



National Center for Mental Health

INVITATION TO BID

The **NATIONAL CENTER FOR MENTAL HEALTH**, through its Disposal Committee, invites Bidder to apply for Eligibility and to Bid for the AUCTION SALE FOR ASSORTED UNSERVICEABLE SCRAP MATERIALS for the period CY 2018 on the following Categories:

LOT	APPRAISED VALUE / FLOOR PRICE
AUCTION SALE	
I. EQUIPMENTS	PHP 127,104.28
II. SEMI-EXPENDABLE & WASTE MATERIAL	325,305.20
TOTAL AMOUNT APPRAISED	452,409.48

The Eligibility Check/Screening of Bids shall use non-discretionary "Eligible/Ineligible" criteria.

The Schedule of activities are listed, as follows:

ACTIVITY	SCHEDULE/VENUE
1. 20 DAYS PRIOR NOTICE TO COMMISSION ON AUDIT	August 17, 2018-September 07, 2018
2. NCMH WEBSITE POSTING	September 10, 2018 (Monday)
3. PRE-BID CONFERENCE	Sept.17, 2018 (Monday) 2:00PM BAC Conference Room, NCMH Compound
4. OCULAR VISIT OF INTERESTED PARTIES	Sept. 17-28,2018
5. SUBMISSION AND OPENING OF BIDS / BID EVALUATION AND ANNOUNCEMENT OF WINNING BIDDER	October 01, 2018 (Monday) 2:00PM BAC Conference, NCMH Compound
6. APPROVAL OF RESOLUTION / ISSUANCE OF NOA	October 02-03, 2018 (Tuesday-Wednesday)
7. POSTING OF PERFORMANCE BOND	October 04-05, 2018 (Thursday-Friday)
8. APPROVAL OF CONTRACT TO SELL BY HIGHER AUTHORITY	October 04-05, 2018 (Thursday-Friday)
9. PAYMENT OF BID PRICE	October 08, 2018 (Monday)
10. ISSUANCE OF NTP	October 09, 2018 (Tuesday)
11. DISPOSAL PROPER BY MMS TO WINNING BIDDER (HAULING)	October 09-16, 2018

"There is no Health without Mental Health"



Bid Documents will be available to prospective Buyers upon payment of a non-refundable amount of One Thousand Pesos Only (PHP 1,000.00) from September 11, 2018 to September 21, 2018, 9:00AM-4:00 PM.

The **NATIONAL CENTER FOR MENTAL HEALTH (NCMH)** reserves the right to accept or reject any Bid and annul the bidding process and reject all Bids at any time prior to issuance of contract without thereby incurring any liability to the affected Prospective Bidders

Contact Person: Arlene C. Saraos
Designation: BAC Secretariat
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Contact Numbers: 5319001 loc. 242

Approved by:



ARTURO C. SALCEDO, MBA, MGM-ESP, LLB
Chairperson, DISPOSAL Committee