



National Center for Mental Health

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW ELECTROENCEPHALOGRAPH (EEG) MACHINE FOR PAVILION 11-NEUROPHYSIOLOGY LABORATORY CY 2024

This Supplemental Bid Bulletin No. 1 dated **June 11, 2024** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

A. Amendments / Clarifications:

FROM	TO
<p>Under Section VI: Schedule of Requirements</p> <p>On Delivery Period:</p> <p>a. One time delivery within (30 calendar days upon receipt of Notice to Deliver.</p>	<p>Under Section VI: Schedule of Requirements</p> <p>On Delivery Period:</p> <p>a. One time delivery within 30-60 <u>calendar days upon receipt of Notice to Deliver.</u></p>
<p>ON LIST OF ITEMS / TECHNICAL SPECIFICATIONS</p> <p>Under Specifications:</p> <p>A. Software: EEG System/Program</p> <ul style="list-style-type: none"> Operating System must be a minimum of Windows 10, 64 Bit. <p>Query:</p> <p>➤ "May we ask if we can offer an Operating that is Windows 11, 64-bit?"</p>	<p>ON LIST OF ITEMS / TECHNICAL SPECIFICATIONS</p> <p>Under Specifications:</p> <p>A. Software: EEG System/Program</p> <ul style="list-style-type: none"> Operating System must be a minimum of Windows 10, 64 Bit. <p>Answer:</p> <p>➤ <u>"Accepted."</u></p>
<ul style="list-style-type: none"> CPU must be a minimum of Intel Core 7, 1 TBB HDD, 8GB RAM. <p>Query:</p> <p>➤ "May we ask if we can offer a CPU with Intel Core 7, 1 TBB Solid State Drive (SSD), 16 GB RAM? SSDs are much faster and reliable than HDD."</p>	<ul style="list-style-type: none"> CPU must be a minimum of Intel Core 7, 1 TBB HDD, 8GB RAM. <p>Answer:</p> <p>➤ <u>"Accepted."</u></p>
<p>B. Hardware</p> <ul style="list-style-type: none"> Has a continuity check of electrodes. <p>Request to amend to:</p>	<p>B. Hardware</p> <ul style="list-style-type: none"> Has a continuity check of electrodes. <p>Answer:</p>

"There is no Health without Mental Health"



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<p>➤ "Has a continuity check of electrodes or Impedance Checker."</p> <p><u>Justification:</u></p> <p>➤ "The machine has an Impedance Checker that allows the system to check the quality of contact of the electrodes to the patient's skin and provide information if the electrodes are still in good condition, similar to the electrode continuity checker."</p>	<p>➤ "<u>Retain the original specification. Electrode continuity check is capable to check if there is damage or broken electrode while Electrode Impedance Checker is for contact resistance to patient.</u>"</p>
<p>Under List of Items: Standard Requirements / Section III: Bid Data Sheet:</p> <p>j. Notarized certificate from the manufacturer stating that the equipment is brand new, unused and not a discontinued model or was listed in the market recall.</p> <p><u>Request to be amended to:</u></p> <p>➤ "Certificate from the manufacturer stating that the equipment is brand new, unused, and not a discontinued model or was listed in the market recall be locally notarized."</p> <p><u>Justification:</u></p> <p>➤ "In aims of speeding up the receipt of the documents requested from our manufacturer, we suggest that local notarizations be allowed."</p>	<p>Under List of Items: Standard Requirements / Section III: Bid Data Sheet:</p> <p>j. Notarized certificate from the manufacturer stating that the equipment is brand new, unused and not a discontinued model or was listed in the market recall.</p> <p><u>Answer:</u></p> <p>➤ "<u>Accepted.</u>"</p>
<p>k. Notarized bidder's certificate guaranteeing the availability on the supply of spare parts 10 (ten) years from end of production. A certification must be issued by the manufacturer for the bidder.</p> <p><u>Request to be amended to:</u></p> <p>➤ "Bidder's certificate issued by the manufacturer guaranteeing the availability on the supply of spare parts 10 (ten) years from end of production be locally notarized."</p>	<p>k. Notarized bidder's certificate guaranteeing the availability on the supply of spare parts 10 (ten) years from end of production. A certification must be issued by the manufacturer for the bidder.</p> <p><u>Answer:</u></p> <p>➤ "<u>Accepted.</u>"</p>
<p>l. Notarized Certification that the bidder must be in the business in the local market for a minimum of 10 (ten) years.</p> <p><u>Request to be amended to:</u></p> <p>➤ "Notarized Certification that the bidder must be in the business in the local market for a minimum of 5 years."</p> <p><u>Justification:</u></p>	<p>l. Notarized Certification that the bidder must be in the business in the local market for <u>at least (5) five years.</u></p>

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<p>➤ "This is to enable other suppliers to join the bidding."</p>	
<p>m. Notarized certificate of manufacturer's approved US FDA Premarket Notification (PMN) or CE Mark Approval certificate.</p> <p><u>Request to be amended:</u></p> <p>➤ "Notarized Certificate of Manufacturer's approved US FDA Pre-market Notification or CE Mark Approval or Certificate of Product Registration from its country of origin."</p> <p><u>Justification:</u></p> <p>➤ "For different machines that are manufactured outside the US, the manufactured outside the US, the product registration certificate that can be provided is from Russia since it is the country of origin of our manufacturer."</p>	<p>m. Notarized certificate of manufacturer's approved US FDA Premarket Notification (PMN) or CE Mark Approval certificate.</p> <p><u>Answer:</u></p> <p>➤ <u>"Accepted."</u></p>
<p>o. Notarized certification from the manufacturer authenticated by the Philippine consulate from the country of origin of the unit that the warranty should not be affected with a change of distributor.</p> <p><u>Request to be amended to:</u></p> <p>➤ "Certificate from the manufacturer of the unit that the warranty should not be affected with a change of distributor be locally notarized."</p> <p><u>Request:</u></p> <p>➤ "Local Notary Public can be applied in replacement for the authentication from the Philippine consulate."</p> <p><u>Justification:</u></p> <p>➤ "Since the process will take some time to release and the schedules might not meet the specific time frame for this project. And also the cost will be high for this."</p> <p><u>Request to be amended to:</u></p>	<p>o. Notarized certification from the manufacturer authenticated by the Philippine consulate from the country of origin of the unit that the warranty should not be affected with a change of distributor. <u>(Local Notary Public can be applied)</u></p> <p><u>Answer:</u></p> <p>➤ <u>"Accepted."</u></p> <p>➤ "Accepted."</p>

<p>➤ "With notarized letter of undertaking from the local distributor that the warranty should not be affected with a change of distributor."</p>	<p>➤ <u>"Accepted."</u></p>
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Other Matters:

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And *folder of Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as "**Original Bid**"
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope: **GREEN**
- G. Typographical error must be counter signed by the authorized representative.
- H. All other provisions on the bidding documents which are not affected shall remain in effect.
- I. The deadline for **Submission and Opening of Bids** is on **June 18, 2024, 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- J. Any bid submitted after the deadline for submission shall be declared "**LATE**" and shall NOT be accepted.
- K. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.


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 Chairperson, BAC for Equipment CY 2024 *qu*

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