



SUPPLEMENTAL BID BULLETIN NO. 1

March 26, 2025

**PUBLIC BIDDING FOR THE SUBSCRIPTION OF LEARNING MANAGEMENT SYSTEM (LMS)
CY 2025
ITB No. CS-09-2025-PB**

This Supplemental Bid Bulletin No. 1 is being issued to revise provision/specification and to amend the Bidding Documents for the project. This shall form an integral part of the Bidding Documents.

SECTION III: BID DATA SHEET

ISSUE	CLARIFICATION
On Section VII. Technical Specifications	
III. Scope of Work	III. Scope of Work
d. Management of content and usage shall be the responsibility of NCH.	d. Management of content and usage shall be the responsibility of NCMH .
V. Cloud Subscription	V. Cloud Subscription
The subscription shall be one (1) year and renewable for another year upon the Satisfactory evaluation of NCH.	The subscription shall be one (1) year and renewable for another year upon the Satisfactory evaluation of NCMH .

REMINDERS:

- A. **Bid Security:** Valid for 120 calendar days from the date of submission and opening of bids.
- B. **Section VII: Technical Specifications:** Indicate compliance by writing “COMPLY” for each requirement.
- C. **Document Submission Format:**
 - Combine eligibility requirements and the technical proposal in one folder.
 - Place the financial proposal in a separate folder.
 - Use shoelace binding instead of a fastener. Include a table of contents and index tabs labeled in words, not numbers.
- D. **Envelope Packaging:**
 - Place the folder for eligibility requirements and the technical proposal in one envelope.
 - Place the folder for the financial proposal in another envelope.
 - Both envelopes should be placed inside one outer envelope marked as “Original Bid.”
- E. **Document Order:** Arrange documents chronologically according to the issued checklist.

- F. **Color Coding:** Use **BLACK** folders and envelopes for this project “**PUBLIC BIDDING FOR THE SUBSCRIPTION OF LEARNING MANAGEMENT SYSTEM (LMS) CY 2025.**”
- G. **Unchanged Provisions:** All provisions in the Bidding Documents not affected by this bulletin remain in effect.
- H. **Site Survey:** Prospective bidders must submit a request to conduct a site survey.
- I. **Late Submission:** Any bid submitted after the deadline will be declared “**LATE**” and will not be accepted.
- J. **Bid Opening:** The BAC will open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.


JERRY C. RODRIGUEZ, MGM-ESP

Chairperson, BAC for Contract Services and Consultancy 