



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueva de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



Telephone No. 8531-9001 loc. 239

Telefax No. 85318318

E-mail: bac@ncmh.gov.ph

Website: www.ncmh.gov.ph

SOLICITATION NO.: NCMH-Small Value Procurement
Supply and Delivery of Other Various Supplies for the use of Facilities and Equipment Maintenance Section CY 2023 (LOT)

REQUEST FOR QUOTATION

September 09, 2023

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

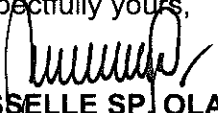
TIN: _____

PhilGEPS Registration Number: _____

The **National Center for Mental Health (NCMH)**, through its Bids and Awards Committee (BAC), intends to procure the **Supply and Delivery of Other Various Supplies for the use of Facilities and Equipment Maintenance Section CY 2023 (LOT)** through **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations under Republic Act No. 9184.

Please quote your lowest price on the items herewith attached, subject to the General Conditions, and stating the shortest time of delivery. Submit your **sealed quotation** using this form duly signed by your authorized representative together with the documentary requirements **not later than September 14, 2023, 4:00 PM**. Kindly transact / address directly at the BAC Secretariat Office. For inquiries, you may call 8531-9001 local 239 or 1823.

Respectfully yours,


RUSSELLE SP. OLASO, MPA
Head, BAC Secretariat

General Conditions:

1. Bid offer must meet the minimum technical specifications.
2. Delivery period shall be within a maximum period of Seven (7) calendar days upon receipt of approved Notice to Deliver (NTD)
3. *Price validity and payment terms* shall be for a minimum period of thirty (30) *calendar days*.

4. Documentary requirements:
 - a. **Mayor's / Business Permit** (*Attached Official Receipt*)
 - b. **PhilGEPS Registration Number or PhilGEPS Certificate**
 - c. **Annual Income Tax / Business Tax Return** (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable)
 - d. **Notarized Omnibus Sworn Statement**
 (*For Corporation – Attached Corporate Secretary Certificate*)
 (*For Sole Proprietorship – Attached Special Power of Attorney*)
5. **Failure to comply with the stated general conditions constitutes a disqualification.**
6. The NATIONAL CENTER FOR MENTAL HEALTH reserves the right to reject any or all bids, to waive any defect, and accept such bids advantageous to the government, and that it reserves the right to rescind the contract and debar the dealer from entering in future biddings of the center.

Notes:

- All documents must be **Certified True Copy (CTC)**. Bidder's certification is acceptable.
- On documents (licenses, certificates and/or registrations) for renewal, bidders are required to attach Official Receipt (OR) as proof of payment.
- Documentary requirements must be arranged in the above sequence/order & placed in a folder. **This form (RFQ) must be in a sealed envelope.** Both folder (documentary requirements) and envelope (price quotation) should be placed on an envelope of any color with proper label as shown below. Bidder may opt to use their own company letterhead using the format below.
- **SAMPLE** must be provided **within 3 calendar days** upon request of the End-User.

MARKING / LABEL OF PRICE QUOTATION

1. Sealed Price Quotation Envelope:

<p>Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2023</p>	
<p>Item/s bid:</p>	
1.	_____
2.	_____
<p>Name of Company / Bidder: Tel. no.: Fax no.:</p>	

2. Documentary Requirements Folder:

<p>Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2023</p>	
	<p>Item/s bid:</p>
1.	_____
2.	_____
<p>Name of Company / Bidder: Tel. no.: Fax no.:</p>	

3. Mother Envelope:

<p>Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY 2023</p>	
<p>Name of Company / Bidder: Tel. no.: Fax no.:</p>	
<p>DO NOT OPEN ON OR BEFORE: (indicate closing date PhilGEPS)</p>	

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s below:

Supply and Delivery of Other Various Supplies for the use of Facilities and Equipment Maintenance Section CY 2023 (LOT)				
(LOT #1) Electrical and Welding Supplies				
	TECHNICAL SPECIFICATIONS	YES	NO	REMARKS
LOT #1	1) Triplet Outlet, Surface Type (Classic)			
	2) Double Outlet, Surface Type (Classic)			
	3) Amco Box			
	4) Solderless Connector, 750mcm			
	5) Solderless Connector, 500mcm			
	6) Solderless Connector, 350mcm			

	7) Solderless Connector, 250mcm			
	8) LED Bulb 7W			
	9) Electrical Tape			
	10) Plastic Moulding 5/8"			
	11) Rubber Tape 1"			
	12) Lubricant 191ml			
	13) Black Screw 1" (for metal)			
	14) Black Screw 1 1/2" (for wood)			
	15) Drill Bit, Metal 1/8 (3mm)			
	16) Drill Bit, Metal 3/16 (5mm)			
	17) Drill Bit, Metal 1/4(6.5mm)			
	18) Drill Bit, Metal 3/8 (9.5mm)			
	19) Cup Nylon Abrasive Brush / Cup Wire Brush #4			
	20) Flap Disc #80			
(LOT #2) Plumbing and Masonry Supplies				
LOT #2	21) PPR Pipe ½			
	22) PPR Elbow ½			

23) PPR Coupling ½			
24) PPR Tee ½			
25) PPR Union Patente ½			
26) PPR Female Adaptor ½			
27) PPR Male Adaptor ½			
28) PPR Gate Valve ½			
29) Plain Faucet, Heavy Duty, Stainless			
30) Water Stop Wet and Dry Sealant 200ml			
31) Teflon ¾			
32) Floor Tiles, 60cm x 60cm			

FINANCIAL OFFER:

Please quote your **lowest/best offer** for the items below. Please do not leave blank items. Indicate “N/A” if the item is Not Applicable/Available.

SUMMARY OF APPROVED BUDGET				OFFERED QUOTATION		
Supply and Delivery of Other Various Supplies for the use of Facilities and Equipment Maintenance Section CY 2023 (LOT)	Qty	Approved Budget for the Contract	Supply and Delivery of Other Various Supplies for the use of Facilities and Equipment Maintenance Section CY 2023 (LOT)	Qty	Total Offered Quotation	
(LOT #1) Electrical and Welding Supplies						
LOT #1	Triplet Outlet, Surface Type (Classic)	200 pieces	Unit Price: PHP 175.00 / Total Price: ₱ 35,000.00			

Double Outlet, Surface Type (Classic)	200 pieces	Unit Price: PHP 160.00 / Total Price: ₱ 32,000.00			
Amco Box	225 pieces	Unit Price: PHP 65.00 / Total Price: ₱ 14,625.00			
Solderless Connector, 750mcm	10 pieces	Unit Price: PHP 1,500.00 / Total Price: ₱ 15,000.00			
Solderless Connector, 500mcm	10 pieces	Unit Price: PHP 1,020.00 / Total Price: ₱ 10,200.00			
Solderless Connector, 350mcm	10 pieces	Unit Price: PHP 680.00 / Total Price: ₱ 6,800.00			
Solderless Connector, 250mcm	10 pieces	Unit Price: PHP 580.00 / Total Price: ₱ 5,800.00			
LED Bulb 7W	550 pieces	Unit Price: PHP 150.00 / Total Price: ₱ 82,500.00			
Electrical Tape	220 pieces	Unit Price: PHP 60.00 / Total Price: ₱ 13,200.00			
Plastic Moulding 5/8"	100 pieces	Unit Price: PHP 85.00 / Total Price: ₱ 8,500.00			
Rubber Tape 1"	100 pieces	Unit Price: PHP 200.00 / Total Price: ₱ 20,000.00			
Lubricant 191ml	20 pieces	Unit Price: PHP 350.00 / Total Price: ₱ 7,000.00			
Black Screw 1" (for metal)	100 pieces	Unit Price: PHP 2.00 / Total Price: ₱ 200.00			
Black Screw 1 1/2" (for wood)	100 pieces	Unit Price: PHP 3.00 / Total Price: ₱ 300.00			
Drill Bit, Metal 1/8 (3mm)	50 pieces	Unit Price: PHP 100.00 / Total Price: ₱ 5,000.00			
Drill Bit, Metal 3/16 (5mm)	20 pieces	Unit Price: PHP 120.00 / Total Price: ₱ 2,400.00			
Drill Bit, Metal 1/4(6.5mm)	10 pieces	Unit Price: PHP 120.00 / Total Price: ₱ 1,200.00			
Drill Bit, Metal 3/8 (9.5mm)	10 pieces	Unit Price: PHP 170.00 / Total Price: ₱ 1,700.00			
Cup Nylon Abrasive Brush / Cup Wire Brush #4	2 pieces	Unit Price: PHP 350.00 / Total Price: ₱ 700.00			

	Flap Disc #80	20 pieces	Unit Price: PHP 150.00 / Total Price: ₱ 3,000.00			
	TOTAL AMOUNT:	Two Hundred Sixty-Five Thousand One Hundred Twenty-Five Pesos only (₱ 265,125.00)		TOTAL AMOUNT:		
(LOT #2) Plumbing and Masonry Supplies						
LOT #2	PPR Pipe ½	100 pieces	Unit Price: PHP 280.00 / Total Price: ₱ 28,000.00			
	PPR Elbow ½	100 pieces	Unit Price: PHP 30.00 / Total Price: ₱ 3,000.00			
	PPR Coupling ½	100 pieces	Unit Price: PHP 25.00 / Total Price: ₱ 2,500.00			
	PPR Tee ½	100 pieces	Unit Price: PHP 40.00 / Total Price: ₱ 4,000.00			
	PPR Union Patente ½	100 pieces	Unit Price: PHP 300.00 / Total Price: ₱ 30,000.00			
	PPR Female Adaptor ½	100 pieces	Unit Price: PHP 120.00 / Total Price: ₱ 12,000.00			
	PPR Male Adaptor ½	100 pieces	Unit Price: PHP 150.00 / Total Price: ₱ 15,000.00			
	PPR Gate Valve ½	100 pieces	Unit Price: PHP 325.00 / Total Price: ₱ 32,500.00			
	Plain Faucet, Heavy Duty, Stainless	20 pieces	Unit Price: PHP 250.00 / Total Price: ₱ 5,000.00			
	Water Stop Wet and Dry Sealant 200ml	15 cans	Unit Price: PHP 450.00 / Total Price: ₱ 6,750.00			
	Teflon ¾	105 pieces	Unit Price: PHP 30.00 / Total Price: ₱ 3,150.00			
	Floor Tiles, 60cm x 60cm	70 pieces	Unit Price: PHP 455.00 / Total Price: ₱ 31,850.00			
	TOTAL AMOUNT:	One Hundred Seventy-Three Thousand Seven Hundred Fifty Pesos only (₱ 173,750.00)		TOTAL AMOUNT:		

Brand and model: _____
Delivery period: _____ Max of 7 Calendar Days
Warranty: _____ Min of 3 months (supplies)
_____ Min of 1 year (equipment)
Price validity: _____ Min of 30 Calendar Days
Payment terms: _____ Min of 30 Calendar Days

SUBMITTED AND CONFORMED BY:

PRINTED NAME AND SIGNATURE OF
REPRESENTATIVE

POSITION/DESIGNATION

CONTACT NUMBER/S

EMAIL ADDRESS