



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



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E-mail: bacncmh@yahoo.com

Website: www.ncmh.gov.ph

SOLICITATION NO.: NCMH - Negotiated Procurement – Small Value Procurement
Supply & Delivery of Laboratory (Clinical) Supplies and Reagents CY2020

REQUEST FOR QUOTATION

September 17, 2020

Dear Sir/Madame:

Please quote your lowest price on the items herewith attached, subject to the General Conditions, and stating the shortest time of delivery. Submit your **sealed quotation** using this form duly signed by your authorized representative together with the documentary requirements not later than **September 21, 2020 5:00 PM**. Kindly transact / address directly at the BAC Secretariat Office. For inquiries, you may call 531-9001 local 239 or 531-8318.

Respectfully yours,

SGD

JERRY C. RODRIGUEZ, MGM-ESP

Supervising Administrative Officer

Head Secretariat, Bids and Awards Committee

General Conditions:

1. Bid offer must meet the minimum technical specifications.
2. Delivery period shall be within a maximum period of seven (7) calendar days upon receipt of approved Purchase Order (PO) / Notice to Proceed (NTP) / Notice to Deliver (NTD)
3. Price validity and payment terms shall be for a minimum period of thirty (30) calendar days.
4. Documentary requirements: (Current and Valid)
 - a. Mayor's / Business Permit (Attached Official Receipt)
 - b. PhilGEPS Registration Number
 - c. Income and Business Tax Return
 - d. Omnibus Sworn Statement
(For Corporation – Attached Corporate Secretary Certificate)
(For Sole Proprietorship – Attached Special Power of Attorney)
 - e. Current and Valid Certificate of Product Registration (CPR) from FDA (***if applicable***)
5. Failure to comply with the stated general conditions constitutes disqualification.
6. The NATIONAL CENTER FOR MENTAL HEALTH reserves the right to reject any or all bids, to waive any defect, and accept such bids advantageous to the government, and that it reserves the right to rescind the contract and debar the dealer from entering in future biddings of the center.

Notes:

- All documents must be Certified True Copy (CTC). Bidder's certification is acceptable.
- On documents (licenses, certificates and/or registrations) for renewal, bidders are required to attach Official Receipt (OR) as proof of payment.
- Documentary requirements must be arranged in the above sequence/order & placed in a folder. **This form (RFQ) must be in a sealed envelope.** Both folder (documentary requirements) and envelope (price quotation) should be placed on an envelope of any color with proper label as shown below. Bidder may opt to use their own company letterhead using the format below.

MARKING / LABEL OF PRICE QUOTATION

1. Sealed Price Quotation Envelope:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Item/s bidded:</p> <p>1. _____ 2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p>
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2. Documentary Requirements Folder:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Item/s bidded:</p> <p>1. _____ 2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p>
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3. Mother Envelope:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p> <p style="text-align: center;">DO NOT OPEN ON OR BEFORE: (indicate closing date PhilGEPS)</p>

SUPPLY AND DELIVERY OF LABORATORY (CLINICAL) SUPPLIES& REAGENTS CY 2020

QTY.	UNIT OF MEASURE	ITEM SPECIFICATION	BIDDER'S SPECIFICATION	APPROVED BUDGET OF THE CONTRACT	BIDDER'S OFFER
6	vial	Typing Sera, Anti-D, 10ml (same brand) with 2 year expiry (must be the same brand with existing Anti-A and Anti-B antisera)		UNIT PRICE: ₱450.00 TOTAL PRICE: ₱2,700.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
10	vial	Anti-Human Globulin (AHG), 10ml, with 2 year expiry (must be same brand with LISS)		UNIT PRICE: ₱450.00 TOTAL PRICE: ₱4,500.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
4	vial	Low Isotonic Saline Solution (LISS), 10ml, with 2 year expiry (must be same brand with AHG)		UNIT PRICE: ₱450.00 TOTAL PRICE: ₱1,800.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
1	bottle	Benedict's Reagent for Urine Sugar, 1 Liter / bottle, with 2 year expiry		UNIT PRICE: ₱300.00 TOTAL PRICE: ₱300.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
10	bottle	Anti-Human Globulin (AHG), 10ml, with 2 year expiry (must be same brand with LISS)		UNIT PRICE: ₱320.00 TOTAL PRICE: ₱3,200.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
1	bottle	Exton's Reagent for urine protein, 500ml, with 2 year expiry		UNIT PRICE: ₱550.00 TOTAL PRICE: ₱550.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
1	bottle	Rees and Ecker, 500ml/bottle, with 2 year expiry		UNIT PRICE: ₱1,000.00 TOTAL PRICE: ₱1,000.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
1	cartridge	Cefotaxime - Clavulanic Acid 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00 TOTAL PRICE: ₱320.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>

1	cartridge	Colistin 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱320.00	TOTAL PRICE: ₱
1	cartridge	EDTA 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱320.00	TOTAL PRICE: ₱
1	cartridge	Ertapenem 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱320.00	TOTAL PRICE: ₱
4	cartridge	Quinupristin / Dalfopristin 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱1,280.00	TOTAL PRICE: ₱
1	cartridge	Spectinomycin 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱320.00	TOTAL PRICE: ₱
4	cartridge	Tigecycline 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱1,280.00	TOTAL PRICE: ₱
4	cartridge	Trimethoprim 50/cartridge, with 2 year expiry		UNIT PRICE: ₱320.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱1,280.00	TOTAL PRICE: ₱
400	piece	Plain Glass test tube, 10ml capacity, 16x100mm		UNIT PRICE: ₱11.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱4,400.00	TOTAL PRICE: ₱
15	box	Applicator Stick, wooden, 500/box, 6 inches x 2.0cm		UNIT PRICE: ₱88.00	UNIT PRICE: ₱
				TOTAL PRICE: ₱1,320.00	TOTAL PRICE: ₱

3	bottle	Concentrated HCl (Hydrochloric Acid) 1000ml/bottle		UNIT PRICE: ₱1,500.00 TOTAL PRICE: ₱4,500.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
3	bottle	Erlich Reagent, 500ml/bottle		UNIT PRICE: ₱1,500.00 TOTAL PRICE: ₱4,500.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
2	box	Filter Paper, 41x11cm ashless, 100 circle/box		UNIT PRICE: ₱3,000.00 TOTAL PRICE: ₱6,000.00	UNIT PRICE: ₱ <input type="text"/> TOTAL PRICE: ₱ <input type="text"/>
TOTAL				40,210.00	

Brand and model: _____ If applicable
 Delivery period: _____ Max of 7 working days
 Warranty: _____ Min of 3 months (supplies)
 _____ Min of 1 year (equipment)
 Price validity: _____ Min of 30 Calendar Days
 Payment terms: _____ Min of 30 Calendar Days

SUBMITTED AND CONFORMED BY:

_____ COMPANY NAME

_____ COMPANY ADDRESS

_____ PRINTED NAME AND SIGNATURE OF REPRESENTATIVE

_____ DESIGNATION

_____ CONTACT NUMBER/S