



National Center for Mental Health

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE AND MISCELLANEOUS SUPPLIES (SUB-LOT) CY 2024

This Supplemental Bid Bulletin No. 1 dated **August 27, 2024**, is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

ISSUES	CLARIFICATION
<p>LIST OF ITEMS</p> <p>LOT 1 (VOMS24-01)</p> <p>#3 BALLPEN, pine point, color: black / blue Qty: 1,000 pieces</p> <p><u>Request to be amended to:</u> xxx ...request to offer BLACK color only.</p> <p>#4 CARTOLINA, assorted color, 20 pcs/pack</p> <p><u>Request to be amended to:</u> xxx ...request to offer any GSM of cartolina.</p> <p>#11 MAGAZINE FILE BOX large size, made of chipboard.</p> <p>#19 STAPLE WIRE standard size</p> <p><u>Issue:</u> xxx ...Size of the staple wire needed.</p>	<p>LIST OF ITEMS</p> <p>LOT 1 (VOMS24-01)</p> <p>#3 BALLPEN, fine point, color: black / blue 500 pieces – Black 500 pieces – Blue Qty: 1,000 pieces</p> <p><u>Answer:</u> 500pcs – Black 500pcs – Blue</p> <p>#4 CARTOLINA, assorted color, 20 pcs/pack, 180 GSM</p> <p><u>Answer:</u> 180 GSM</p> <p>#11 MAGAZINE FILE BOX, Single, large size, made of chipboard.</p> <p>#19 STAPLE WIRE standard size, size 26/6</p> <p><u>Answer:</u> Size 26/6</p>

"There is no Health without Mental Health"

<p>#20 TAPE, masking 48mm (2")</p> <p><u>Request to be amended to:</u> xxx ...request to offer any length.</p>	<p>#20 TAPE, masking 48mm (2"), 48mm (width) x 50m (length)</p> <p><u>Answer:</u> 48mm (width) x 50m (length)</p>
<p>#21 TAPE, transparent 48mm (2")</p> <p><u>Request to be amended to:</u> xxx ...request to offer any length.</p>	<p>#21 TAPE, transparent 48mm (2"), 48mm (width) x 50m (length)</p> <p><u>Answer:</u> 48mm (width) x 50m (length)</p>
<p>LOT 4 (VOMS24-04)</p> <p><u>Request to be amended to:</u> xxx ...request to offer universal ink for item number 32 to 40.</p> <p><u>Issue:</u> xxx ...For item number 45 and 46, may we know if these printers to be used for item number 32-40?</p>	<p>LOT 4 (VOMS24-04)</p> <p><u>Answer:</u> NO. The inks were requested specifically for its intended use.</p> <p><u>Answer:</u> Yes, pigment and sublimation ink printers as specified in the bidding documents.</p>
<p>*** ADDITIONAL QUERIES ***</p> <ol style="list-style-type: none"> 1) Can we offer repack items like highlighter? 2) Can we offer higher specs? 3) Is it required to attach a brochure upon submission of bid docs? 	<p>*** ANSWER ***</p> <ol style="list-style-type: none"> 1) Yes, as long as you comply to the specification which is assorted, 3 colors / set 2) Yes, you can offer higher specifications than the required specifications of NCMH, as long as the total amount is not more than the ABC. 3) Attachment of brochure is required upon submission of bidding documents.

<p>SECTION III BID DATA SHEET</p> <p>5.3 For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> a. Office and Miscellaneous Supplies b. Completed within two (2) years prior to the deadline for the submission and receipt of bids. <p><u>Request to be amended to:</u> xxx ...request to use mixed items e.g. office supplies with janitorial, if we join lot 1-5, can we use office supplies and consumables only.</p>	<p>SECTION III BID DATA SHEET</p> <p>5.3 For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> a. Office and Miscellaneous Supplies b. Completed within two (2) years prior to the deadline for the submission and receipt of bids. <p><u>Answer:</u> No, Office Supplies only.</p>
---	---

Other Matters:

- A. Eligibility requirements and technical proposal should be in one folder and financial proposal in a separate folder, with shoelace on top or ring bound instead of a fastener, table of contents, and index tabs in words, not numbers.
- B. Folder of Eligibility requirements and technical proposal should be placed in one envelope. And the folder of the Financial proposal should be in another envelope. Both envelopes shall then be placed in one mother envelope marked as **"Original Bid"**
- C. Documents should be arranged chronologically according to the checklist issued.
- D. Color code for folders and envelope:
RED – Public Bidding for the Supply and Delivery of Various Office and Miscellaneous Supplies (Sub-Lot) CY 2024.
- E. All other provisions on the bidding documents which are not affected shall remain in effect.
- F. The deadline for **Submission and Opening of Bids** is scheduled on **September 4, 2024 (Wednesday), 9:00 AM**, at the BAC Conference Room, National Center for Mental Health Compound, Mandaluyong City.
- G. Any bid submitted after the deadline for submission shall be declared **"LATE"** and shall NOT be accepted.
- H. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.

ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson, BAC for Goods