



# National Center for Mental Health

## TERMS OF REFERENCE

### PREVENTIVE MAINTENANCE, KITCHEN FIRE SUPPRESSION SYSTEM (KFSS)

#### I. RATIONALE

Fire protection systems are an essential safety feature in any building, and regular maintenance is crucial to ensure that they remain in good working condition. Failure to maintain these systems can result in serious consequences, including injury, property damage, and even loss of life. Hence, preventive maintenance for the Fire Suppression System installed at the Main Kitchen of Nutrition and Dietetics Section as recommended by the BFP should be done semi- annually.

#### II. APPROVED BUDGET

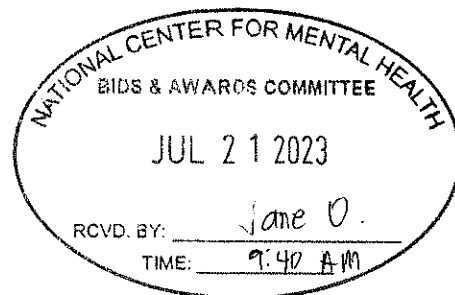
NCMH offers to all prospective bidders for Preventive Maintenance of 2 units Fire Suppression System (KFSS) with an Approved Budget for Contract (ABC) of Fifty five thousand Pesos (Php 55, 000). All other cost incurred during the course of the maintenance service shall be shouldered by the winning bidder.

#### III. DURATION

This must be effective upon signing of the contract and receipt of the Notice to Proceed (NTP) until December 31, 2023.

#### III. SCOPE OF WORK

1. Mobilization and demobilization
2. Replacement of Fusible Link
3. Replacement of Tension Cable
4. Cleaning of Cylinder, MRM and cable pipe
5. Cleaning of discharge nozzle
6. Cleaning of stainless Pipes
7. Testing and commissioning



- Winning service provider should coordinate with the Facilities and Equipment Maintenance section before and after the preventive maintenance for proper accountability of the contract.
- A bidder should have current training certificates for technicians / engineers who will perform the services to ensure that the scope of work for the contract will be carried out safely.
- The technical Team shall be mobilized around five (5) working days from the date of P.O.

*"There is no Health without Mental Health"*



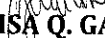
REPUBLIC OF THE PHILIPPINES  
Department Of Health



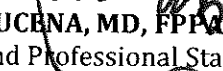
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- Project completion should be within 1-2 days
- Winning bidder must submit Four (4) copies of complete Service Report for the services done
- Submit Four (4) copies of Preventive Maintenance Report that includes qualitative and quantitative data compliant with ISO 9001 documentation
- Terms of Payment: 15 – 30 days from the day of completion


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