



National Center for Mental Health

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR PEST CONTROL OUTSOURCING SERVICE CY 2024

This Supplemental Bid Bulletin No. 1 dated **October 17, 2023** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

ISSUES/CONCERNS	CLARIFICATION/S
<u>FROM</u>	<u>TO</u>
<p>INQUIRY:</p> <p>1. "Tax returns must be filed through the Electronic Filing and Payment System"</p> <p>We are an EFPS filer; we have all our tax returns filed thru EFPS except the Annual Income Tax Returns. The reason for this is that the BIR had not issue a form for Sole Proprietor a few years now and only corporations have ITR forms online.</p> <p>Due to this, may you allow out submission of a manually filed Income Tax Return?</p> <p>2. Is it required to do an ocular inspection if we are the present pest control provider?</p>	<p>ANSWER:</p> <p>1. <u>Submission of manually filed Income Tax Return and Tax Returns filed through Electronic Filing and Payment System (EFPS) in compliance to the Executive Order No. 398, Revenue Regulation No. 03-2005 and Revenue Memorandum Circular no. 16-2005 is acceptable as part of the Eligibility Requirements for the Procurement of Goods, Infrastructure Projects and Consulting Services in pursuant to the GPPB Circular No. 02-2005.</u></p> <p>2. <u>No.</u></p>

Other Matters:

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications – Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal should be in one folder and financial proposal in a separate folder, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.*
- D. *Folder of Eligibility requirements and technical proposal should be placed in one envelope. And folder of the Financial Proposal should be in another envelope. Both envelopes shall then be placed in one mother envelope marked as "Original Bid"*
- E. Documents should be arranged chronologically according to the checklist issued.

"There is no Health without Mental Health"



- F. Color code for folders and envelope is **BLACK**.

- G. Typographical error must be countersigned by the authorized representative.
- H. All other provisions on the bidding documents which are not affected shall remain in effect.
- I. The deadline for **Submission and Opening of Bids is on October 24, 2023 (Tuesday), 9:00AM at the PAG-ASA HALL**, National Center for Mental Health Compound, Mandaluyong City.
- J. Any bid submitted after the deadline for submission shall be declared “**LATE**” and shall NOT be accepted.
- K. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.



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Chairperson, BAC for Contract Services and Consultancy

