



# National Center for Mental Health

## SUPPLEMENTAL BID BULLETIN

### ADDENDUM NO. 1

#### PUBLIC BIDDING FOR PROCUREMENT OF COURIER FOR WAREHOUSING AND FORWARDING SERVICES FOR THE MEDICINE ACCESS PROGRAM – MENTAL HEALTH (MAP-MH) FOR NCMH CY 2022

This Supplemental Bid Bulletin No. 1 dated **October 26, 2022** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

ISSUES	CLARIFICATION
<ul style="list-style-type: none"> <li><b>ON TERMS OF REFERENCE</b></li> </ul> <p><b>Under Forwarding / Delivery</b></p> <p>In the event that the DLT has lapsed and the items are not yet received by the intended recipients. NCMH shall charge liquidated damages in the amount of one-tenth of 1% of the warehousing and forwarding fee to be paid to the service provider and NCMH has the option to pull-out the stocks for delivery. The corresponding warehousing fee shall only be applied but the difference in the cost of forwarding shall be charged to the service provider.</p>	<ul style="list-style-type: none"> <li><b>ON TERMS OF REFERENCE</b></li> </ul> <p><b>Under Forwarding / Delivery</b></p> <p>In the event that the DLT has lapsed and the items are not yet received by the intended recipients. NCMH shall charge liquidated damages in the amount of one-tenth of 1% of the warehousing and forwarding fee to be paid <b>by</b> the service provider and NCMH has the option to pull-out the stocks for delivery. The corresponding warehousing fee shall only be applied but the difference in the cost of forwarding shall be charged to the service provider.</p>
<p><b>Under the Minimum Requirements No. 12</b></p> <p>Must have a Certification on ISO on Freight Forwarding 9001:2015 and Warehousing 9001:2015.</p>	<p><b>Under the Minimum Requirements No. 12</b></p> <p>Must have a Certification on ISO on Freight Forwarding 9001:2015 and Warehousing 9001:2015.</p> <p><b><u>NOTE: STICK TO THE REQUIREMENT</u></b></p>
<ul style="list-style-type: none"> <li><b>CHECKLIST FOR BIDDERS</b></li> </ul> <p><b>Under Technical Documents No. 6</b></p> <p>Statement of the Bidder's <b>SINGLE LARGEST COMPLETED CONTRACT (SLCC)* similar</b> to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in Annex: Bidding Forms.</p> <p><b>NOTE:</b> Similar project refers to "<b>Courier for Warehousing and Forwarding Services of the Medicine</b>", costing at least fifty percent (50%) of the ABC.</p>	<ul style="list-style-type: none"> <li><b>CHECKLIST FOR BIDDERS</b></li> </ul> <p><b>Under Technical Documents No. 6</b></p> <p>Statement of the Bidder's <b>SINGLE LARGEST COMPLETED CONTRACT (SLCC)* similar</b> to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in Annex: Bidding Forms.</p> <p><b>NOTE:</b> Similar project refers to "<b>Courier for Warehousing and Forwarding Services of the Medicine</b>", costing at least fifty percent (50%) of the ABC.</p> <p><b><u>NOTE: STICK TO THE REQUIREMENT</u></b></p>

*"There is no Health without Mental Health"*

**Other Matters:**

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And *folder of Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as "**Original Bid**"
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope:  
**WHITE** – Public Bidding for the Procurement of Courier for Warehousing and Forwarding Services for the Medicine Access Program – Mental Health (MAP-MH) for NCMH CY 2022.
- G. All other provisions on the bidding documents which are not affected shall remain in effect.
- H. The deadline for **Submission and Opening of Bids** is scheduled on **November 3, 2022 (Thursday), 9:00 AM**, at the **PAG-ASA Hall**, National Center for Mental Health Compound, Mandaluyong City.
- I. Any bid submitted after the deadline for submission shall be declared "**LATE**" and shall NOT be accepted.
- J. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.

For the information and guidance of all concerned.

  
**ALDEN C. CUYOS, MD, FPPA, IFAPA**  
Chairperson, BAC for Contract Services and Consultancy