



REPUBLIC OF THE PHILIPPINES  
Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
Nueve de Febrero Street, Mandaluyong City, Philippines

## **BIDDING DOCUMENTS**

**PUBLIC BIDDING FOR THE  
SUPPLY, DELIVERY,  
INSTALLATION, TESTING AND  
COMMISSIONING OF VARIOUS  
BRAND-NEW AND BRANDED  
OFFICE EQUIPMENT AND  
FIXTURES CY 2025 (SUB-LOT)**

**NCMH-BIDS AND AWARDS COMMITTEE**

**June 2025**



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## Section I. Invitation to Bid

### Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (Sub-Lot) IB No. E-001-2025-PB

1. The **National Center for Mental Health**, through the **INCOME 2025** intends to apply the sum of **Nineteen Million Seven Hundred Ninety-Two Thousand Four Hundred Forty-Two Pesos and 14/100 Only (Php 19,792,442.14)** being the ABC to payments under the contract for the following category. Bids received in excess of the ABC shall be automatically rejected at bid opening.

CATEGORY	APPROVED BUDGET FOR THE CONTRACT (ABC)
Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (LOT)	Php 19,792,442.14

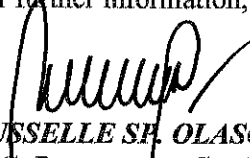
2. The **National Center for Mental Health** now invites bids for the above Procurement Project. Delivery of the Goods is required by (See **Schedule of Requirements**). Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the Approved Implementing Rules and Regulations (IRR) of RA 12009.
4. Prospective Bidders may obtain further information from **Procurement Section of the National Center for Mental Health** and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders **June 26, 2025 – July 14, 2025 (Monday to Friday, 8:00AM – 5:00PM)** from the given address and website(s) on the next page and upon submission of **LETTER OF INTENT** and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as indicated below. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000.00 and below	500.00
More than 500,000.00 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

6. The **National Center for Mental Health** will hold a Pre-Bid Conference on **July 04, 2025, 9:00 AM (Friday)** at the **BAC Conference Room of National Center for Mental Health**, which shall be open to prospective bidders.



7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. Bid opening shall be on **July 16, 2025, 9:00 AM (Wednesday)** at the **BAC Conference Room of National Center for Mental Health**. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
10. The **National Center for Mental Health** reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 64 and 70 of the Approved Implementing Rules and Regulations (IRR) of RA No. 12009, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

  
**RUSSELLE S. OLASO, MPA**

*OIC, Procurement Section*

*Head, NCMH BAC Secretariat*

*Nueve de Febrero St. Brgy. Manuway, Mandaluyong City*

*Tel: 0285319001 loc 239, 242 Telefax: 0285318318*

*Email: [bac.equipment@ncmh.gov.ph](mailto:bac.equipment@ncmh.gov.ph)*

*Website: [www.ncmh.gov.ph](http://www.ncmh.gov.ph)*

12. You may visit the following websites:

For downloading of Bidding Documents:

[www.philgeps.gov.ph](http://www.philgeps.gov.ph) (PhilGEPS website using suppliers/bidders account)

<https://ncmh.gov.ph> (National Center for Mental Health Official Website)

**June 25, 2025**

*Date of Issue*

  
**JERRY C. RODRIGUEZ, MGM-ESP**

Chairperson, NCMH-BAC for Equipment



## ***Section II. Instructions to Bidders***

### **1. Scope of Bid**

The Procuring Entity, **National Center for Mental Health** wishes to receive Bids for the **Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (Sub-Lot)** with identification number **ITB NO. E-001-2025-PB**.

The Procurement Project (referred to herein as "Project") is composed of **six (6) sub-lots**, the details of which are described in Section VII (Technical Specifications).

### **2. Funding Information**

2.1. The GOP through the source of funding as indicated below for **INCOME 2025** in the amount of **Php 19,792,442.14**.

2.2. The source of funding is:

NGA, the General Appropriations Act

### **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 12009 and its Approved IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of work; (b) climatic conditions; (c) transportation facilities; (d) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (e) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms and project requirements in the Bidding Documents.

### **4. Corrupt, Fraudulent, Collusive, and Coercive Practices**

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

### **5. Eligible Bidders**



- 5.1 Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2 The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 52.4.2.4 of the Approved IRR of RA No. 12009.  
~~A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the BDS.~~
- 5.3 For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4 The Bidders shall comply with the eligibility criteria under Section 52.4.2.4 of the Approved IRR of RA No. 12009.

## 6. Origin of Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on **July 04, 2025 (Thursday) – 9:00 AM** at the **BAC Conference Room of National Center for Mental Health** as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB Clause 5.2** should have been completed within **two (2) years** prior to the deadline for the submission and receipt of bids.



- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

#### **11. Documents comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 60.2 of the Approved IRR of RA No. 12009.

#### **12. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

#### **13. Bid and Payment Currencies**

- 13.1 For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2 Payment of the contract price shall be made in:

- a. Philippine Pesos.

#### **14. Bid Security**

- 14.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2 The Bid and bid security shall be valid until (120 calendar days from the date of Submission and Opening of Bids). Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### **15. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.





The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### 16. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

#### 17. Opening and Preliminary Examination of Bids

17.1 The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 58 of the Approved IRR of RA No. 12009 shall prevail.

17.2 The preliminary examination of bids shall be governed by Section 59 of the Approved IRR of RA No. 12009.

#### 18. Detailed Evaluation and Comparison of Bids

18.1 The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 61.2 of the Approved IRR of RA No. 12009.

18.2 If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.

18.3 The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**

18.4 In all cases, the NFCC computation pursuant to Section 52.4.2.6 of the Approved IRR of RA 12009 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

#### 19. Post-Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.



**20. Signing of the Contract**

The documents required in Section 66.5 Approved IRR of RA 12009 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.



## *Section III. Bid Data Sheet*

ITB Clause	
5.2	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. <b><i>Supply, Delivery, Installation, Testing and Commissioning of Various Office Equipment and Fixtures</i></b></p>
	<p>Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>
7.1	<p>Subcontracting is not allowed.</p>
13	<p>The price of the Goods shall be quoted in Philippine Peso.</p>
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than the <b><i>two percent (2%) of ABC</i></b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b><i>five percent (5%) of ABC</i></b> if bid security is in Surety Bond.</p>
18.3	<p><b>Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (Sub-Lot)</b></p> <p><i>Please see List of Items (Annex A) for complete lists, quantity and ABC</i></p>
19	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its:</p> <p>a. Certified True Copy of Current and Valid Tax Clearance</p> <p>b. Certified True Copy of Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable).</p> <p>c. Certified True Copy of Certificate of PhilGEPS Registration (Platinum Membership)</p> <p>d. Certified True Copy of Current and Valid Mayor's Permit</p> <p>e. Certified True Copy of <b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the Prospective bidder of <b>All Its On-Going Government and Private Contracts</b>.</p> <p>f. Certified True Copy of <b>Notice of Award or Notice to Proceed</b> Issued by the owners, as attachment for the <b>Single Largest Completed Contract (SLCC)</b> within the past two (2) years prior to the date of submission and receipt of bids.</p> <p>g. Certified True Copy of <b>Certificate of Good Performance for Office Equipment and Fixtures related projects. (at least SATISFACTORY RATING for the past five (5) years)</b></p> <p><b>ADDITIONAL CERTIFICATION</b> (<i>Applicable for Evaporative Cooling Fan Only</i>)</p> <p>a) Certification that the unit being offered shall be brand new.</p>



	<ul style="list-style-type: none"><li>b) Certification to provide user's Manual in English language (Operations manual 2 copies and service manual 2 copies).</li><li>c) Certification that the brand has been in the local market for at least two (2) years</li></ul>
20	<p>List of additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.</p> <ul style="list-style-type: none"><li>a. Contract Agreement</li><li>b. Performance Security</li></ul>



## MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS / FINANCIAL PROPOSALS

**Note: All tabbing shall be in words / title based on the Checklist.**



NATIONAL CENTER FOR MENTAL HEALTH  
BIDS AND AWARDS COMMITTEE FOR EQUIPMENT

The Eligibility Documents & Technical Proposals shall be placed in one envelope and the Financial Proposal also placed in another envelope (WHITE). All envelopes shall have the following markings:

NAME OF THE PROCURING ENTITY'S BAC,  
PROCURING ENTITY'S NAME & ADDRESS

ELIGIBILITY  
ENVELOPE &  
TECHNICAL  
PROPOSAL  
/FINANCIAL  
PROPOSAL

NAME OF ENCLOSED  
BID PROPOSAL

NCMH-BAC FOR CATEGORY  
NATIONALCENTER-FOR-MENTAL HEALTH  
Nueva de Pebrero St., Mandaluyong City

PUBLIC BIDDING FOR CATEGORY CY 2025

PUBLIC BIDDING  
CATEGORY &  
CALENDAR YEAR

MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY  
143 Pag-Ibig St., Quezon City  
Tel: \_\_\_\_\_ / Fax: \_\_\_\_\_

DO NOT OPEN BEFORE: \_\_\_\_\_ / \_\_\_\_ : \_\_\_\_

NAME, ADDRESS & CONTACT NUMBERS (Telephone &  
Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE  
DATE & TIME OF THE SUBMISSION & OPENING OF BIDS



## ***Section IV. General Conditions of Contract***

### **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 12009 and its approved IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 112.1 and 112.2 of the Approved IRR of RA 12009 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

### **2. Advance Payment and Terms of Payment**

- 2.1. Advance payment of the contract amount is provided under Section 71.1.5 of the approved IRR of RA 12009.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.

### **3. Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 68 of the approved IRR of RA 12009.

### **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the SCC, **Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.



## **5. Warranty**

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 90 of the approved IRR of RA 12009.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

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## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.





## Section V. Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered at the <b>Material Management Section of the National Center for Mental Health</b> in accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The supply, delivery, installation, testing, and commissioning shall be at the <b>Material Management Section of the National Center for Mental Health</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <b>Mr. Edgar Allan C. Ramirez</b>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"><li>performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li><li>furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li><li>furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li><li>performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods (<i>please see TOR</i>).</li></ol> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
	<p><b>Spare Parts –</b></p>



	<p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ol style="list-style-type: none"><li>1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>2. in the event of termination of production of the spare parts:<ol style="list-style-type: none"><li>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</li><li>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</li></ol></li></ol>
	<p>The spare parts and other components required are listed in <b>Section VI (Schedule of Requirements)</b> and the costs thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>



	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.” <b>NOT APPLICABLE</b></p>
4	<p>The inspections and tests that will be conducted are:</p> <ol style="list-style-type: none"><li><b>1. The inspections and tests that will be conducted include, but not limited to inspection for the completeness of the requirements in accordance with the required quantity of the procurement requirement and compliance to all parameters of the Technical Specifications at the project site during delivery.</b></li></ol>



## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

ITEM CODE	DESCRIPTION	QTY	Delivery Site	Delivery Period and Terms of Payment
EF-01-2025	CONFERENCE TABLE, 10-seater, glass top 1/2inch or 1.27cm thickness tempered, L215cm x W100cm, wooden legs (Dark brown), Rectangular, One (1) year warranty on parts and labor	10	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	CLERICAL TABLE, 130cmx60cmx77cm, with drawers: 70x12cm (long drawer), 50x12cm and 50x17cm (2 small drawers) color: Mahogany or black wall nut, MDF wood laminated with table top glass 0.5cm tempered glass, of good quality, One (1) year warranty on parts and labor	131	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	EXECUTIVE TABLE, L120cm x W60cm x H76cm, Color: Coffee, Material: MDF, color: walnut, with detachable side table dimension: L150mmx W80mmxH80mm, L type, with table top glass 0.5cm tempered glass, with 3 drawers (1 center drawer, 2 small drawer), of good quality, One (1) year warranty on parts and labor	12	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	TABLE, JUNIOR EXECUTIVE, Dimensions: Height: 740mm x Depth: 580mm x Width: 1160mm, Material: MDF, color: walnut, with table top glass 0.5cm tempered glass, with 3 drawers (1 center drawer, 2 small drawer), of good quality, One (1) year warranty on parts and labor	19	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	TABLE, FOLDABLE, Metal and folding legs, white, Approx. L122cm x W61cm x H74cm, Rectangular, One (1) year warranty on parts and labor	132	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	COMPUTER TABLE, Powder-coated steel frame, with upper stand (for printer) and slide-out keyboard shelf, color: pine, Dimension: 96(W)cm x	65	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver

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50(D)cm x 100(H)cm; One (1) year warranty on parts and labor			
Reception Counter (Materials: MFC Board 25mm thk, Dimension: W1600xD800xH1050mm (ADJUSTABLE), Finish: Customize color	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
FOLDABLE TRAINING TABLE, HPL TABLETOP STEEL LEGS *FOLDING FEATURE *WITH PERFORATED MODESTY PANEL *WITH CASTER WHEELS *WITH SECOND LAYER, FINISH: BEECHWOOD TOP, BLACK LEGS DIMENSION: W150xD60xH74cm	10	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
L-SHAPEWOODEN EXECUTIVE TABLE SET WITH MOBILE PEDESTAL AND DRAWER, WITH FIXED SIDE CREDENZA -WITH GROMMET FOR CABLE AND WIRE MANAGEMENT MATERIAL: LAMINATED MDF FINISH: BROWN DIMENSIONS: 150Wx75Dx76Hcm SIDE:160Wx40Dx	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Table, Executive, L-shaped with side drawer and cabinet, high quality laminate top in 2 tone color, Material: MDF Board Main Table: 180W x 70/80D x 76H cm Side Table: 184W x 50D x 63H cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Table, Mini Conference (6seaters), Material: MDF Board Size: 2000mmW x D1000mm x 750mmH	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Table, Standing Desk, manually height adjustable, high-quality frame, durable tabletop, 80kg load capacity, Wide range for height: 68-116 cm height adjustability, easy use to crank lever to adjust height Size: 150W x 60H cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



	COFERENCE DESK, Honeycomb board laminated with melamine & metal tube legs.; Color Oak & White; W120 x D60 x H76 cm	8	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Receiving Desk, table top surface, rectangular wire grommet, with drawer on the right side of the desk and open shelves; Color Oak & White; W180 x D160 x H75 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Executive Desk, table top surface, rectangular wire grommet, with drawer on the right side of the desk and open shelves; Color Walnut & Gray; W180 x D160 x H75 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Office Desk, with three built-in drawers on the right side and one under the top; Color Oak; W120 x D60 x H76 cm	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	CONFERENCE TABLE Round, Laminated top, with wire management, Material: MDF Board Size: 200cm diameter	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Reception Counter, Material: MDF Board Dimension: 2000W x 1050H mm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
EF-02-2025	EXECUTIVE CHAIR - High back and High-quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature, Gas lift for adjustable height, 360 degrees swivel, Color: Black, Heavy Duty Nylon Base w/ Dual wheel carpet casters, Adjustable seat height, Tilt locking at 90 to 135 degree angle, Warranty: At least one (1) year on parts and labor Capacity: at least 200 kilograms	37	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	JUNIOR EXECUTIVE CHAIR (Specifications): High quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature, Gas lift for adjustable height, 360 degrees swivel Color: Black, Heavy Duty Nylon Base w/ Dual wheel carpet casters, Adjustable seat height, Tilt locking at	100	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



90 to 135 degree angle, Warranty: At least one (1) year on parts and labor weight capacity: at least 200 kilograms			
CLERICAL CHAIR gas lift, leatherette upholstered back and seat, with armrest, color: black; heavy duty frame; at least 200kgs weight capacity, Warranty: At least one (1) year on parts and labor	297	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
CONFERENCE CHAIR Fabric: Black, Metal: Chrome Leather, Butterfly Mechanism, adjustable seat height, swivel 360 degrees, Tilt locking at 90-135 degrees angle, ergonomically designed executive chair with an aesthetic look tailor fit for any office and living space, 360 degree swivel, Tilt and single lock mechanism, with rocking function controller; at least 200 kgs weight capacity; Warranty: At least one (1) year on parts and labor	120	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
GANG CHAIR 5-SEATER PLASTIC metal, Black powder coated legs and frame, PVC Seat and back, BLUE, Weight capacity: at least 300kgs. One (1) year warranty on parts and labor	80	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
SOFA SET, 4-seater Frame: Plywood & Gemelina wood, Fixed Seat and Back Cushion: Polyurethane Foam, Fabric: 100% Polyester Warranty: At least one (1) year on parts and labor	16	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
SOFA SET, 2-seater Frame: Plywood & Gemelina wood, Fixed Seat and Back Cushion: Polyurethane Foam, Fabric: 100% Polyester Warranty: At least one (1) year on parts and labor	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
VISITOR CHAIR - Visitor's chair w/ backrest, Tube diameter - 28 mm / Thickness 0.9 mm, Fabric: Nylon Mesh Fabric, Stainless steel Framework, Color: Black, Heavy Duty, Weight capacity: at least 150kgs, Warranty: At least one (1) year on parts and labor	131	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



TALL OFFICE CHAIR WITH BACKREST: Tall office chair with backrest adjustable gas lift in footrings with start base wheels. Adjustable height: 39 inches - 45 inches Footrest: diameter - 19 inches	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
SWIVEL STOOLS, Round Chairs - Stools Materials: Leatherette Seat, PVC Starbase, Gaslift, Caster Wheel w/ lock, Weight capacity: at least 200kgs, Warranty: At least one (1) year on parts and labor	5	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Chair (Color: Black, Dimension: L58CMxW47CMxH91CM, Midback Mesh Office Chair 360' Swivel, Chrome plated star-base, Adjustable Height	9	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
VISITOR CHAIRS WITH ARMREST, LEATHERETTE BACK AND SEAT CHROME PLATED FRAME BLACK, ITEM DIMENSION: 50W x 52D x 90H cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
EXECUTIVE CHAIR POLYURETHANE LEATHER BACK AND SEAT REST CHROME STAR BASE DIMENSION: 54w x 54dx111-116h c ACCESSORIES: GAS LIFT FOR HEIGHT ADJUSTMENT CASTER WHEELS COLOR: BLACK	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Conference/Office Chair, Swivel 360 degrees, mid-back, with contoured breathable mesh back, padded seat, and curved armrests for comfort, wheel casters for easy movality	14	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Executive Office Chair, Ergonomic High Back, Swivel 360 degrees; Color Brown (fabric) & Chrome (base); W54.5 x D63 x H106-116 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
STAINLESS STEEL GANG CHAIR, 5-SEATER DIMENSION: 288w x 68d x 79h cm COLOR: STAINLESS STEEL	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver





Sofa, 3-seater, loose seat cushion & fixed back with polyurethane foam, 100% polyester cover, wooden legs; Swatch - Fabric Belfast Nude; W192 x D76 x H87 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Sofa, 3-seater, loose seat cushion & fixed back with polyurethane foam, 100% polyester cover, wooden legs; Swatch - Leatherette Tully Brown; W157 x D73 x H73 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Couch/Sofa (Single-Seater Overall: 33.5 H x 22.88" W x 22.25" D Seat: 18.88 H x 15.75" W Arms: 25.25" H Product Type: Armchair Chair Frame Material: Metal Leg Material: Metal Upholstered: Yes Upholstery Material: Leather Back Material: Leather Weight Capacity: 264.55 lb. Protective Feet: Plastic Glides Durability: Water Resistant, Stain Resistant Product Care: Spot Clean with a dry clean Assembly Required: Yes Color: Light Gray	8	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Couch/Sofa (Three--Seater Overall: 33.5 H x 78.74" W x 22.25" D Seat: 18.88 H x 15.75" W Arms: 25.25" H Product Type: Armchair Chair Frame Material: Metal Leg Material: Metal Upholstered: Yes Upholstery Material: Leather Back Material: Leather Weight Capacity: 264.55 lb. Protective Feet: Plastic Glides Durability: Water Resistant, Stain Resistant Product Care: Spot Clean with a dry clean Assembly Required: Yes Color: Light Gray	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



EF-03-2025	Workstation (3-seater) with cabinet and mobile pedestal (Materials: MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish: Customize color, Dimension: Table Top- W1200xH1200mm. Open cabinet-W1000xD400xH1000mm, Mobile Pedestal-W400xD450xH680mm (ADJUSTABLE)	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Workstation (1-seater) with cabinet and mobile pedestal (Materials: MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish: Customize color, Dimension: Table Top- W1200xH1200mm. Open cabinet-W1000xD400xH1000mm, Mobile Pedestal-W400xD450xH680mm (ADJUSTABLE)	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	SINGLE WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME. DIMENSION: W120 x D60 x H120	8	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	6-SEATER WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME. DIMENSION: W120 x D60 x H120	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	8-SEATER WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME. DIMENSION: W120 x D60 x H120	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Work Station, Cluster of 9, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 1000W x 600D x 750H mm Panel Thickness: 4.5 to 6cm	3	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



	Work Station, L-shape modular, in MDF Top Finish Rectangular, 468mm thick, Fabric and glass in single raceway, Charcoal Gray Trims / Beige color Dimension: 1500/1300 W x 600D x 1200/750H mm Panel Thickness: 4.5 to 6cm	3	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Work Station, Cluster of 4, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 2400W x 1200D x 1200/750H mm Panel Thickness: 4.5 to 6cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Work Station, Cluster of 6, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 3600W x 1200D x 1200/750H mm Panel Thickness: 4.5 to 6cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
EF-04-2025	FILING CABINET STEEL, 4 drawers, metal, 4 drawers/layer vertical filing cabinet with anti-tilt lock mechanism, 46Wcmx62Dcmx134H cm, Color: Grey, steel handle lock, One (1) year warranty on parts and labor	90	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	STEEL LOCKER CABINET, 12 door locker, heavy gauge cold-rolled steel door locker, W90cmxD40cmxH185cm, Classi Grey, 24 keys, assembly screws, One (1) year warranty on parts and labor	45	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	Cabinet, Steel, Filling Rack, 6 Adjustable Shelves, Steel, Gray, L36" x W19.5" x H78.75", One (1) year warranty on parts and labor	50	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
	CORK BOARD (244cmx122cm) Thickness with aluminum frame is 1.24 cm, marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength.	20	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	CORK BOARD (92cmx61cm) Thickness with aluminum frame is 1.24 cm, marker tray and safety corner caps. At the back, it has a triangle hook for	120	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



wall mounting and plywood backing for extra strength.			
MAGNETIC WHITEBOARD (244cmx122cm) WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable & foldable marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	16	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
MAGNETIC WHITEBOARD (92cmx61cm) WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable & foldable marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	120	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Customized Health Records Filing Cabinet (Steel shelving/filing rack cabinet-open type) All steel fabricated in cold rolled sheets (CRS) with seven (7) adjustable shelves, each shelf has stiffener and post made of fabricated angle bar B.I. #14, 1.5" x 1.5" Dimension: 72" H x 36" W x 18" D, Gauge no. 24 *load capacity 40-50 kgs. Powder coated color-green with Anti-Rust Protection	20	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 7 calendar days upon receipt of Notice to Deliver
Index Card Steel Cabinet w/stand Dimension: 113 H x 94 W x 45.75 D cm (44.5"H x 37"W x 18 " D) Gauge no. 24 - 48 drawers (index card size - 3" x 5") Powder coated grey or green with Anti-Rust Protection	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Whiteboard, with steel frame, 8x4' WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable & foldable marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



	extra strength. It can be also mounted in an optional stand and roller			
	Whiteboard, with steel frame, 3x2' WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable & foldable marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Whiteboard, with steel frame, floor stand with wheels, W200 x H120 cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Filling/Bookcase Cabinet, With Three open shelves, two door apartment beneath, and to shelves within the compartment; Color Walnut; W80 x D39.9 x H177 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Filling/Bookcase Cabinet, With Three open shelves, two door apartment beneath, and to shelves within the compartment; Color Oak; W40 x D39.9 x H177 cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Display Cabinet, Double door with clear tempered glass & five internal shelves; Color Walnut; W80 x D39.9 x H177 cm	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Storage Cabinet, with 2 large compartments and 3 large drawers; Color Walnut & Oak; W160 x D40 x H80 cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	Storage Cabinet, with 2 large compartments and 3 large drawers; Color Oak; W120 x D40 x H80 cm	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
EF-05-2025	40" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN)	24	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 40" One (1) year warranty on parts and labor			
75" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 75" One (1) year warranty on parts and labor	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
55" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 55" One (1) year warranty on parts and labor	17	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
98" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 98" One (1) year warranty on parts and labor	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
AFFORDABOX plug-and-play device that can easily be connected to an analog TV in order to receive digital television broadcast	46	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



REFRIGERATOR 8 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant: R6009 One (1) year warranty on parts and labor	9	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
REFRIGERATOR 6 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant: R6009 One (1) year warranty on parts and labor	12	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
REFRIGERATOR 3.5 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant: R6009 One (1) year warranty on parts and labor	6	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
INDUSTRIAL STAND FAN, 24-inch high powered industrial fan Oscillation control 3 speed control system 4-wing aluminum blade Adjustable stand height Thermal fuse protected motor Heavy duty base Powder coated gray color 670 x 565 x 1540mm	34	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
Evaporative Cooling Fan Power: 950- 1200 watts Airflow: 8,000- 12000 m <sup>3</sup> /h Cooling Pads: 4 sides Water Tank Capacity: 80-100 liters Control Type: Automatic swinging louvers, soft type control panel, w/ remote control Fan Speeds: 3 speeds with 3 cooling options; with ionizer Additional Features: Automatic shut-off pump, continuous water supply connector, caster wheels, 1-12 hours timer, color beige or black.	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



<p>Specifications: Area Coverage: 80-100 sqm Dimensions: (L) 27.5"- 40" x (W) 27.5" x (H) 53.5"- 60" 2 years warranty</p> <p>Standard Requirements: 1. Certification that the unit being offered shall be brand new. 2. Certification to provide user's Manual in English language (Operations manual 2 copies and service manual 2 copies). 3. Certification that the brand has been in the local market for at least two (2) years</p>			
<p>Bottom Loading Water Dispenser, Weight 13.96-14.9 kg, Temperature: Hot, Normal and Cold, w/ safety features Thermal fuse, child lock and with sterilization function, 4L water capacity, Dimensions L31=cm x W=39cm x H=103.5 cm, compressor cooling At least 1 year warranty on parts and service</p>	3	<p>Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City</p>	<p>Within 30 calendar days upon receipt of Notice to Deliver</p>
<p>SMART TV, high definition, 32 inches Smart Google TV, Direct LED, 60 / 50Hz, HDR, Dolby / Audio, Dolby Atmos, HDMI/ USB Ports, Digital Audio Ports, Digital TV.</p>	2	<p>Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City</p>	<p>Within 7 calendar days upon receipt of Notice to Deliver</p>
<p>HEAVY DUTY AIR COOLER At least 350 watts power Cooling capacity at least for 60 sqm. area Heavy duty type At least 3-speed powerful airflow 7,000 cu. m/hr. With 3 sides cooling pad At least 40 liters water tank capacity Continuous water supply inlet Auto shut-off water pump with low water alarm With 1-8 hours timer With remote controller With protective cover Automatic vertical louver Floor standing with caster wheels</p>	12	<p>Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City</p>	<p>Within 7 calendar days upon receipt of Notice to Deliver</p>





	Color: Charcoal Gray Dimensions: (L)910 x (W)480 x (H)1750 mm			
EF-06-2025	WINDOW BLINDS, combi blinds, polyester 100% (approx. 73"x77"), roll packing, color Ivory	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester 100% (approx. 56"x86"), roll packing, color Ivory	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester 100% (approx. 55"x86"), roll packing, color Ivory	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester 100% (approx. 76"x77"), roll packing, color Ivory	5	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1400mm H, color: Brown	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester, 1485mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester, 1450mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1240mm H	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



WINDOW BLINDS, combi blinds, polyester, 610mm W x 660mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1480mm W x 1420mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 895mm W x 1640mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 900mm W x 1640mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1490mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 900mm W x 790mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 900mm W x 800mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1700mm W x 2000mm H	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 810mm W x 1350mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



WINDOW BLINDS, combi blinds, polyester, 900mm W x 800mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 880mm W x 767mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 2300mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1450mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1400mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1005mm W x 2590mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1142.5mm W x 2610mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 1142.5mm W x 2610mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, combi blinds, polyester, 900mm W x 790mm H	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 66W x 53H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 58.75W x 59H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 50H"	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 88W x 53H"	6	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 53H"	3	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 66H"	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 63W x 65H"	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 65H"	9	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester 35W x 30H"	7	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 48W x 48H"	13	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 39H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 48H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 40H"	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension: Sliding Door Vertical, 47.66sq ft"	1	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 62W x 53H"	20	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 30W x 30H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 66W x 53H"	2	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 62W x 53H"	6	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 30W x 30H"	4	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
	WINDOW BLINDS, Zebra with Semi-Blackout feature, 100% Polyester Dimension 100W x 180cm"	7	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver



WINDOW BLINDS, Zebra with Semi-Blackout feature, 100% Polyester Dimension 160W x 180cm"	8	Material Management Section National Center for Mental Health 9 de Pebrero St., Brgy. Mauway, Mandaluyong City	Within 30 calendar days upon receipt of Notice to Deliver
CONFORME:			
(Company Name)			
(Name and Signature of Authorized Representative)			



## Section VII. Technical Specifications

**INSTRUCTION:** Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a) (ii) and/or GCC Clause 2.1(a)(ii).

### **PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF VARIOUS OFFICE EQUIPMENT AND FIXTURES CY 2025 (SUB-LOT)**

Specifications	Particular Requirements	Statement of Compliance	Supporting Documents for the Statement of Compliance (if applicable)
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**NOTE:** Please attach notarized certification of current / actual stock position (in the Philippines) for items to be bid along with compliance to Section VII – Technical Specifications during submission and opening.

CONFERENCE TABLE	10-seater		
	glass top 1/2inch or 1.27cm thickness tempered		
	L215cm x W100cm		
	wooden legs (Dark brown)		
	Rectangular		
CLERICAL TABLE	130cmx60cmx77cm		
	with drawers		
	70x12cm (long drawer)		
	50x12cm and 50x17cm (2 small drawers)		
	color: Mahogany or black wall nut		



	MDF wood laminated with table top glass 0.5cm tempered glass		
	of good quality		
EXECUTIVE TABLE	L120cm x W60cm x H76cm		
	Color: Coffee		
	Material: MDF		
	color: walnut		
	with detachable side table dimension: L150mmx W80mmxH80mm,		
	L type		
	with table top glass 0.5cm tempered glass		
	with 3 drawers (1 center drawer, 2 small drawer)		
	of good quality		
TABLE, JUNIOR EXECUTIVE	Dimensions: Height: 740mm x Depth: 580mm x Width: 1160mm		
	Material: MDF		
	color: walnut		
	with table top glass 0.5cm tempered glass		
	with 3 drawers (1 center drawer, 2 small drawer)		
	of good quality		
TABLE, FOLDABLE	Metal and folding legs		
	white		





	Approx. L122cm x W61cm x H74cm		
	Rectangular		
COMPUTER TABLE	Powder-coated steel frame		
	with upper stand (for printer) and slide-out keyboard shelf		
	color: pine		
	Dimension: 96(W)cm x 50(D)cm x 100(H)cm		
Reception Counter	Materials: MFC Board 25mm thk		
	Dimension: W1600xD800xH1050mm (ADJUSTABLE)		
	Finish: Customize color		
FOLDABLE TRAINING TABLE	HPL TABLETOP		
	STEEL LEGS		
	FOLDING FEATURE		
	WITH PERFORATED MODESTY PANEL		
	WITH CASTER WHEELS		
	WITH SECOND LAYER		
	FINISH: BEECHWOOD TOP		
	BLACK LEGS		
	DIMENSION: W150xD60xH74cm		
L-SHAPEWOODEN EXECUTIVE TABLE	WITH FIXED SIDE CREDENZA		



SET WITH MOBILE PEDESTAL AND DRAWER	WITH GROMMET FOR CABLE AND WIRE MANAGEMENT		
	MATERIAL: LAMINATED MDF		
	FINISH: BROWN		
	DIMENSIONS: 150Wx75Dx76Hcm		
	SIDE:160Wx40Dx		
Table, Executive, L- shaped with side drawer and cabinet	high quality laminate top in 2 tone color		
	Material: MDF Board		
	Main Table: 180W x 70/80D x 76H cm		
	Side Table: 184W x 50D x 63H cm		
Table, Mini Conference (6seaters)	Material: MDF Board		
	Size: 2000mmW x D1000mm x 750mmH		
Table, Standing Desk	manually height adjustable		
	high quality frame		
	durable tabletop		
	80kg load capacity		
	Wide range for height: 68-116 cm height adjustability		
	easy use to crank lever to adjust height		
	Size: 150W x 60H cm		
CONFERENCE DESK	Honeycomb board laminated with melamine & metal tube legs		
	Color Oak & White		

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	W120 x D60 x H76 cm		
Receiving Desk	table top surface		
	rectangular wire grommet		
	with drawer on the right side of the desk and open shelves		
	Color Oak & White		
	W180 x D160 x H75 cm		
Executive Desk	table top surface		
	rectangular wire grommet		
	with drawer on the right side of the desk and open shelves		
	Color Walnut & Gray		
	W180 x D160 x H75 cm		
Office Desk	with three built-in drawers on the right side and one under the top		
	Color Oak		
	W120 x D60 x H76 cm		
CONFERENCE TABLE	Round		
	Laminated top		
	with wire management		
	Material: MDF		
	Board Size: 200cm diameter		
Reception Counter	Material: MDF		

2



	Board Dimension: 2000W x 1050H mm		
EXECUTIVE CHAIR	High back and High-quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature		
	Gas lift for adjustable height		
	360 degrees swivel		
	Color: Black		
	Heavy Duty Nylon Base w/ Dual wheel carpet casters		
	Adjustable seat height		
	Tilt locking at 90 to 135 degree angle		
	Capacity: at least 200 kilograms		
JUNIOR EXECUTIVE CHAIR	High quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature		
	Gas lift for adjustable height		
	360 degrees swivel		
	Color: Black		
	Heavy Duty Nylon Base w/ Dual wheel carpet casters		
	Adjustable seat height		
	Tilt locking at 90 to 135 degree angle		
	capacity: at least 200 kilograms		
CLERICAL CHAIR	gas lift		
	leatherette upholstered back and seat		



	with armrest		
	color: black		
	heavy duty frame		
	at least 200kgs weight capacity		
CONFERENCE CHAIR	Fabric: Black		
	Metal: Chrome Leather		
	Butterfly Mechanism		
	adjustable seat height, swivel 360 degrees		
	Tilt locking at 90-135 degrees angle		
	Ergonomically designed executive chair with an aesthetic look tailor fit for any office and living space		
	360-degree swivel		
	Tilt and single lock mechanism		
	with rocking function controller		
	at least 200 kgs weight capacity		
GANG CHAIR 5-SEATER	PLASTIC metal		
	Black powder coated legs and frame		
	PVC Seat and back		
	BLUE		
	Weight capacity: at least 300kgs.		

1



SOFA SET, 4-seater	Frame: Plywood & Gemelina wood		
	Fixed Seat and Back Cushion: Polyurethane Foam		
	Fabric: 100% Polyester		
SOFA SET, 2-seater	Frame: Plywood & Gemelina wood		
	Fixed Seat and Back Cushion: Polyurethane Foam		
	Fabric: 100% Polyester		
VISITOR CHAIR	Visitor's chair w/ backrest		
	Tube diameter - 28 mm / Thickness 0.9 mm		
	Fabric: Nylon Mesh Fabric		
	Stainless steel Framework		
	Color: Black		
	Heavy Duty		
	Weight capacity: at least 150kgs		
TALL OFFICE CHAIR WITH BACKREST	Tall office chair with backrest adjustable gas lift in footrings with start base wheels		
	Adjustable height: 39 inches - 45 inches		
	Footrest: diameter - 19 inches		
SWIVEL STOOLS	Round Chairs - Stools		
	Materials: Leatherette Seat		
	PVC Starbase		

2



	Gas lift		
	Caster Wheel w/ lock		
	Weight capacity: at least 200kgs		
Chair	Color: Black		
	Dimension: L58CMxW47CMxH91CM		
	Midback Mesh Office Chair 360' Swivel		
	Chrome plated star-base		
	Adjustable Height		
VISITOR CHAIRS WITH ARMREST	LEATHERETTE BACK AND SEAT		
	CHROME PLATED FRAME		
	BLACK		
	DIMENSION: 50W x 52D x 90H cm		
EXECUTIVE CHAIR	POLYURETHANE LEATHER BACK AND SEAT REST		
	CHROME STAR BASE		
	DIMENSION: 54w x 54dx111- 116h c		
	ACCESSORIES: GAS LIFT FOR HEIGHT ADJUSTMENT		
	CASTER WHEELS		
	COLOR: BLACK		
Conference/Office Chair	Swivel 360 degrees		

1



	mid-back		
	with contoured breathable mesh back		
	padded seat		
	curved armrests for comfort		
	wheel casters for easy mobility		
Executive Office Chair	Ergonomic High Back		
	Swivel 360 degrees		
	Color Brown		
	(fabric) & Chrome (base)		
	W54.5 x D63 x H106-116 cm		
STAINLESS STEEL GANG CHAIR, 5- SEATER	DIMENSION: 288w x 68d x 79h cm		
	COLOR: STAINLESS STEEL		
Sofa, 3-seater	loose seat cushion & fixed back with polyurethane foam		
	100% polyester cover		
	wooden legs		
	Swatch - Fabric Belfast Nude		
	W192 x D76 x H87 cm		
Sofa, 3-seater	loose seat cushion & fixed back with polyurethane foam		
	100% polyester cover		
	wooden legs		





	Swatch - Leatherette Tully Brown		
	W157 x D73 x H73 cm		
Couch/Sofa (Single-Seater)	Overall: 33.5 H x 22.88" W x 22.25" D		
	Seat: 18.88 H x 15.75" W		
	Arms: 25.25" H		
	Product Type: Armchair		
	Chair Frame Material: Metal		
	Leg Material: Metal		
	Upholstered: Yes		
	Upholstery Material: Leather		
	Back Material: Leather		
	Weight Capacity: 264.55 lb.		
	Protective Feet: Plastic Glides		
	Durability: Water Resistant, Stain Resistant		
	Product Care: Spot Clean with a dry clean		
	Assembly Required: Yes		
	Color: Light Gray		
Couch/Sofa (Three-Seater)	Overall: 33.5 H x 78.74" W x 22.25" D		
	Seat: 18.88 H x 15.75" W		
	Arms: 25.25" H		

1



	Product Type: Armchair		
	Chair Frame Material: Metal		
	Leg Material: Metal		
	Upholstered: Yes		
	Upholstery Material: Leather		
	Back Material: Leather		
	Weight Capacity: 264.55 lb.		
	Protective Feet: Plastic Glides		
	Durability: Water Resistant, Stain Resistant		
	Product Care: Spot Clean with a dry clean		
	Assembly Required: Yes		
	Color: Light Gray		
Workstation (3-seater) with cabinet and mobile pedestal	Materials: MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish		
	Customize color		
	Dimension: Table Top- W1200xH1200mm		
	Open cabinet- W1000xD400xH1000mm		
Workstation (1-seater) with cabinet and mobile pedestal	Mobile Pedestel- W400xD450xH680mm (ADJUSTABLE)		
	Materials: MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish		

2



	Customize color		
	Dimension: Table Top- W1200xH1200mm		
	Open cabinet- W1000xD400xH1000mm		
	Mobile Pedestel- W400xD450xH680mm (ADJUSTABLE)		
SINGLE WORKSTATION	CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE		
	LAMINATED TABLE TOP		
	WITH PVC SIDE EDGING		
	GROMET ALUMINUM FRAME.		
	DIMENSION: W120 x D60 x H120		
6-SEATER WORKSTATION	CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE		
	LAMINATED TABLE TOP		
	WITH PVC SIDE EDGING		
	GROMET ALUMINUM FRAME		
	DIMENSION: W120 x D60 x H120		
8-SEATER WORKSTATION	CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE		
	LAMINATED TABLE TOP		
	WITH PVC SIDE EDGING		
	GROMET ALUMINUM FRAME		
	DIMENSION: W120 x D60 x H120		

2



Work Station, Cluster of 9	in MDF Top Finish Rectangular		
	in 468mm thick fabric and glass in single raceway		
	charcoal gray trims / Beige color		
	Dimension: 1000W x 600D x 750H mm		
	Panel Thickness: 4.5 to 6cm		
Work Station, L-shape modular	in MDF Top Finish Rectangular		
	468mm thick, Fabric and glass in single raceway		
	Charcoal Gray Trims / Beige color		
	Dimension: 1500/1300 W x 600D x 1200/750H mm		
	Panel Thickness: 4.5 to 6cm		
Work Station, Cluster of 4	in MDF Top Finish Rectangular		
	in 468mm thick fabric and glass in single raceway		
	charcoal gray trims / Beige color		
	Dimension: 2400W x 1200D x 1200/750H mm		
	Panel Thickness: 4.5 to 6cm		
Work Station, Cluster of 6	in MDF Top Finish Rectangular		
	in 468mm thick fabric and glass in single raceway		
	charcoal gray trims / Beige color		
	Dimension: 3600W x 1200D x 1200/750H mm		
	Panel Thickness: 4.5 to 6cm		



FILING CABINET STEEL	4 drawers		
	metal		
	4 drawers/layer vertical filing cabinet with anti-tilt lock mechanism		
	46Wcmx62Dcmx134H cm		
	Color: Grey		
	steel handle lock		
STEEL LOCKER CABINET	12 door locker		
	heavy gauge cold-rolled steel door locker		
	W90cmxD40cmxH185cm		
	Classi Grey		
	24 keys		
	assembly screws		
Cabinet	Steel		
	Filling Rack		
	6 Adjustable Shelves		
	Steel		
	Gray		
	L36" x W19.5" x H78.75",		
CORK BOARD	244cmx122cm		



	Thickness with aluminum frame is 1.24 cm		
	marker tray and safety corner caps		
	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
CORK BOARD			
	92cmx61cm		
	Thickness with aluminum frame is 1.24 cm		
	marker tray and safety corner caps		
	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
MAGNETIC WHITEBOARD			
	244cmx122cm		
	WBAF Aluminum Frame		
	Plywood Backing		
	Thickness with aluminum frame is 1.24 cm		
	adjustable & foldable marker tray and safety corner caps		
	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
	It can be also mounted in an optional stand and roller		
MAGNETIC WHITEBOARD			
	92cmx61cm		
	WBAF Aluminum Frame		
	Plywood Backing		
	Thickness with aluminum frame is 1.24 cm		
	adjustable & foldable marker tray and safety corner caps		

K



	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
	It can be also mounted in an optional stand and roller		
Customized Health Records Filing Cabinet	(Steel shelving/filing rack cabinet-open type)		
	All-steel fabricated in cold-rolled sheets (CRS)		
	with seven (7) adjustable shelves		
	each shelf has stiffener and post made of fabricated angle bar B.I. #14, 1.5" x 1.5"		
	Dimension: 72" H x 36" W x 18" D		
	Gauge no. 24		
	load capacity 40-50 kgs.		
	Powder coated		
	color-green		
	with Anti-Rust Protection		
Index Card Steel Cabinet w/ stand	Dimension: 113 H x 94 W x 45.75 D cm (44.5"H x 37"W x 18 " D)		
	Gauge no. 24 - 48 drawers		
	(index card size - 3" x 5")		
	Powder coated		
	grey or green		
	with Anti-Rust Protection		
Whiteboard, with steel frame	8x4'		

P



	WBAF Aluminum Frame		
	Plywood Backing		
	Thickness with aluminum frame is 1.24 cm		
	Adjustable & foldable marker tray and safety corner caps		
	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
	It can be also mounted in an optional stand and roller		
Whiteboard, with steel frame	3x2'		
	WBAF Aluminum Frame		
	Plywood Backing		
	Thickness with aluminum frame is 1.24 cm		
	Adjustable & foldable marker tray and safety corner caps		
	At the back, it has a triangle hook for wall mounting and plywood backing for extra strength		
	It can be also mounted in an optional stand and roller		
Whiteboard, with steel frame	floor stand with wheels		
	W200 x H120 cm		
Filling/Bookcase Cabinet	With Three open shelves		
	two door apartment beneath and two shelves within the compartment		
	Color Walnut		
	W80 x D39.9 x H177 cm		





Display Cabinet	Double door		
	with clear tempered glass		
	five internal shelves		
	Color Walnut		
	W80 x D39.9 x H177 cm		
Storage Cabinet	with 2 large compartments and 3 large drawers		
	Color Walnut & Oak		
	W160 x D40 x H80 cm		
Storage Cabinet	with 2 large compartments and 3 large drawers		
	Color Oak		
	W120 x D40 x H80 cm		
40" SMART TV	Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital		
	TV Resolution: 3840 X 1260		
	Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN)		
	Power Consumption: 150-250 W		
	Input Voltage: 100-240 V		
	Display size: 40"		
75" SMART TV	Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital		

P



	TV Resolution: 3840 X 1260		
	Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN)		
	Power Consumption: 150-250 W		
	Input Voltage: 100-240 V		
	Display size: 75"		
55" SMART TV	Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV		
	Resolution: 3840 X 1260		
	Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN)		
	Power Consumption: 150-250 W		
	Input Voltage: 100-240 V		
	Display size: 55"		
98" SMART TV	Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital		
	TV Resolution: 3840 X 1260		
	Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN)		
	Power Consumption: 150-250 W		
	Input Voltage: 100-240 V		
	Display size: 98"		

f



AFFORDABOX	plug-and-play device that can easily be connected to an analog TV in order to receive digital television broadcast		
REFRIGERATOR 8 cubic feet	inverter technology		
	two-door		
	top freezer refrigerator		
	DIMENSION (W X H X D) 555 x 1520 x 585 mm		
	color: Black		
	Energy efficiency Factor: 341		
	Refrigerant: R6009		
REFRIGERATOR 6 cubic feet	inverter technology		
	two-door		
	top freezer refrigerator		
	DIMENSION (W X H X D) 555 x 1520 x 585 mm		
	color: Black		
	Energy efficiency Factor: 341		
	Refrigerant: R6009		
REFRIGERATOR 3.5 cubic feet	inverter technology		
	two-door		
	top freezer refrigerator		
	DIMENSION (W X H X D) 555 x 1520 x 585 mm		

Y



	color: Black		
	Energy efficiency Factor: 341		
	Refrigerant: R6009		
INDUSTRIAL STAND FAN	24-inch high powered industrial fan Oscillation control		
	3 speed control system		
	4-wing aluminum blade		
	Adjustable stand height		
	Thermal fuse protected motor		
	Heavy duty base		
	Powder coated gray color 670 x 565 x 1540mm		
Evaporative Cooling Fan	Power: 950- 1200 watts		
	Airflow: 8,000- 12000 m³/h		
	Cooling Pads: 4 sides		
	Water Tank Capacity: 80-100 liters		
	Control Type: Automatic swinging louvers		
	soft type control panel		
	w/ remote control		
	Fan Speeds: 3 speeds with 3 cooling options		
	with ionizer		
	Additional Features: Automatic shut-off pump		

2



	continuous water supply connector		
	caster wheels		
	1-12 hours timer		
	color beige or black		
Bottom Loading Water Dispenser	Specifications: Area Coverage: 80-100 sqm		
	Dimensions: (L) 27.5"- 40" x (W) 27.5" x (H) 53.5"- 60"		
	Weight 13.96-14.9 kg		
	Temperature: Hot, Normal and Cold		
	w/ safety features		
	Thermal fuse		
	child lock		
	with sterilization function		
	4L water capacity		
	Dimensions L31=cm x W=39cm x H=103.5 cm		
SMART TV	compressor cooling		
	high definition		
	32 inches		
	Smart Google TV		
	Direct LED		
	60 / 50Hz		

7



	HDR		
	Dolby / Audio		
	Dolby Atmos		
	HDMI/ USB Ports		
	Digital Audio Ports		
	Digital TV		
HEAVY DUTY AIR COOLER	At least 350 watts power		
	Cooling capacity at least for 60 sqm. area		
	Heavy duty type		
	At least 3-speed powerful airflow 7,000 cu. m/hr.		
	With 3 sides cooling pad		
	At least 40 liters water tank capacity		
	Continuous water supply inlet		
	Auto shut-off water pump with low water alarm		
	With 1-8 hours timer		
	With remote controller		
	With protective cover		
	Automatic vertical louver		
	Floor standing with caster wheels		
	Color: Charcoal Gray		



	Dimensions: (L)910 x (W)480 x (H)1750 mm		
WINDOW BLINDS	combi blinds		
	polyester 100%		
	(approx. 73"x77")		
	roll packing		
	color Ivory		
WINDOW BLINDS	combi blinds		
	polyester 100%		
	(approx. 56"x86")		
	roll packing		
	color Ivory		
WINDOW BLINDS	combi blinds		
	polyester 100%		
	(approx. 55"x86")		
	roll packing		
	color Ivory		
WINDOW BLINDS	combi blinds		
	polyester 100%		
	(approx. 76"x77")		
	roll packing		



	color Ivory		
WINDOW BLINDS	combi blinds		
	polyester		
	1500mm W x 1400mm H		
	color: Brown		
WINDOW BLINDS	combi blinds		
	polyester		
	1485mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1450mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1500mm W x 1240mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	2400mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	610mm W x 660mm H		

F





WINDOW BLINDS	combi blinds		
	polyester		
	1480mm W x 1420mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	895mm W x 1640mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	900mm W x 1640mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1490mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	900mm W x 790mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	900mm W x 800mm H		
WINDOW BLINDS	combi blinds		
	polyester		



	1700mm W x 2000mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	810mm W x 1350mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	2400mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	900mm W x 800mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	2400mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	880mm W x 767mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	2300mm W x 1400mm H		
WINDOW BLINDS	combi blinds		

2



	polyester		
	1450mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1500mm W x 1400mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1005mm W x 2590mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1142.5mm W x 2610mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	1142.5mm W x 2610mm H		
WINDOW BLINDS	combi blinds		
	polyester		
	900mm W x 790mm H		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 66W x 53H"		

Y



NATIONAL CENTER FOR MENTAL HEALTH  
BIDS AND AWARDS COMMITTEE FOR EQUIPMENT

WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	58.75W x 59H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	66W x 50H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	88W x 53H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	66W x 53H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	66W x 66H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	63W x 65H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		

P



NATIONAL CENTER FOR MENTAL HEALTH  
BIDS AND AWARDS COMMITTEE FOR EQUIPMENT

	66W x 65H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	35W x 30H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 48W x 48H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 63W x 39H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 63W x 48H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 63W x 40H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension: Sliding Door Vertical, 47.66sq ft"		
WINDOW BLINDS	Blackout Roller		

P



	100% Polyester		
	Dimension 62W x 53H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 30W x 30H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 66W x 53H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 62W x 53H"		
WINDOW BLINDS	Blackout Roller		
	100% Polyester		
	Dimension 30W x 30H"		
WINDOW BLINDS	Zebra with Semi-Blackout feature		
	100% Polyester		
	Dimension 100W x 180cm"		
WINDOW BLINDS	Zebra with Semi-Blackout feature		
	100% Polyester		
	Dimension 160W x 180cm"		

2



<b>CONFORME:</b>
<i>(Company Name)</i>
<i>(Name and Signature of Authorized Representative)</i>

12



## ***Section VIII. Checklist of Technical and Financial Documents***

### **Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (Sub-Lot) IB No. E-001-2025-PB**

#### **Instructions:**

1. A bidder must submit one (1) original during submission and opening of bids and two (2) additional copies of the original are requested to be submitted on the submission of the additional requirements for post qualification. All documents shall be current and updated. (Note: Supplier's may submit (2) additional copies during Submission and Opening of Bids)
2. The "ORIGINAL" copy of the bid form shall be typed or written in ink and shall be signed by the bidder or its duly authorized representative.
3. To facilitate the evaluation of the bids, bidders are advised to compile the documents in two (2) separate folders (i.e., one for Eligibility/Technical Documents and another for Financial Documents), properly labelled and tabbed, and following the sequence provided herein.
4. All Legal Documents and Supplier's Audited Financial Statements must be Certified True Copy (CTC).

#### **I. TECHNICAL COMPONENT ENVELOPE**

##### ***Class "A" Documents***

##### **Legal Documents**

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**Or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**And**
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**And**
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

##### **Technical Documents**

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (f) Statement of the bidder's SINGLE LARGEST COMPLETED CONTRACT (SLCC)\* *similar* to the contract to be bid, except under conditions provided under the rules, and using the form prescribed in Annex C of the Bidding Forms, *within the past 2 years prior to the date of submission and receipt of bids; and*

**NOTE:** Similar project refers to "Supply, Delivery, Installation, Testing and Commissioning of Various Brand-New and Branded





Office Equipment and Fixtures CY 2025 (Sub-Lot)", costing at least fifty percent (50%) of the ABC.

*\*All spaces should be filled up with correct information.*

- ☐ (g) BID SECURITY in any of the following form:  
(g.1) Notarized Bid Securing Declaration, using the form prescribed in Annex E of the Bidding Forms; or  
(g.2) Surety Bond, callable upon demand [issued by a surety or insurance company, with a certification from the Insurance Commission as authorized to issue such instrument] (not less than 5% of the ABC).
- ☐ (h) Conformity with the Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

**NOTE: Please attach notarized certification of current / actual stock position (in the Philippines) for items to be bid along with compliance to Section VII – Technical Specifications during submission and opening.**

- ☐ (i) Notarized OMNIBUS SWORN STATEMENT (OSS) in accordance with Section 54.3 of RA No. 12009, using the form prescribed in Annex D of the Bidding Forms, and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; and

**Financial Documents**

- ☐ (j) The Supplier's AUDITED FINANCIAL STATEMENTS, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; (CY 2023 with comparative statement CY 2024 and CY 2023) and
- ☐ (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**Class "B" Documents**

- ☐ (1) **JOINT VENTURE AGREEMENT (JVA)**, in case the joint venture is already in existence; or  
In the absence of a JVA, **Duly Notarized Statements** (i.e., Protocol/Undertaking of Agreement) from all the potential joint venture partners should be included in the bid, stating: *That*, they will enter into and abide by the provisions of the JVA in the event that the bid is successful; and *That*, failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security (Section 52.2 of RA No. 12009 ).

**NOTES:**

- (a) The JVA or the Protocol must specify the company/partner and the name of the office designated as the authorized representative of the joint

*[Handwritten signatures]*



venture.

(b) Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.

(c) The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided that*, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.

**\*\*\*\*IF NOT APPLICABLE INDICATE IN A SEPARATE SHEET WITH  
TABBING THAT JOINT VENTURE AGREEMENT IS NOT  
APPLICABLE\*\*\*\***

## II. FINANCIAL COMPONENT ENVELOPE

☐ (l) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (m) Original of duly signed and accomplished Price Schedule(s).

*Note: Bidders are required to specify the brand they are offering in the Price Schedule and ensure that prices are stated with a maximum of two decimal points.*

### Note well:

1. Any missing, incomplete, or patently insufficient document in the above-mentioned checklist shall be considered "FAILED" (as per Rule IX, Sec. 59.1 of R.A. No. 12009).

2. In case of discrepancies between this checklist and the bidding documents the latter shall prevail.

The above checklist was discussed and agreed upon by the members of the NCMH Bids and Awards Committee in consultation with its Technical Working Group, including the proponent /end-user/ implementing unit



**LIST OF ITEMS**

**Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Various Office Equipment and Fixtures CY 2025 (Sub-Lot)  
IB No. E-001-2025-PB**

ITEM CODE	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
EF-01-2025	CONFERENCE TABLE, 10-seater, glass top 1/2inch or 1.27cm thickness tempered, L215cm x W100cm, wooden legs (Dark brown), Rectangular, One (1) year warranty on parts and labor	10	piece	17,000.00	170,000.00
	CLERICAL TABLE, 130cmx60cmx77cm, with drawers: 70x12cm (long drawer), 50x12cm and 50x17cm (2 small drawers) color: Mahogany or black wall nut, MDF wood laminated with table top glass 0.5cm tempered glass, of good quality, One (1) year warranty on parts and labor	131	piece	11,000.00	1,441,000.00
	EXECUTIVE TABLE, L120cm x W60cm x H76cm, Color: Coffee, Material: MDF, color: walnut, with detachable side table dimension: L150mmx W80mmxH80mm, L type, with table top glass 0.5cm tempered glass, with 3 drawers (1 center drawer, 2 small drawer), of good quality, One (1) year warranty on parts and labor	12	piece	15,000.00	180,000.00
	TABLE, JUNIOR EXECUTIVE, Dimensions: Height: 740mm x Depth: 580mm x Width: 1160mm, Material: MDF, color: walnut, with table top glass 0.5cm tempered glass, with 3 drawers (1 center drawer, 2 small drawer), of good quality, One (1) year warranty on parts and labor	19	piece	13,500.00	256,500.00
	TABLE, FOLDABLE, Metal and folding legs, white, Approx. L122cm x W61cm x H74cm, Rectangular, One (1) year warranty on parts and labor	132	piece	7,500.00	990,000.00
	COMPUTER TABLE, Powder-coated steel frame, with upper stand (for printer) and slide-out keyboard shelf, color: pine, Dimension: 96(W)cm x 50(D)cm x 100(H)cm; One (1) year warranty on parts and labor	65	piece	4,500.00	292,500.00
	Reception Counter (Materials: MFC Board 25mm thk, Dimension: W1600xD800xH1050mm (ADJUSTABLE), Finish: Customize color	1	piece	59,750.00	59,750.00
	FOLDABLE TRAINING TABLE, HPL TABLETOP STEEL LEGS *FOLDING FEATURE *WITH PERFORATED MODESTY PANEL *WITH CASTER WHEELS *WITH SECOND LAYER, FINISH: BEECHWOOD TOP, BLACK LEGS DIMENSION: W150xD60xH74cm	10	piece	11,850.00	118,500.00



	L-SHAPEWOODEN EXECUTIVE TABLE SET WITH MOBILE PEDESTAL AND DRAWER, WITH FIXED SIDE CREDENZA -WITH GROMMET FOR CABLE AND WIRE MANAGEMENT MATERIAL: LAMINATED MDF FINISH: BROWN DIMENSIONS: 150Wx75Dx76Hcm SIDE:160Wx40Dx	1	piece	28,000.00	28,000.00
	Table, Executive, L-shaped with side drawer and cabinet, high quality laminate top in 2 tone color, Material: MDF Board Main Table: 180W x 70/80D x 76H cm Side Table: 184W x 50D x 63H cm	2	piece	44,500.00	89,000.00
	Table, Mini Conference (6seaters), Material: MDF Board Size: 2000mmW x D1000mm x 750mmH	1	piece	75,000.00	75,000.00
	Table, Standing Desk, manually height adjustable, high-quality frame, durable tabletop, 80kg load capacity, Wide range for height: 68-116 cm height adjustability, easy use to crank lever to adjust height Size: 150W x 60H cm	1	piece	42,000.00	42,000.00
	CONFERENCE DESK, Honeycomb board laminated with melamine & metal tube legs.; Color Oak & White; W120 x D60 x H76 cm	8	piece	2,803.50	22,428.00
	Receiving Desk, table top surface, rectangular wire grommet, with drawer on the right side of the desk and open shelves; Color Oak & White; W180 x D160 x H75 cm	1	piece	15,825.00	15,825.00
	Executive Desk, table top surface, rectangular wire grommet, with drawer on the right side of the desk and open shelves; Color Walnut & Gray; W180 x D160 x H75 cm	1	piece	15,825.00	15,825.00
	Office Desk, with three built-in drawers on the right side and one under the top; Color Oak; W120 x D60 x H76 cm	4	piece	3,975.00	15,900.00
	CONFERENCE TABLE Round, Laminated top, with wire management, Material: MDF Board Size: 200cm diameter	1	piece	77,000.00	77,000.00
	Reception Counter, Material: MDF Board Dimension: 2000W x 1050H mm	1	piece	64,500.00	64,500.00
SUBTOTAL:					3,953,728.00
EF-02-2025	EXECUTIVE CHAIR - High back and High quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature, Gas lift for adjustable height, 360 degrees swivel, Color: Black, Heavy Duty Nylon Base w/ Dual wheel carpet casters, Adjustable seat height, Tilt locking at 90 to 135 degree angle, Warranty:	37	piece	12,500.00	462,500.00



Atleast one (1) year on parts and labor Capacity: at least 200 kilograms				
JUNIOR EXECUTIVE CHAIR (Specifications): High quality polyurethane upholstery leather made for breathable, Smooth and quiet rolling feature, Gas lift for adjustable height, 360 degrees swivel Color: Black, Heavy Duty Nylon Base w/ Dual wheel carpet casters, Adjustable seat height, Tilt locking at 90 to 135 degree angle, Warranty: Atleast one (1) year on parts and labor weight capacity: at least 200 kilograms	100	piece	9,850.00	985,000.00
CLERICAL CHAIR gas lift, leatherette upholstered back and seat, with armrest, color: black; heavy duty frame; at least 200kgs weight capacity, Warranty: Atleast one (1) year on parts and labor	297	piece	5,400.00	1,603,800.00
CONFERENCE CHAIR Fabric: Black, Metal: Chrome Leather, Butterfly Mechanism , adjustable seat height, swivel 360 degrees, Tilt locking at 90-135 degrees angle, Ergonomically designed executive chair with an aesthetic look tailor fit for any office and living space, 360 degree swivel, Tilt and single lock mechanism, with rocking function controller; at least 200 kgs weight capacity; Warranty: Atleast one (1) year on parts and labor	120	piece	7,900.00	948,000.00
GANG CHAIR 5 SEATER PLASTIC metal, Black powder coated legs and frame, PVC Seat and back, BLUE, Weight capacity: at least 300kgs. One (1) year warranty on parts and labor	80	Set	9,950.00	796,000.00
SOFA SET, 4 seater Frame: Plywood & Gemelina wood, Fixed Seat and Back Cushion: Polyurethane Foam, Fabric: 100% Polyester Warranty: Atleast one (1) year on parts and labor	16	Set	31,099.00	497,584.00
SOFA SET, 2 seater Frame: Plywood & Gemelina wood, Fixed Seat and Back Cushion: Polyurethane Foam, Fabric: 100% Polyester Warranty: Atleast one (1) year on parts and labor	4	Set	16,082.00	64,328.00
VISITOR CHAIR - Visitor's chair w/ backrest, Tube diameter - 28 mm / Thickness 0.9 mm, Fabric: Nylon Mesh Fabric, Stainless steel Framework, Color: Black, Heavy Duty, Weight capacity: at least 150kgs, Warranty: Atleast one (1) year on parts and labor	131	piece	4,000.00	524,000.00
TALL OFFICE CHAIR WITH BACKREST: Tall office chair with backrest adjustable gas lift in footrings with start base wheels. Adjustable height: 39 inches - 45 inches Footrest: diameter - 19 inches	1	piece	4,400.00	4,400.00
SWIVEL STOOLS, Round Chairs – Stools Materials: Leatherette Seat, PVC Starbase, Gaslift, Caster Wheel w/ lock, Weight capacity: at least 200kgs, Warranty: Atleast one (1) year on parts and labor	5	piece	1,375.00	6,875.00



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Chair (Color: Black, Dimension: L58CMxW47CMxH91CM, Midback Mesh Office Chair 360' Swivel, Chrome plated star-base, Adjustable Height	9	piece	4,200.00	37,800.00
VISITOR CHAIRS WITH ARMREST, LEATHERETTE BACK AND SEAT CHROME PLATED FRAME BLACK, ITEM DIMENSION: 50W x 52D x 90H cm	2	piece	4,000.00	8,000.00
EXECUTIVE CHAIR POLYURETHANE LEATHER BACK AND SEAT REST CHROME STAR BASE DIMENSION: 54w x 54dx111-116h ACCESSORIES: GAS LIFT FOR HEIGHT ADJUSTMENT CASTER WHEELS COLOR: BLACK	1	piece	12,500.00	12,500.00
Conference/Office Chair, Swivel 360 degrees, mid-back, with contoured breathable mesh back, padded seat, and curved armrests for comfort, wheel casters for easy movality	14	piece	1,848.00	25,872.00
Executive Office Chair, Ergonomic High Back, Swivel 360 degrees; Color Brown (fabric) & Chrome (base); W54.5 x D63 x H106-116 cm	1	piece	4,830.00	4,830.00
STAINLESS STEEL GANG CHAIR, 5 SEATER DIMENSION: 288w x 68d x 79h cm COLOR: STAINLESS STEEL	1	piece	17,000.00	17,000.00
Sofa, 3-seater, loose seat cushion & fixed back with polyurethane foam, 100% polyester cover, wooden legs; Swatch - Fabric Belfast Nude; W192 x D76 x H87 cm	1	piece	13,875.00	13,875.00
Sofa, 3-seater, loose seat cushion & fixed back with polyurethane foam, 100% polyester cover, wooden legs; Swatch - Leatherette Tully Brown; W157 x D73 x H73 cm	1	piece	13,875.00	13,875.00
Couch/Sofa (Single-Seater Overall: 33.5 H x 22.88" W x 22.25" D Seat: 18.88 H x 15.75" W Arms: 25.25" H Product Type: Armchair Chair Frame Material: Metal Leg Material: Metal Upholstered: Yes Upholstery Material: Leather Back Material: Leather Weight Capacity: 264.55 lb. Protective Feet: Plastic Glides Durability: Water Resistant, Stain Resistant Product Care: Spot Clean with a dry clean Assembly Required: Yes	8	piece	9,416.00	75,328.00



	Color: Light Gray				
	Couch/Sofa (Three--Seater Overall: 33.5 H x 78.74" W x 22.25" D Seat: 18.88 H x 15.75" W Arms: 25.25" H Product Type: Armchair Chair Frame Material: Metal Leg Material: Metal Upholstered: Yes Upholstery Material: Leather Back Material: Leather Weight Capacity: 264.55 lb. Protective Feet: Plastic Glides Durability: Water Resistant, Stain Resistant Product Care: Spot Clean with a dry clean Assembly Required: Yes Color: Light Gray	2	piece	30,058.00	60,116.00
SUBTOTAL:					6,161,683.00
EF-03-2025	Workstation (3-seater) with cabinet and mobile pedestal (Materials:MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish: Cusomize color, Dimension: Table Top- W1200xH1200mm. Open cabinet-W1000xD400xH1000mm, Mobile Pedestel-W400xD450xH680mm (ADJUSTABLE)	2	set	229,000.00	458,000.00
	Workstation (1-seater) with cabinet and mobile pedestal (Materials:MFC Board 25mm thk laminates with glass 4.6cm thk 468 eries with charcoal gray frame, finish: Cusomize color, Dimension: Table Top- W1200xH1200mm. Open cabinet-W1000xD400xH1000mm, Mobile Pedestel-W400xD450xH680mm (ADJUSTABLE)	2	set	80,000.00	160,000.00
	SINGLE WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME. DIMENSION:W120 x D60 x H120	8	piece	30,000.00	240,000.00
	6-SEATER WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME. DIMENSION:W120 x D60 x H120	1	piece	60,000.00	60,000.00
	8-SEATER WORKSTATION CUSTOMIZE FABRIC WITH GLASS WORK STATION TABLE LAMINATED TABLE TOP WITH PVC SIDE EDGING AND GROMET ALUMINUM FRAME.	1	piece	80,000.00	80,000.00



	DIMENSION:W120 x D60 x H120				
	Work Station, Cluster of 9, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 1000W x 600D x 750H mm Panel Thickness: 4.5 to 6cm	3	piece	130,000.00	390,000.00
	Work Station, L-shape modular, in MDF Top Finish Rectangular, 468mm thick, Fabric and glass in single raceway, Charcoal Gray Trims / Beige color Dimension: 1500/1300 W x 600D x 1200/750H mm Panel Thickness: 4.5 to 6cm	3	piece	33,500.00	100,500.00
	Work Station, Cluster of 4, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 2400W x 1200D x 1200/750H mm Panel Thickness: 4.5 to 6cm	1	piece	75,900.00	75,900.00
	Work Station, Cluster of 6, in MDF Top Finish Rectangular, in 468mm thick fabric and glass in single raceway, charcoal gray trims / Beige color Dimension: 3600W x 1200D x 1200/750H mm Panel Thickness: 4.5 to 6cm	1	piece	106,436.00	106,436.00
SUBTOTAL:					1,670,836.00
EF-04-2025	FILING CABINET STEEL, 4 drawers, metal, 4 drawers/layer vertical filing cabinet with anti-tilt lock mechanism, 46Wcmx62Dcmx134H cm, Color: Grey, steel handle lock, One (1) year warranty on parts and labor	90	piece	9,678.00	871,020.00
	STEEL LOCKER CABINET,12 door locker, heavy gauge cold-rolled steel door locker, W90cmxD40cmxH185cm, Classi Grey, 24 keys, assembly screws, One (1) year warranty on parts and labor	45	piece	13,500.00	607,500.00
	Cabinet, Steel, Filling Rack, 6 Adjustable Shelves, Steel, Gray, L36" x W19.5" x H78.75", One (1) year warranty on parts and labor	50	piece	7,145.00	357,250.00
	CORK BOARD (244cmx122cm) Tickness with aluminum frame is 1.24 cm,marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength.	20	piece	3,642.10	72,842.00
	CORK BOARD (92cmx61cm)Tickness with aluminum frame is 1.24 cm,marker tray and safety corner caps. At the back, it has a triangle hook for wall mounting and plywood backing for extra strength.	120	piece	1,320.00	158,400.00
	MAGNETIC WHITEBOARD (244cmx122cm) WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable&foldable marker tray and safety corner caps. At theback, it has a triangle hook for wall mounting and plywood backing for extra strength.	16	piece	1,980.00	31,680.00





It can be also mounted in an optional stand and roller				
MAGNETIC WHITEBOARD (92cmx61cm) WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable&foldable marker tray and safety corner caps. At theback, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	120	piece	1,155.00	138,600.00
Customized Health Records Filing Cabinet (Steel shelving/filing rack cabinet-open type) All steel fabricated in cold rolled sheets (CRS) with seven (7) adjustable shelves, each shelf has stiffener and post made of fabricated angle bar B.I. #14, 1.5" x 1.5" Dimension: 72" H x 36" W x 18" D, Gauge no. 24 *load capacity 40-50 kgs. Powder coated color-green with Anti-Rust Protection	20	piece	10,421.33	208,426.60
Index Card Steel Cabinet w/stand Dimension: 113 H x 94 W x 45.75 D cm (44.5"H x 37"W x 18 " D) Gauge no. 24 - 48 drawers (index card size - 3" x 5" ) Powder coated grey or green with Anti-Rust Protection	2	piece	45,371.00	90,742.00
Whiteboard, with steel frame, 8x4' WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable&foldable marker tray and safety corner caps. At theback, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	4	piece	20,000.00	80,000.00
Whiteboard, with steel frame, 3x2' WBAF Aluminum Frame, Plywood Backing. Tickness with aluminum frame is 1.24 cm, adjustable&foldable marker tray and safety corner caps. At theback, it has a triangle hook for wall mounting and plywood backing for extra strength. It can be also mounted in an optional stand and roller	1	piece	15,200.00	15,200.00
Whiteboard, with steel frame, floor stand with wheels, W200 x H120 cm	2	piece	27,000.00	54,000.00
Filling/Bookcase Cabinet, With Three open shelves, two door apartment beneath, and to shelves within the compartment; Color Walnut; W80 x D39.9 x H177 cm	1	piece	5,670.00	5,670.00
Filling/Bookcase Cabinet, With Three open shelves, two door apartment beneath, and to shelves within the compartment; Color Oak; W40 x D39.9 x H177 cm	2	piece	3,710.00	7,420.00
Display Cabinet, Double door with clear tempared glass & five internal shelves; Color Walnut; W80 x D39.9 x H177 cm	1	piece	8,295.00	8,295.00



	Storage Cabinet, with 2 large compartments and 3 large drawers; Color Walnut & Oak; W160 x D40 x H80 cm	2	piece	7,402.50	14,805.00
	Storage Cabinet, with 2 large compartments and 3 large drawers; Color Oak; W120 x D40 x H80 cm	2	piece	6,450.00	12,900.00
SUBTOTAL:					2,734,750.60
EF-05-2025	40" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 40" One (1) year warranty on parts and labor	24	unit	36,000.00	864,000.00
	75" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 75" One (1) year warranty on parts and labor	4	unit	65,998.00	263,992.00
	55" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V Display size: 55" One (1) year warranty on parts and labor	17	unit	61,600.00	1,047,200.00
	98" SMART TV: Capable of Netflix, Voice Control, Web Browser, Mobile Screening, Mirroring, Youtube, Bluetooth Connectivity, Dolby Digital TV Resolution: 3840 X 1260 Ports Input: USB, HDMI, RF in (Terrestrial/Cable Input), Composite in (AV), Ethernet (LAN) Power Consumption: 150-250 W Input Voltage: 100-240 V	1	unit	498,000.00	498,000.00



Display size: 98" One (1) year warranty on parts and labor				
AFFORDABOX plug-and-play device that can easily be connected to an analog TV in order to receive digital television broadcast	46	unit	799.00	36,754.00
REFRIGERATOR 8 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant:R6009 One (1) year warranty on parts and labor	9	unit	20,000.00	180,000.00
REFRIGERATOR 6 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant:R6009 One (1) year warranty on parts and labor	12	unit	14,592.00	175,104.00
REFRIGERATOR 3.5 cubic feet inverter technology two-door top freezer refrigerator, DIMENSION (W X H X D) 555 x 1520 x 585 mm, color: Black Energy efficiency Factor: 341; Refrigerant:R6009 One (1) year warranty on parts and labor	6	unit	11,000.00	66,000.00
INDUSTRIAL STAND FAN, 24 inch high powered industrial fan Oscillation control 3 speed control system 4-wing aluminum blade Adjustable stand height Thermal fuse protected motor Heavy duty base Powder coated gray color 670 x 565 x 1540mm	34	unit	11,000.00	374,000.00
Evaporative Cooling Fan Power: 950- 1200 watts Airflow: 8,000- 12000 m³/h Cooling Pads: 4 sides Water Tank Capacity: 80-100 liters Control Type: Automatic swinging louvers, soft type control panel, w/ remote control Fan Speeds: 3 speeds with 3 cooling options; with ionizer Additional Features: Automatic shut-off pump, continuous water supply connector, caster wheels, 1-12 hours timer, color beige or black. Specifications: Area Coverage: 80-100 sqm Dimensions: (L) 27.5"- 40" x (W) 27.5" x (H) 53.5"- 60" 2 years warranty	4	piece	55,445.50	221,782.00



	<p>Standard Requirements:</p> <ol style="list-style-type: none"> <li>1. Certification that the unit being offered shall be brand new.</li> <li>2. Certification to provide user's Manual in English language (Operations manual 2 copies and service manual 2 copies).</li> <li>3. Certification that the brand has been in the local market for at least two (2) years</li> </ol>				
	Bottom Loading Water Dispenser, Weight 13.96-14.9 kg, Temperature: Hot, Normal and Cold, w/ safety features Thermal fuse, child lock and with sterilization function, 4L water capacity, Dimensions L31=cm x W=39cm x H=103.5 cm, compressor cooling Atleast 1 year warranty on parts and service	3	piece	14,932.50	44,797.50
	SMART TV, high definition, 32 inches Smart Google TV, Direct LED, 60 / 50Hz, HDR, Dolby / Audio, Dolby Atmos, HDMI/ USB Ports, Digital Audio Ports, Digital TV.	2	piece	17,983.00	35,966.00
	<p>HEAVY DUTY AIR COOLER</p> <p>At least 350 watts power</p> <p>Cooling capacity at least for 60 sqm. area</p> <p>Heavy duty type</p> <p>At least 3-speed powerful airflow 7,000 cu. m/hr.</p> <p>With 3 sides cooling pad</p> <p>At least 40 liters water tank capacity</p> <p>Continuous water supply inlet</p> <p>Auto shut-off water pump with low water alarm</p> <p>With 1-8 hours timer</p> <p>With remote controller</p> <p>With protective cover</p> <p>Automatic vertical louver</p> <p>Floor standing with caster wheels</p> <p>Color: Charcoal Gray</p> <p>Dimensions:</p> <p>(L)910 x (W)480 x (H)1750 mm</p>	12	piece	32,929.66	395,155.92
SUBTOTAL:					4,202,751.42
EF-06-2025	WINDOW BLINDS, combi blinds, polyester 100% (approx. 73"x77"), roll packing, color Ivory	1	set	5,134.80	5,134.80
	WINDOW BLINDS, combi blinds, polyester 100% (approx. 56"x86"), roll packing, color Ivory	4	set	4,413.20	17,652.80



WINDOW BLINDS, combi blinds, polyester 100% (approx. 55"x86"), roll packing, color Ivory	1	set	4,336.20	4,336.20
WINDOW BLINDS, combi blinds, polyester 100% (approx. 76"x77"), roll packing, color Ivory	5	set	5,363.60	26,818.00
WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1400mm H, color: Brown	2	set	6,320.16	12,640.32
WINDOW BLINDS, combi blinds, polyester, 1485mm W x 1400mm H	1	set	6,032.88	6,032.88
WINDOW BLINDS, combi blinds, polyester, 1450mm W x 1400mm H	1	set	3,991.68	3,991.68
WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1240mm H	2	set	7,313.04	14,626.08
WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	set	6,612.48	6,612.48
WINDOW BLINDS, combi blinds, polyester, 610mm W x 660mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 1480mm W x 1420mm H	1	set	3,679.00	3,679.00
WINDOW BLINDS, combi blinds, polyester, 895mm W x 1640mm H	1	set	3,376.00	3,376.00
WINDOW BLINDS, combi blinds, polyester, 900mm W x 1640mm H	1	set	2,010.96	2,010.96
WINDOW BLINDS, combi blinds, polyester, 1490mm W x 1400mm H	1	set	2,116.80	2,116.80
WINDOW BLINDS, combi blinds, polyester, 900mm W x 790mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 900mm W x 800mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 1700mm W x 2000mm H	2	set	13,366.08	26,732.16
WINDOW BLINDS, combi blinds, polyester, 810mm W x 1350mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	set	6,607.44	6,607.44
WINDOW BLINDS, combi blinds, polyester, 900mm W x 800mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 2400mm W x 1400mm H	1	set	6,607.40	6,607.40
WINDOW BLINDS, combi blinds, polyester, 880mm W x 767mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, combi blinds, polyester, 2300mm W x 1400mm H	1	set	6,330.24	6,330.24
WINDOW BLINDS, combi blinds, polyester, 1450mm W x 1400mm H	1	set	3,991.68	3,991.68
WINDOW BLINDS, combi blinds, polyester, 1500mm W x 1400mm H	1	set	4,586.40	4,586.40
WINDOW BLINDS, combi blinds, polyester, 1005mm W x 2590mm H	1	set	4,687.20	4,687.20



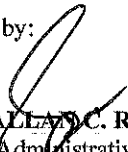
WINDOW BLINDS, combi blinds, polyester, 1142.5mm W x 2610mm H	1	set	5,896.80	5,896.80
WINDOW BLINDS, combi blinds, polyester, 1142.5mm W x 2610mm H	1	set	5,896.80	5,896.80
WINDOW BLINDS, combi blinds, polyester, 900mm W x 790mm H	1	set	2,741.76	2,741.76
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 66W x 53H"	2	piece	11,350.00	22,700.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 58.75W x 59H"	2	piece	10,850.00	21,700.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 50H"	1	piece	10,500.00	10,500.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 88W x 53H"	6	piece	14,600.00	87,600.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 53H"	3	piece	11,350.00	34,050.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 66H"	1	piece	13,650.00	13,650.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 63W x 65H"	4	piece	12,800.00	51,200.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 66W x 65H"	9	piece	13,450.00	121,050.00
WINDOW BLINDS, Blackout Roller, 100% Polyester 35W x 30H"	7	piece	3,500.00	24,500.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 48W x 48H"	13	piece	7,200.00	93,600.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 39H"	2	piece	8,100.00	16,200.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 48H"	2	piece	9,450.00	18,900.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 63W x 40H"	1	piece	7,900.00	7,900.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension: Sliding Door Vertical, 47.66sqft"	1	piece	21,450.00	21,450.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 62W x 53H"	20	piece	8,973.21	179,464.20
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 30W x 30H"	2	piece	3,745.50	7,491.00
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 66W x 53H"	2	piece	9,458.63	18,917.26
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 62W x 53H"	6	piece	7,739.15	46,434.90
WINDOW BLINDS, Blackout Roller, 100% Polyester Dimension 30W x 30H"	4	piece	10,131.33	40,525.32
WINDOW BLINDS, Zebra with Semi-Blackout feature, 100% Polyester Dimension 100W x 180cm"	7	piece	1,652.00	11,564.00



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WINDOW BLINDS, Zebra with Semi-Blackout feature, 100% Polyester Dimension 160W x 180cm"	8	piece	2,467.50	19,740.00
SUBTOTAL:				1,068,693.12
GRAND TOTAL				<b>₱ 19,792,442.14</b>

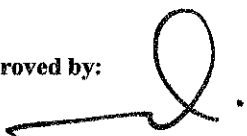
Submitted by:

  
**EDGAR ALLAN C. RAMIREZ**  
End-user, Administrative Officer V

Recommending Approval:

  
**JERRY C. RODRIGUEZ, MCM-ESP**  
Chairperson, BAC for Equipment

Approved by:

  
**NOEL V. REYES, MD, FPPA, MMHoA**  
Medical Center Chief II



**Bid Form for the Procurement of Goods**  
*[shall be submitted with the Bid]*

**BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of  
of agent Currency Commission or gratuity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(if none, state "None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.





We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



### Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_) S.S.

#### BID SECURING DECLARATION

**Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



Name of the Procuring Entity \_\_\_\_\_ Project Reference Number \_\_\_\_\_  
Name of the Project \_\_\_\_\_  
Location of the Project \_\_\_\_\_

**List of all Ongoing Government and Private Contracts including Contracts Awarded but not yet started**

Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_

Name of Contract / Project Cost	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% Of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<b><u>Government</u></b>								
<b><u>Private</u></b>								

Note: This statement shall be supported with:

1. Notice of Award and / or Contract (Government and Private Contracts)
2. Sales Invoices (Private Contracts)

Submitted by : \_\_\_\_\_  
(Signature Above Printed Name)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_



Name of the Procuring Entity \_\_\_\_\_ Project Reference Number \_\_\_\_\_  
Name of the Project \_\_\_\_\_  
Location of the Project \_\_\_\_\_

**Statement of Single Largest Completed Contract which is similar in nature for the past 2 years**

**Business Name** : \_\_\_\_\_  
**Business Address** : \_\_\_\_\_

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Amount of Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<b><u>Government</u></b>						
<b><u>Private</u></b>						

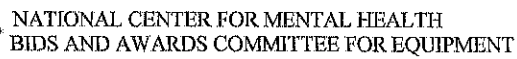
Note: This statement shall be supported with:

1. Notice of Award and/or Contract (Government and Private Contracts)
2. Sales Invoice (Private Contracts)

Submitted by : \_\_\_\_\_  
(Signature Above Printed Name)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_



*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

[illegible]

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of:



***Price Schedule for Goods Offered from Abroad***

*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

***For Goods Offered from Abroad***

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place  (specify border point or place of destination)	Total CIF or CIP price per item  (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*



*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affian

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*





*Note: Should be printed on Legal Size Paper*

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **NATIONAL CENTER FOR MENTAL HEALTH** of the Philippines (hereinafter called “the Entity” of the one part and [name of supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, TESTING, AND COMMISSIONING OF VARIOUS BRAND-NEW AND BRANDED OFFICE EQUIPMENT AND FIXTURES CY 2025 (SUB-LOT)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. The Philippine Bidding Documents (PBDs);
    1. Schedule of Requirements;
    2. Technical Specifications;
    3. General and Special Conditions of Contract; and
    4. Supplemental or Bid Bulletin, if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed and Warranty Security, shall likewise form part of the Contract.**



3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to ***Supply, Delivery, Testing, and Commissioning of Various Brand-New and Branded Office Equipment and Fixtures CY 2025 (Sub-Lot)*** in accordance with his/her/its Bid.
4. The **NATIONAL CENTER FOR MENTAL HEALTH** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**NOEL V. REYES, MD, FPPA, MMHoA**

*[Insert Name and Signature]*

*Medical Center Chief II*

*[Insert Signatory's Legal Capacity]*

*for:*

*for:*

*National Center for Mental Health*

*[Insert Name of Supplier]*

SIGNED IN THE PRESENCE OF:

*[Witness from Supplier]*

\_\_\_\_\_  
**RIC B. CABRADILLA, CPA**  
Chief – Accounting Section

\_\_\_\_\_  
**JERRY C. RODRIGUEZ, MGM-ESP**  
Chief – Hospital Operations and Patient Support Service

**Acknowledgement**

*[Forma shall be based on the latest Rules on Notarial Practice]*

