



# National Center for Mental Health

## SUPPLEMENTAL BID BULLETIN

### ADDENDUM NO. 1

**PUBLIC BIDDING FOR CONTRACT SERVICES CY-2022: (Security Service, Janitorial Service, Pest Control Outsourcing, Hauling / Collection, Transport, Treatment, Storage and Disposal Waste Service, Laundry Outsourcing and Rental of 18 Units of Photo Copier Machine CY 2022)**

This Supplemental Bid Bulletin No. 1 dated **November 9, 2021** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

ISSUES	CLARIFICATION
<p style="text-align: center;"><u>FROM</u></p> <ul style="list-style-type: none"> <li>• <b>ON CHECKLIST FOR BIDDERS</b></li> </ul> <p><b>Under Class "B" Documents</b></p> <p>b. Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.</p> <p>c. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: <i>Provided that</i>, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.</p>	<p style="text-align: center;"><u>TO</u></p> <ul style="list-style-type: none"> <li>• <b>ON CHECKLIST FOR BIDDERS</b></li> </ul> <p><b>Under Class "B" Documents</b></p> <p>b. Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.</p> <p>c. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: <i>Provided that</i>, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.</p>
<ul style="list-style-type: none"> <li>• <b>ON CHECKLIST OF REQUIRED DOCUMENTS</b></li> </ul> <p><b>B. TECHNICAL DOCUMENTS</b></p> <p>Latest <b>AUDITED FINANCIAL STATEMENTS</b></p> <p><input type="checkbox"/> AFS for CY 2020</p> <p><input type="checkbox"/> Showing the bidder's total and current assets and liabilities.</p> <p><input type="checkbox"/> Stamped "received" by the BIR.</p> <p><input type="checkbox"/> With attached copy of <i>latest</i> Annual and Business Income Tax Returns filed and paid thru Electronic Filing and Payment System (eFPS).</p>	<ul style="list-style-type: none"> <li>• <b>ON CHECKLIST OF REQUIRED DOCUMENTS</b></li> </ul> <p><b>B. TECHNICAL DOCUMENTS</b></p> <p>Latest <b>AUDITED FINANCIAL STATEMENTS</b></p> <p><input type="checkbox"/> AFS for CY 2020</p> <p><input type="checkbox"/> Showing the bidder's total and current assets and liabilities.</p> <p><input type="checkbox"/> Stamped "received" by the BIR.</p> <p><input type="checkbox"/> With attached copy of <i>latest</i> Annual and Business Income Tax Returns filed and paid thru Electronic Filing and Payment System (eFPS).</p>

*"There is no Health without Mental Health"*



**PUBLIC BIDDING FOR PEST CONTROL OUTSOURCING SERVICE CY 2022**

<p align="center">• <b>SECTION III: BID DATA SHEET</b></p> <p><b>Under ITB Clause 21.2 (Public Bidding for Pest Control Outsourcing Service CY 2022)</b></p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li>a. <b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b></li> <li>b. <b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>c. Current and Valid Certification or any proof that the materials / chemicals (Environment friendly) to be used are registered / approved by the Food and Drugs Administration (FDA) or Fertilizer and Pesticide Authority (FPA).</li> <li>d. License (current and valid) as Pest Control Operator from Fertilizer and Pesticide Authority (FPA).</li> <li>e. Current and Valid Certified Pesticide Applicators (CPA's) Accreditation ID</li> <li>f. Memorandum of Agreement (MOA) with the owner of the impounding area for stray cats and dogs.</li> <li>g. Certificate Good Performance [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> </ol>	<p align="center">• <b>ON SECTION III: BID DATA SHEET</b></p> <p><b>Under ITB Clause 21.2 (Public Bidding for Pest Control Outsourcing Service CY 2022)</b></p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li>a. <b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b></li> <li>b. <b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>c. Current and Valid Certification or any proof that the materials / chemicals (Environment friendly) to be used are registered / approved by the Food and Drugs Administration (FDA) or Fertilizer and Pesticide Authority (FPA).</li> <li>d. License (current and valid) as Pest Control Operator from Fertilizer and Pesticide Authority (FPA).</li> <li>e. Current and Valid Certified Pesticide Applicators (CPA's) Accreditation ID</li> <li>f. Memorandum of Agreement (MOA) with the <b><u>authorized animal shelter</u></b> for stray cats and dogs.</li> <li>g. Certificate Good Performance [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> </ol>
<p align="center">• <b>ON SECTION VII: TECHNICAL SPECIFICATIONS</b></p> <p><b>Under Terms of Reference</b></p> <p><b>TERMITE CONTROL</b></p> <p>This shall be a quarterly inspection throughout the premises National Center for Mental Health, and if necessary, application of chlorinated hydro-carbon dust (anti-termite powder) thru dusting to infested area or simply called spot treatment against termite infestation. Should be quarterly treatment.</p>	<p align="center">• <b>ON SECTION VII: TECHNICAL SPECIFICATIONS</b></p> <p><b>Under Terms of Reference</b></p> <p><b>TERMITE CONTROL</b></p> <p>This shall be a quarterly inspection throughout the premises National Center for Mental Health, and if necessary, application of chlorinated hydro-carbon dust (anti-termite powder) thru dusting to infested area or simply called spot treatment against termite infestation. Should be quarterly treatment.</p> <p><b><u>Only FDA approved chemicals or insecticide should be used by the winning Pest Control Service Provider.</u></b></p>

**PUBLIC OF THE HAULING / COLLECTION, TRANSPORT, TREATMENT, STORAGE AND DISPOSAL OF HOSPITAL WASTE CY 2022**

<p align="center">• SECTION III: BID DATA SHEET</p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li><b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b></li> <li><b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>Certificate Good Performance [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> </ol>	<p align="center">• SECTION III: BID DATA SHEET</p> <p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li><b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b></li> <li><b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>Certificate Good Performance [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> <li><u><i>Memorandum of Agreement of hauling / collection, transport, treatment, storage and final disposal facility.</i></u></li> </ol>
<p align="center">• ON SECTION VII: TECHNICAL SPECIFICATIONS</p> <p><b>Under Terms of Reference</b></p> <p><b>Treatment / Disposal</b></p> <p>2. In case the contractor does not own the final disposal facility (secure landfill), it should have an existing MOA with other disposal facility.</p> <p><b>E. RATE, SALES TERMS AND CONDITIONS:</b></p> <p>Medical Waste (Pathological Waste/M501) Php 20.00/kilo</p>	<p align="center">• ON SECTION VII: TECHNICAL SPECIFICATIONS</p> <p><b>Under Terms of Reference</b></p> <p><b>Treatment / Disposal</b></p> <p><u><i>2. In case the contractor does not own the hauling / collection, transport, treatment, storage and final disposal facility or sanitary landfill, it should have an existing MOA with the final disposal facility. The sanitary landfill must be a DENR accredited and must have a special cell dedicated only for a treated healthcare waste.</i></u></p> <p><b>E. RATE, SALES TERMS AND CONDITIONS:</b></p> <p><u><i>The frequency of collection and transport of healthcare wastes by the TSD Service Provider shall be twice a month (2<sup>nd</sup> and 4<sup>th</sup> week of the month) with an approximate weight of 12,500 kg. / month or 12.5 Metric Tons / month and equivalent to approximately 150 Metric Tons in a year.</i></u></p>

PUBLIC BIDDING FOR JANITORIAL OUTSOURCING SERVICE CY 2022									
<ul style="list-style-type: none"> <li>ON SECTION VII: TECHNICAL SPECIFICATIONS</li> </ul> <p><b>Under Terms of Reference</b></p> <p>11. The NCMH shall furnish and provide, a room or space to the JANITORIAL AGENCY with a rental rate as per existing charge of the hospital per square meter for the exclusive occupancy and usage of its janitors and storage of its tools and equipment. Utilities like water and electricity consumption has to be paid by the JANITORIAL AGENCY TO NCMH.</p>	<ul style="list-style-type: none"> <li>ON SECTION VII: TECHNICAL SPECIFICATIONS</li> </ul> <p><b>Under Terms of Reference</b></p> <p>11. The NCMH shall furnish and provide, a room or space to the JANITORIAL AGENCY with a rental rate as per existing charge of the hospital per square meter for the exclusive occupancy and usage of its janitors and storage of its tools and equipment. Utilities like water and electricity consumption has to be paid by the JANITORIAL AGENCY TO NCMH.</p>								
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PUBLIC BIDDING FOR RENTAL OF 18 UNITS OF PHOTO COPIER MACHINES CY 2022	
<ul style="list-style-type: none"> <li>• ON SECTION VII: TECHNICAL SPECIFICATIONS</li> </ul> <p><b>Requirements</b></p> <ul style="list-style-type: none"> <li>- Memory Capacity: 1GB</li> <li>- Four (4) trays - 500 sheets/tray and One bypass 150 sheets</li> <li>- First Copy Time: 4 seconds or less</li> <li>- Ready to: Print, Scan (Colored) and Copy (LAN and Wireless ready)</li> </ul>	<ul style="list-style-type: none"> <li>• ON SECTION VII: TECHNICAL SPECIFICATIONS</li> </ul> <p><b>Requirements</b></p> <ul style="list-style-type: none"> <li>- Memory Capacity: 1GB</li> <li>- Four (4) trays - 500 sheets/tray and One bypass <u>100</u> sheets</li> <li>- First Copy Time: <u>4.5</u> seconds or less</li> <li>- Ready to: Print, Scan (Colored) and Copy (LAN and Wireless ready)</li> </ul>
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**Other Matters:**

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal should be in one folder and financial proposal in a separate folder, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.*
- D. *Folder of Eligibility requirements and technical proposal should be placed in one envelope. And folder of Financial proposal should be in another envelope. Both envelopes shall then be placed in one mother envelope marked as "**Original Bid**"*
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope:  
**Black** – Security Service and Janitorial Service  
**White** – Laundry Outsourcing Service, Pest Control Outsourcing, Hauling / Collection, Transport, Treatment, Storage and Disposal Waste Service, and Rental of 18 Units of Photo Copier Machine.
- G. All other provisions on the bidding documents which are not affected shall remain in effect.
- H. The deadline for **Submission and Opening of Bids** is scheduled on **November 16, 2021, 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.

- I. Any bid submitted after the deadline for submission shall be declared “LATE” and shall NOT be accepted.
- J. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.

  
**ALDEN C. CUYOS, MD, FPPA, IFAPA**  
Chairperson, BAC for Contract Services and Consultancy