



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines



BIDS AND AWARDS COMMITTEE

Telephone No. 531-9001 loc. 242

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E-mail: bac@ncmh.gov.ph

Website: www.ncmh.gov.ph

SOLICITATION NO.: NCMH-Negotiated (Small Value Procurement)
Preventive Maintenance for Various Clinical Equipment CY-2020

REQUEST FOR QUOTATION

June 5, 2020

Dear Sir/Madame:

Please quote your lowest price on the items herewith attached, subject to the General Conditions, and stating the shortest time of delivery. Submit your **sealed quotation** using this form duly signed by your authorized representative together with the documentary requirements not later than **June 8, 2020 2:00 PM**. Kindly transact / address directly at the BAC Secretariat Office. For inquiries, you may call 531-9001 local 239 or 531-8318.

Respectfully yours,

JERRY C. RODRIGUEZ, MGM-ESP
Supervising Administrative Officer
Head Secretariat, Bids and Awards Committee

General Conditions:

1. Bid offer must meet the minimum technical specifications.
2. Delivery period shall be within a maximum period of **Thirty (30) working days** upon receipt of approved Contract Agreement / Notice to Proceed (NTP)
3. **Price validity** and **payment terms** shall be for a minimum period of thirty (30) **calendar days**.
4. Documentary requirements:
 - a. Mayor's / Business Permit (Attached Official Receipt)
 - b. PhilGEPS Registration Number
 - c. Income and Business Tax Return (Attached VAT Remittances)
 - d. Omnibus Sworn Statement
(For Corporation – Attached Corporate Secretary Certificate)
(For Sole Proprietorship – Attached Special Power of Attorney)
5. Failure to comply with the stated general conditions constitutes disqualification.
6. The NATIONAL CENTER FOR MENTAL HEALTH reserves the right to reject any or all bids, to waive any defect, and accept such bids advantageous to the government, and that it reserves the right to rescind the contract and debar the dealer from entering in future biddings of the center.

Notes:

- All documents must be Certified True Copy (CTC). Bidder's certification is acceptable.
- On documents (licenses, certificates and/or registrations) for renewal, bidders are required to attach Official Receipt (OR) as proof of payment.
- Documentary requirements must be arranged in the above sequence/order & placed in a folder. **This form (RFQ) must be in a sealed envelope.** Both folder (documentary requirements) and envelope (price quotation) should be placed on an envelope of any color with proper label as shown below. Bidder may opt to use their own company letterhead using the format below.

MARKING / LABEL OF PRICE QUOTATION

1. Sealed Price Quotation Envelope:

<p style="text-align: center;">Request for Quotation Annual Preventive Agreement for <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Item/s bidden:</p> <p>1. _____ 2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p>

2. Documentary Requirements Folder:

<p style="text-align: center;">Request for Quotation Annual Preventive Agreement for <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Item/s bidden:</p> <p>1. _____ 2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p>

3. Mother Envelope:

<p style="text-align: center;">Request for Quotation Annual Preventive Agreement for <u>(Title of the Project)</u> CY 2020</p> <p style="text-align: center;">Name of Company / Bidder: Tel. no.: Fax no.:</p> <p style="text-align: center;">DO NOT OPEN ON OR BEFORE: (indicate closing date PhilGEPS)</p>
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**ANNUAL PREVENTIVE MAINTENANCE FOR VARIOUS LABORATORY (CLINICAL) EQUIPMENT CY
2020**

QTY.	UNIT OF MEASURE	ITEM SPECIFICATION	BIDDER'S SPECIFICATION	APPROVED BUDGET OF THE CONTRACT	BIDDER'S OFFER
1	unit	Autoclave, bench top, stainless steel, Sturdy brand, 40L capacity Serial number: 101116011-025 a. Overall cleaning of interior and exterior parts b. Temperature Calibration		UNIT PRICE: P3,500.00 TOTAL PRICE: P3,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Autoclave, floor type, stainless steel, Wise Clave, 100L capacity Serial number: 101116011-025 a. Overall cleaning of interior and exterior parts b. Temperature Calibration		UNIT PRICE: P3,750.00 TOTAL PRICE: P3,750.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Analytical Balance, Weighing Scale, Digital Scale at least 300g x 0.01g, round platform, LCD display, Denver Instrument USA Serial number: 21360063 a. Overall cleaning of interior and exterior parts b. Mass Calibration		UNIT PRICE: P2,500.00 TOTAL PRICE: P2,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Analytical Balance, Weighing Scale, Digital Scale 1 to 1500g capacity, Bosch brand, Germany Serial number: 21360063 a. Overall cleaning of interior and exterior parts b. Mass Calibration		UNIT PRICE: P2,500.00 TOTAL PRICE: P2,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Biological Safety Cabinet, Class II, Type A2, Anti UV tempered glass, Haier Serial number: BEO2Y00N00B2B2G114G a. Overall cleaning of interior and exterior parts b. Mass Calibration c. Check the fluorescent and UV light d. Clean the unit		UNIT PRICE: P9,500.00 TOTAL PRICE: P9,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Blood Bank Refrigerator, 30 bag capacity, Digital temperature control, Digital temperature display, Triple layer glass window, Sanyo brand Serial number: 10020023 a. Overall cleaning of interior and exterior parts b. Temperature Calibration		UNIT PRICE: P10,000.00 TOTAL PRICE: P10,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>

1	Unit	Blood Typing and Crossmatching, Gel Technique <u>Incubator</u> , DiaMed <i>Serial number: 1004376</i> a. Overall cleaning of interior and exterior parts b. Temperature Calibration		UNIT PRICE: P9,500.00 TOTAL PRICE: P9,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	unit	Blood Typing and Crossmatching Gel Technique <u>Centrifuge</u> , DiaMed <i>Serial number: 1003388</i> a. Overall cleaning of interior and exterior parts b. Temperature Calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P1,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
2	unit	Centrifuge, Clinical, Bench top, 24 placer, brushless, automatic rotor, Kokusan brand <i>Serial number: 141509 and 141510</i> a. Overall cleaning of interior and exterior parts b. Speed Calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P3,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
2	unit	Centrifuge, Clinical, Bench top, 12 placer, brushless, automatic rotor, Vision brand <i>Serial no.: E1234KA0001 and E1234KA0011</i> a. Overall cleaning of interior and exterior parts b. Speed Calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P3,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Centrifuge, Microhematocrit, 24 placer, rotor high speed up to 3,500rpm, Digisystem brand. <i>Serial number: 1009361</i> a. Overall cleaning of interior and exterior parts b. Speed Calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P1,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Chemistry Analyzer, Fully automated, Chemwell 2910 with computer and printer with AVR <i>Serial number: 2910-2982</i> a. Overall cleaning of interior and exterior parts b. Checking and Calibration of Photometer c. Temperature Calibration		UNIT PRICE: P14,000.00 TOTAL PRICE: P14,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Drying Oven, Digital temperature control with range from 5°C to 300°C, Digital temperature display, Binder brand <i>Serial number: 09-09122</i> a. Overall cleaning of interior and exterior parts b. Speed Calibration		UNIT PRICE: P4,500.00 TOTAL PRICE: P4,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Incubatory, dry, 50L to 60L capacity, bench top, stainless steel, L&W brand, USA, with AVR <i>Serial number: 1007013</i> a. Overall cleaning of interior and exterior parts b. Calibration of equipment		UNIT PRICE: P9,500.00 TOTAL PRICE: P9,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>

1	unit	Incubatory, dry, 15L to 20L capacity, bench top, stainless steel, L&W brand, USA, with AVR <i>Serial number: 1007013</i> a. Overall cleaning of interior and exterior parts b. Calibration of equipment		UNIT PRICE: P9,500.00 TOTAL PRICE: P9,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Mechanical Rotator, Bench top, variable speed 40-240 rpm 30 minutes timer, built-in analogue tachometer, L&W Scientific brand <i>Serial number: 1008128</i> a. Overall cleaning of interior and exterior parts b. Speed Calibration		UNIT PRICE: P2,000.00 TOTAL PRICE: P2,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
8	unit	Microscope, Binocular, Olympus CX21, LED <i>Serial nos.: IA81033</i> <i>IA81063</i> <i>OB80752</i> <i>OB80744</i> <i>IA81055</i> <i>IA80059</i> <i>IA81059</i> <i>OA81847</i> a. Overall cleaning of interior and exterior parts b. Re-grease of mechanical parts c. Centering of prism and focusing of objectives		UNIT PRICE: P4,500.00 TOTAL PRICE: P36,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
4	Unit	Pipettor, adjustable volume, 10-100µL capacity, Dragon Med brand, China <i>1. Serial # - ASO4042</i> <i>2. Serial # - ASO9021</i> <i>3. Serial # - ASO9004</i> <i>4. Serial # - ASO9022</i> a. Overall Cleaning b. Mass calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P6,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
4	unit	Pipettor, adjustable volume, 100-1000µL capacity, Dragon Med brand, China <i>1. Serial # - FP22628</i> <i>2. Serial # - FP22624</i> <i>3. Serial # - FP22615</i> <i>4. Serial # - FP22616</i> a. Overall Cleaning b. Mass calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P6,000.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	Unit	Pipettor, fixed volume (10µL) <i>Serial number: 429233</i> a. Overall Cleaning b. Mass calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P1,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>
1	unit	Pipettor, fixed volume (25µL) <i>Serial number: 429233</i> a. Overall Cleaning b. Mass calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P1,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P <input type="text"/>

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1	unit	Pipettor, fixed volume (50µL) Serial number: 429233 a. Overall Cleaning b. Mass calibration		UNIT PRICE: P1,500.00 TOTAL PRICE: P1,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P
3	unit	Refrigerator Thermostat, Smart cook Reference no.: LAB-C-03 LAB-C-04 a. Overall cleaning b. Temperature calibration		UNIT PRICE: P300.00 TOTAL PRICE: P900.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P
1	Unit	Waterbath, Digital temperature setting, Digital temperature read- out display, equipped with immersion heating element, temperature sensor and water circulators with fan Serial number: 1007031 a. Overall cleaning b. Temperature calibration		UNIT PRICE: P2,500.00 TOTAL PRICE: P2,500.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P
2	unit	Room Thermometer Reference no.: LAB-C-01 LAB-C-02 a. Overall cleaning b. Temperature calibration		UNIT PRICE: P300.00 TOTAL PRICE: P600.00	UNIT PRICE <input type="text"/> TOTAL PRICE: P
GRAND TOTAL				Php. 146,250.00	<input type="text"/>

Brand and model: _____

Delivery period: _____ Max of 30 working days

Warranty: _____ Min of 3 months (supplies)

_____ Min of 1 year (equipment)

Price validity: _____ Min of 30 Calendar Days

Payment terms: _____ Min of 30 Calendar Days

SUBMITTED AND CONFORMED BY:

COMPANY NAME

COMPANY ADDRESS

PRINTED NAME AND SIGNATURE OF
REPRESENTATIVE

DESIGNATION

CONTACT NUMBER/S