



REQUEST FOR EXPRESSION OF INTEREST

Procurement of Consulting Services for the Design, Development, Integration, Installation And Commissioning Of Web-Base Electronic Medical Record (Emr) Phase 1 For Outpatient Health Information System Including Delivery And Supply Of Six (6) Laptops CY 2020


REI No. 2020-001

1. The National Center for Mental Health (NCMH), through the National Expenditure Program of 2020 intends to apply the sum of *Two Million Pesos (PhP2,000,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Design, Development, Integration, Installation And Commissioning Of Web-Base Electronic Medical Record (Emr) Phase 1 For Outpatient Health Information System Including Delivery And Supply Of Six (6) Laptops CY 2020* under REI No. 2020-001. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The NCMH now calls for the submission of **Letter of Intent** with the attached **Eligibility Requirements** for the *Design, Development, Integration, Installation And Commissioning Of Web-Base Electronic Medical Record (Emr) Phase 1 For Outpatient Health Information System Including Delivery And Supply Of Six (6) Laptops CY 2020*. Eligibility documents of interested consulting firm must be duly received by the BAC Secretariat on or before **October 9, 2020, 9:00 AM** at the BAC Conference Room, Ground Floor, Procurement Section, Nueve De Pebrero Steer, Mandaluyong City. Applications for eligibility will be evaluated based on a nondiscretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the BAC Secretariat, Ground Floor, Procurement Section, Nueve De Pebrero Steer, Mandaluyong City and inspect the Bidding Documents at the address given above during 8:00 AM – 5:00 PM, Monday to Friday.
4. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its 2016 Implementing Rules and Regulations (IRR). The criteria and rating system for short listing are:
 - a. **Applicable Experience of the Firm - 40%**
 - b. **Qualification of Team Members - 40%**
 - c. **Current Workload - 20%**


“There is no Health without Mental Health”



5. A complete set of Bidding Documents may be acquired by interested Bidders at the BAC Secretariat, Procurement Section, National Center for Mental Health, Nueve De Pebrero Street, Mandaluyong City and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Philippine Pesos (PhP5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. Bidding will be conducted through open competitive bidding procedures using nondiscretionary "pass/fail" criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. The Procuring Entity shall evaluate bids using the Quality Based Evaluation (QBE) procedure.
8. The contract shall be completed within Nine (9) months.
9. The NCMH reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:


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Approved By:


GERTRUDES G. SABARICOS, MPA
Vice-Chairperson, NCMH-BAC for
Contract Services and Consultancy

