



REPUBLIC OF THE PHILIPPINES  
Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
Nueve de Febrero Street, Mandaluyong City, Philippines  
**BIDS AND AWARDS COMMITTEE**



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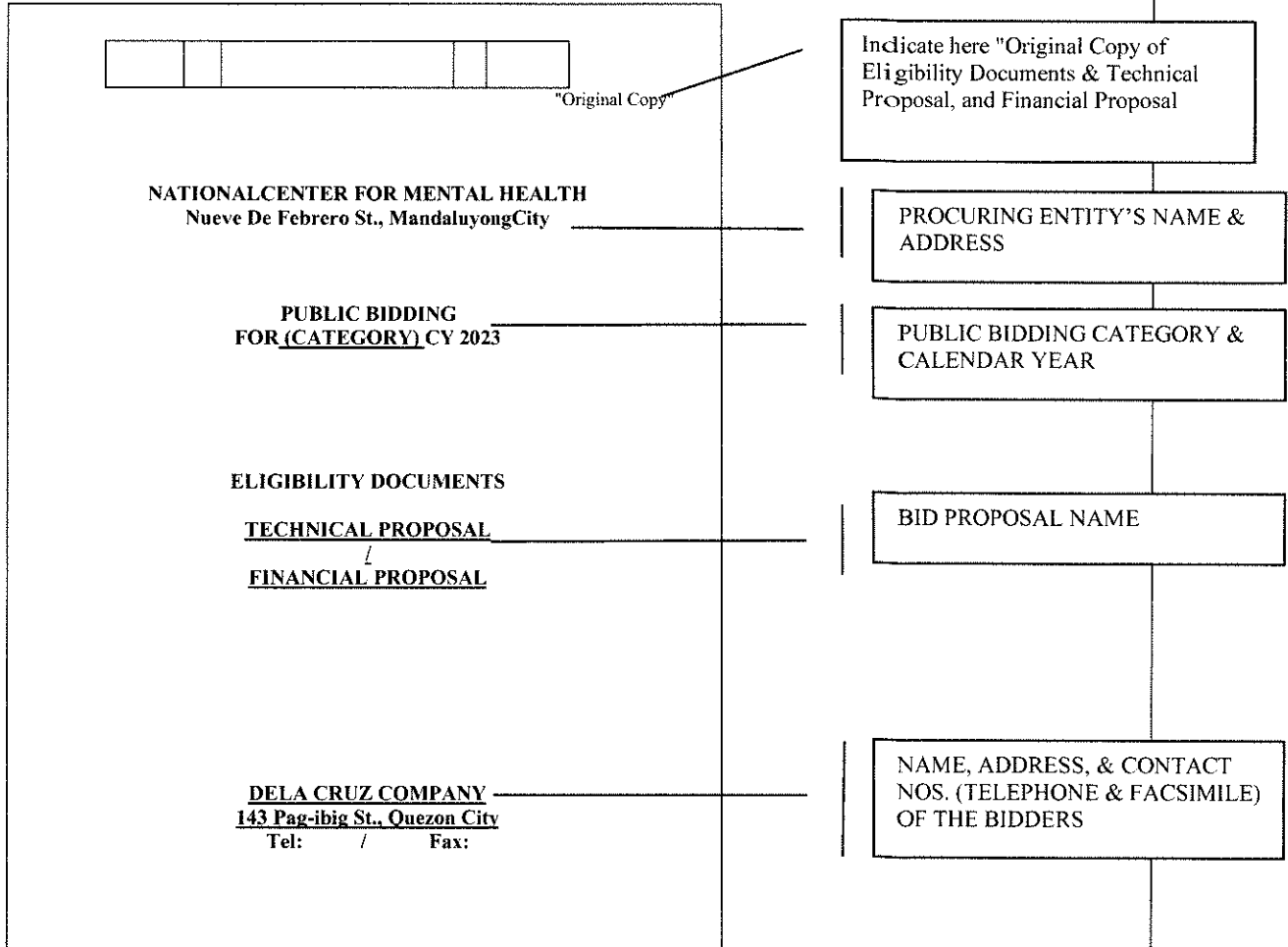
Website: www.ncmh.gov.ph

## SECTION III: BID DATA SHEET

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li>a. <b>Public Bidding for Hospital Food Service for the Provision of Service Users' Meal – NCMH NDS Main Facility CY 2024</b></li> <li>b. Completed within <i>two (2) years</i> prior to the deadline for the submission and receipt of bids.</li> </ol>
7	Subcontracts is not allowed
12	The Price of the Goods shall be quoted in Philippine Peso.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>a. The amount is not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount is not less than five percent (5%) of ABC, if bid security is in Surety Bond.</li> </ol>
19.3	<p><b>PUBLIC BIDDING FOR HOSPITAL FOOD SERVICE FOR THE PROVISION OF SERVICE USERS' MEAL – NCMH NDS MAIN FACILITY CY 2024</b></p> <p><i>Please see List of Items for complete lists, quantity and ABC</i></p>
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its</p> <ol style="list-style-type: none"> <li>a. Current and Valid Tax Clearance</li> <li>b. Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable)</li> <li>c. Certificate of Philgeps Registration (Platinum Membership)</li> <li>d. Current and Valid Mayor's Permit</li> </ol>
21.2	<p>Additional contract documents relevant to the Project that is required by the Procuring Entity:</p> <ol style="list-style-type: none"> <li>a. <b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b>;</li> <li>b. <b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC);</li> <li>c. Current, Valid and Certified True Copy of PRC ID for Registered Nutritionist Dietician;</li> <li>d. Current, Valid and Certified True Copy of Sanitary Permit;</li> <li>e. Current, Valid and Certified True Copy of Health Certificate from City Health Office;</li> <li>f. Notarized Letter of Assurance from the Bidder on the Availability of Service;</li> <li>g. Certificate of Good Performance [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> </ol>

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**BLACK FOLDER**). Each folder with fastener/shoelace on top, with Table of Contents and Tabs (properly labeled according to the checklist for bidders issued).

**MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS /  
FINANCIAL PROPOSALS**



**NOTE:** Color of Folder is **BLACK**

*Note: All tabbing shall be in words / title based on the Checklist.*

The Eligibility Documents & Technical Proposals shall be placed in one envelope and the Financial Proposal also placed in another envelope (**BLACK**). All envelopes shall have the following markings:

NAME OF ENCLOSED  
BID PROPOSAL

NAME OF THE PROCURING ENTITY'S BAC,  
PROCURING ENTITY'S NAME & ADDRESS

ELIGIBILITY  
ENVELOPE &  
TECHNICAL  
PROPOSAL  
/FINANCIAL  
PROPOSAL

NCMH-BAC FOR *CATEGORY*  
NATIONALCENTER FOR MENTAL HEALTH  
Nueve de Fabrero St., Mandaluyong City

PUBLIC BIDDING FOR *CATEGORY* CY 2023

PUBLIC BIDDING  
CATEGORY &  
CALENDAR YEAR

### MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY  
143 Pag-Ibig St., Quezon City  
Tel: \_\_\_\_\_ / Fax: \_\_\_\_\_

DO NOT OPEN BEFORE: \_\_\_\_\_ / \_\_\_\_ : \_\_\_\_

NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS