Section III. Bid Data Sheet

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ITB Clause		
5.3	For this purpose, contracts similar to the Project shall be:	
	a. Laboratory Supplies	
	b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.	
7.1	Subcontracts is not allowed.	
12	The price of the Goods shall be quoted DDP in Philippines or the applicable International Commercial Terms (INCOTERMS) for this Project.	
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:	
	a. The amount of not less than the <i>two percent (2%) of ABC</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or	
	b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.	
19.3	PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF LABORATORY (ANATOMICAL) SUPPLIES AND REAGENTS CY 2025 (Early Procurement Activity)	
	Please see List of Items (Annex A) for complete lists, quantity and ABC	
20.2	Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its	
	a) Certified True Copy (CTC) of Current and Valid Tax Clearance	
	b) Certified True Copy (CTC) of Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable)	
	c) Certified True Copy (CTC) of Certificate of PhilGEPS Registration (Platinum Membership)	
	d) Certified True Copy (CTC) of Current and Valid Mayor's Permit	
	e) Certified True Copy (CTC) of Notice of Award or Notice to Proceed or Contract issued by the owners, as attachment for the Statement of the prospective bidder of All its On-Going Government and Private Contracts	
	f) Certified True Copy (CTC) of Notice of Award or Contract issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)	
	g) Certified True Copy (CTC) of Current and Valid Certificate of Distributorship, if applicable	
	h) Certified True Copy (CTC) of Current and Valid License to Operate from FDA, if applicable	
	i) Certified True Copy (CTC) of Current and Valid Certificate of Product Registration (CPR) from FDA, if applicable	
	j) Original and Notarized Letter of Assurance from the Bidder on the	



	Availability of Stocks	
	k) Certified True Copy (CTC) of Certificate of Performance [For current supplier, it shall be issued by the Head of the Procuring Entity for the current year. For non-current supplier, certificate issued from other hospitals or agencies are acceptable (at least SATISFACTORY RATING)]	
	1) Sample per item	
21.2	List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.	
	a. Contract Agreementb. Performance Security	

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (VIOLET FOLDER). Each folder with fastener/shoelace on top, with Table of Contents and Tabs (properly labeled according to the checklist for bidders issued).

4

MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS / FINANCIAL PROPOSALS

"Original Copy"	Indicate here "Original Copy of Eligibility Documents & Technical Proposal, and Financial Proposal
NATIONALCENTER FOR MENTAL HEALTH Nueve De Pebrero St., Mandaluyong City	PROCURING ENTITY'S NAME & ADDRESS
PUBLIC BIDDING FOR (CATEGORY) CY 2025	PUBLIC BIDDING CATEGORY & CALENDAR YEAR
ELIGIBILITY DOCUMENTS TECHNICAL PROPOSAL FINANCIAL PROPOSAL	BID PROPOSAL NAME
DELA CRUZ COMPANY 143 Pag-ibig St., Quezon City Tel: / Fax:	NAME, ADDRESS, & CONTACT NOS. (TELEPHONE & FACSIMILE) OF THE BIDDERS
NOTE: Color of Folder is VIOLET Color of Envelope is VIOLET	

Note: All tabbing shall be in words / title based on the Checklist. The Eligibility Documents & Technical Proposals shall be placed in one enve-NAME OF ENCLOSED lope and the Financial Proposal also placed in another envelope (VIOLET). All BID PROPOSAL envelopes shall have the following markings: NAME OF THE PROCURING ENTITY'S BAC, ELIGIBILITY PROCURING ENTITY'S NAME & ADDRESS ENVELOPE TECHNICAL PROPOSAL /FINANCIAL PROPOSAL NCMH-BAC FOR CATEGORY NATIONALCENTER FOR MENTAL HEALTH Nueve de Pebrero St., Mandaluyong City PUBLIC BIDDING FOR CATEGORY CY 2025 PUBLIC BIDDING CATEGORY & CALENDARYEAR MARKINGS FOR ENVELOPES DELA CRUZ COMPANY 143 Pag-Ibig St., Quezon City Tel:__ / Fax: DO NOT OPEN BEFORE: NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN' LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS

