



SUPPLEMENTAL BID BULLETIN NO. 1

January 8, 2025

**PUBLIC RE-BIDDING FOR THE OUTSOURCING OF LAUNDRY SERVICES (WASH, DRY, IRON AND FOLD) CY 2025 (EARLY PROCUREMENT ACTIVITY)
ITB No. CS-02-2025-PRB**

This Supplemental Bid Bulletin is issued to respond to the bidder's query and to amend the Bidding Documents for the project. This shall form an integral part of the Bidding Documents.

SECTION III: BID DATA SHEET

ISSUE	CLARIFICATION
<p>ITB Clause No. 5.3: For this purpose, contracts similar to the Project shall be:</p> <p>a. Public Re-Bidding for the Outsourcing of Laundry Service (Wash, Dry, Iron and Fold) CY 2025 (Early Procurement Activity)</p> <p>b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>	<p>ITB Clause No. 5.3: For this purpose, contracts similar to the Project shall be:</p> <p>a. Public Re-Bidding for the Outsourcing of Laundry Service (Wash, Dry, Iron and Fold) CY 2025 (Early Procurement Activity)</p> <p>b. <i>Must be completed within five (5) years prior to the deadline for submission and receipt of bids.</i></p>

REMINDERS:

- A. **Bid Security:** Valid for 120 calendar days from the date of submission and opening of bids.
- B. **Section VII: Technical Specifications:** Indicate compliance by writing "COMPLY" for each requirement.
- C. **Document Submission Format:**
 - Combine eligibility requirements and the technical proposal in one folder.
 - Place the financial proposal in a separate folder.
 - Use shoelace binding instead of a fastener. Include a table of contents and index tabs labeled in words, not numbers.
- D. **Envelope Packaging:**
 - Place the folder for eligibility requirements and the technical proposal in one envelope.
 - Place the folder for the financial proposal in another envelope.
 - Both envelopes should be placed inside one outer envelope marked as "Original Bid."
- E. **Document Order:** Arrange documents chronologically according to the issued checklist.

There is no Health without Mental Health

- F. **Color Coding:** Use **WHITE** folders and envelopes for this project “**PUBLIC RE-BIDDING FOR THE OUTSOURCING OF LAUNDRY SERVICE (WASH, DRY, IRON AND FOLD) CY 2025 (EARLY PROCUREMENT ACTIVITY)**”
- G. **Unchanged Provisions:** All provisions in the Bidding Documents not affected by this bulletin remain in effect.
- H. **Site Survey:** Prospective bidders must submit a request to conduct a site survey.
- I. **Late Submission:** Any bid submitted after the deadline will be declared “**LATE**” and will not be accepted.
- J. **Bid Opening:** The BAC will open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.


JERRY C. RODRIGUEZ, MGM-ESP
Chairperson, BAC for Contract Services and Consultancy



