supplies] of the ABC for this Project; and</p>	<p>a) <u>The prospective bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the percentage of the ABC as required above; and</u></p>
<p>ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.”</p>	<p>b) <u>The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.”</u> <i>xxx</i></p>

Other Matters:

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write “COMPLY” to indicate that requirements are met.
- C. Eligibility requirements and technical proposal should be in one folder and financial proposal in a separate folder, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. Folder of Eligibility requirements and technical proposal should be placed in one envelope. And folder of Financial proposal should be in another envelope. Both envelopes shall then be placed in one mother envelope marked as “Original Bid”
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope: **WHITE**
- G. Typographical error must be counter signed by the authorized representative.

H. All other provisions on the bidding documents which are not affected shall remain in effect.

I. The deadline for **Submission and Opening of Bids** is scheduled on **October 24, 2023, 9:00 AM**, at the **PAG-ASA Hall**, National Center for Mental Health Compound, Mandaluyong City.

J. Any bid submitted after the deadline for submission shall be declared "**LATE**" and shall NOT be accepted.

K. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.


ALDEN C. CUYOS, MD, FPPA, IFAPA
Chairperson, BAC for Contract Services and Consultancy