

REPUBLIC OF THE PHILIPPINES Department of Health NATIONAL CENTER FOR MENTAL HEALTH Nueve de Febrero Street, Mandaluyong City, Philippines



Telephone No. 531-9001 loc. 242

BIDS AND AWARDS COMMITTEE Telefax No. 5318318 E-mail: bac@ncmh.gov.ph

Website: www.ncmh.gov.ph

## **SECTION III** BID DATA SHEET

ITB Clause			
5.3	For this purpose, contracts similar to the Project shall be:		
	a. Public Bidding for the Supply, Delivery, Installation, Commissioning, Configuration and Testing of Audio and Video Equipment Systems CY 2023		
	Completed within <i>two (2) years</i> prior to the deadline for the submission and receipt of bids.		
7.1	Subcontracting is not allowed		
12	The Price of the Goods shall be quoted in Philippine Peso.		
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:		
	a. The amount is not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or		
	<ul> <li>b. The amount is not less than five percent (5%) of ABC, if bid security in is Surety Bond.</li> </ul>		
19.3	Public Bidding for the Supply, Delivery, Installation, Commissioning, Configuration and Testing of Audio and Video Equipment Systems CY 2023		
	Please see List of Items for complete lists, quantity and ABC		
20.2	<ul> <li>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its <ul> <li>a. Current and Valid Tax Clearance</li> <li>b. Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable)</li> </ul> </li> </ul>		
	<ul> <li>c. Certificate of PhilGEPS Registration (Platinum Membership)</li> <li>d. Current and Valid Mayor's Permit</li> </ul>		
21.2	Additional contract documents relevant to the Project that is required by the Procuring Entity: a. Notice of Award or Notice to Proceed or Contract issued by the owners, as attachment for the Statement of the prospective bidder of All its On Going Government and Private Contracts		
	<ul> <li>b. Notice of Award or Contract issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li> <li>c. Current and Valid Certificate of Distributorship, if applicable</li> </ul>		

d.	Notarized <b>Letter of Assurance</b> from the Bidder on the Availability of Unit
e.	For current supplier, one Certificate of Good Performance [For the past three (3) years, it shall be issued by the Head of Procuring Entity / Medical Center Chief II. For non-current supplier, certificate issued from other Hospitals or agencies are acceptable (at
f.	<b>least SATISFACTORY RATING</b> ). Certification that the bidder must be continuously operating in the Philippines for the past five (5) years.
	Notarized Certificate of No Pending Case(s) against the Government.
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n.	Relevant certifications and training specifically for the installation of audio and video systems, showing evidence that the bidder is a professional and technical expert
i.	Certification that the bidder shall be responsible in ensuring safe and timely delivery of the equipment to the specified location(s) which includes coordinating logistics, packaging, and transportation;
j.	Certification that the bidder shall facilitate proper installation of the audio and video equipment to ensure they function correctly and ensuring all components are integrated seamlessly;
k.	Certification that the bidder shall conduct rigorous testing and commissioning of all equipment to ensure proper functionality and compliance with performance standards; and,
I.	Certification that the bidder shall conduct training sessions to maximize the effectiveness of the equipment and to educate personnel on how to use and maintain the audio and video systems. This training typically covers topics such as equipment operation, troubleshooting, maintenance, and safety procedures.

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (WHITE FOLDER). Each folder with fastener/shoelace on top, with Table of				
Contents and Tabs (properly labeled according to the checklist for bidders issued).				
MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS / FINANCIAL PROPOSALS				
"Original Copy"	Indicate here "Original Copy of Eligibility Documents & Technical Proposal, and Financial Proposal			
NATIONALCENTER FOR MENTAL HEALTH Nueve De Febrero St., Mandaluyong City	PROCURING ENTITY'S NAME & ADDRESS			
PUBLIC BIDDING FOR <u>(CATEGORY)</u> CY 2023	PUBLIC RE-BIDDING CATEGORY & CALENDAR YEAR			
ELIGIBILITY DOCUMENTS				
<u>TECHNICAL PROPOSAL</u> <u>/</u> FINANCIAL PROPOSAL				
DELA CRUZ COMPANY 143 Pag-ibig St., Quezon City Tel: / Fax:	NAME, ADDRESS, & CONTACT NOS. (TELEPHONE & FACSIMILE) OF THE BIDDERS			
NOTE: Color of Folder is WHITE Color of Envelope is WHITE				
Note: All tabbing shall be in words / title based on the Checklist.				

