



National Center for Mental Health

SECTION I: INVITATION TO BID ITB NO. 0020-2022

PUBLIC BIDDING FOR SUPPLY AND DELIVERY OF DRUGS AND MEDICINES- MEDICINE ACCESS PROGRAM MENTAL HEALTH (MAP-MH) CY 2022

1. The **NATIONAL CENTER FOR MENTAL HEALTH**, through the **SAA 2022-06-2761** intends to apply the sum of **PHP 511,232,667.54** being the ABC to payments under the contract for the following categories. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

CATEGORY	APPROVED BUDGET FOR THE CONTRACT (ABC)
PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF MEDICINE ACCESS PROGRAM FOR MENTAL HEALTH (MAP- MH) CY 2022	Php 511,232,667.54
TOTAL	Php 511,232,667.54

2. The **NATIONAL CENTER FOR MENTAL HEALTH** now invites bids for the above Procurement Project. Delivery of the Goods is required by (**SEE SCHEDULE OF REQUIREMENTS**). Bidders should have completed contract which is similar in nature for the past two (2) years from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Procurement Section of the National Center for Mental Health** and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 26, 2022-August 15, 2022 (Monday to Friday, 8:00AM – 4:00PM)** from the given address and website(s) below, and upon submission of **LETTER OF INTENT** and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000.00 and below	500.00
More than 500,000.00 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

"There is no Health without Mental Health"



6. The **National Center for Mental Health** will hold a Pre-Bid Conference on **August 02, 2022 (Tuesday) 9:00AM** at **Pag-Asa Hall of National Center for Mental Health**, which shall be open to prospective Bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **August 16, 2022 (Tuesday) 9:00AM** at the **Pag-Asa Hall of the National Center for Mental Health**. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
10. Not applicable
11. The **National Center for Mental Health** reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 and the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

JERRY C. RODRIGUEZ, MGM-ESP

Head, NCMH BAC Secretariat

Nueve de Febrero St. Brgy. Mauway, Mandaluyong City

Tel: 0285319001 loc 239, 240, 242

Telefax: 0285318318

Email: bacncmh@yahoo.com

www.ncmh.gov.ph

13. You may visit the following websites:

www.philgeps.gov.ph (PhilGEPS website using suppliers/bidders account)

<https://ncmh.gov.ph> (National Center for Mental Health Official Website)

July 21, 2022

Date of Issue


ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson, NCMH-BAC for Goods CY 2022



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



Telephone No. 531-9001 loc. 242

Telefax No. 5318318

E-mail: bacncmh@yahoo.com

Website: www.ncmh.gov.ph

CHECKLIST FOR BIDDERS

Project: **PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF DRUGS AND MEDICINES-MEDICINE ACCESS PROGRAM FOR MENTAL HEALTH (MAP-MH) CY 2022**

Approved Budget for the Contract (ABC): **PHP 511,232,667.54**

Date/Time and Venue of Opening of Bids: **AUGUST 16, 2022 (9:00AM)**
PAG-ASA HALL, NCMH-Compound

Instructions:

1. A bidder must submit one (1) original during submission and opening of bids and two (2) additional copies of the original are requested to be submitted on the submission of the additional requirements for post qualification. All documents shall be current and updated. (Note: Supplier's may submit (2) additional copies during Submission and Opening of Bids)
2. The "ORIGINAL" copy of the bid form shall be typed or written in ink and shall be signed by the bidder or its duly authorized representative.
3. To facilitate the evaluation of the bids, bidders are advised to compile the documents in two (2) separate folders (i.e., one for Eligibility/Technical Documents and another for Financial Documents), properly labelled and tabbed, and following the sequence provided herein.

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS' ENVELOPE

I. TECHNICAL COMPONENT ENVELOPE

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- ☐ (1) **REGISTRATION CERTIFICATE FROM PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHILGEPS)** – Platinum Membership; or
- ☐ (2) **BUSINESS REGISTRATION CERTIFICATE** from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the BDS; **and**
- ☐ (3) **MAYOR'S PERMIT** (valid and current) issued by the city or municipality where the principal place of business of the prospective bidder is located; **and**
- ☐ (4) **TAX CLEARANCE CERTIFICATE** (valid and current) for Bidding Purposes, per Executive Order No. 398, s. 2005, as finally reviewed and approved by BIR.

B. TECHNICAL DOCUMENTS

- ☐ (5) Statement of **ALL ITS ON-GOING GOVERNMENT AND PRIVATE CONTRACTS***, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, using the form prescribed in Annex: Bidding Forms; **and**

**All spaces should be filled up with correct information.*

- ☐ (6) Statement of the Bidder's **SINGLE LARGEST COMPLETED CONTRACT (SLCC)*** similar to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in Annex: Bidding Forms.

[Handwritten signatures and initials]

NOTE: Similar project refers to "**DRUGS AND MEDICINES**", costing at least twenty-five percent (25%) of the ABC.

**All spaces should be filled up with correct information.*

(7) **BID SECURITY** in any of the following form:

- ☐ (7.1) **Notarized Bid Securing Declaration**, using the form prescribed in Annex: Bidding Forms; or
- ☐ (7.2) **Cash, Cashier's/Manager's Check**, issued by a Universal or Commercial Bank (**not less than 2% of the ABC**); or
- ☐ (7.3) **Bank Draft/Guarantee or an irrevocable Letter of Credit** issued by a Universal or Commercial Bank, or by a foreign bank but shall be accompanied by a confirmation from a Universal or Commercial Bank (**not less than 2% of the ABC**); or
- ☐ (7.4) **Surety Bond, callable upon demand** [issued by a surety or insurance company, with a certification from the Insurance Commission as authorized to issue such instrument] (**not less than 5% of the ABC**).
- ☐ (8) Conformity to **TECHNICAL SPECIFICATIONS**, using the prescribed form in Section VII of the Bidding Documents and showing compliance to each item description provided for by NCMH;
- ☐ (9) **Notarized OMNIBUS SWORN STATEMENT** in accordance with Section 25.3 of the IRR of RA 9184, using the form prescribed in Annex: Bidding Forms.
- ☐ (10) **AUTHORITY OF THE SIGNATORY**, whichever is applicable:
- (a) Special Power of Attorney, in case of single proprietorship.
 - (b) Resolution from the General Manager or President, if partnership.
 - (c) Board resolution with Secretary's Certificate, in case of Corporation.
 - (d) Resolution signed by all the joint-venture partners, in case of Joint-Venture.

FINANCIAL DOCUMENTS

- ☐ (11) **The Supplier's AUDITED FINANCIAL STATEMENTS**, showing among others the total and current assets and liabilities stamped "received" by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of bid submission. (CY 2021 with comparative statement CY 2020 and CY 2021).
- ☐ (12) Duly signed **NET FINANCIAL CONTRACTING CAPACITY (NFCC) COMPUTATION**, in accordance with ITB Clause 5.5, or a commitment from a Universal **or** Commercial Bank to extend a Credit Line in favor of the prospective bidder if awarded the contract to be bid.

CLASS "B" DOCUMENTS: IF APPLICABLE —

- ☐ (13) **JOINT VENTURE AGREEMENT (JVA)**, in case the joint venture is already in existence; or In the absence of a JVA, **Duly Notarized Statements** (i.e., Protocol/Undertaking of Agreement) from all the potential joint venture partners should be included in the bid,

stating: *That*, they will enter into and abide by the provisions of the JVA in the event that the bid is successful; and *That*, failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security (Section 23.1(b) of the 2016 Revised IRR).

NOTES:

- (a) The JVA or the Protocol must specify the company/partner and the name of the office designated as the authorized representative of the joint venture.
- (b) Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.
- (c) The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided that*, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.

******IF NOT APPLICABLE INDICATE IN A SEPARATE SHEET WITH TABBING THAT JOINT VENTURE AGREEMENT IS NOT APPLICABLE******

FINANCIAL COMPONENT ENVELOPE

- ☐ (1) Original of duly signed and completed **FINANCIAL BID FORM**. And
- ☐ (2) Original of duly signed and completed **PRICE SCHEDULE FORM**.

Note well:

- 1. Any missing, incomplete, or patently insufficient document in the above-mentioned checklist shall be considered “FAILED” (as per Rule IX, Sec. 30.1 of R.A. No. 9184).
- 2. In case of discrepancies between this checklist and the bidding documents the latter shall prevail.

The above checklist was discussed and agreed upon by the members of the NCMH Bids and Awards Committee in consultation with its Technical Working Group, including the proponent /end-user/ implementing unit.





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF HEALTH
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Pebrero St., Mandaluyong city, Philippines
PHILHEALTH ACCREDITED

BIDS & AWARDS COMMITTEE

Telephone No. 531-9001 local 239, 240, 242

Telefax No. 5318318

Website: www.ncmh.gov.ph



SCHEDULE OF PUBLIC BIDDING FOR DRUGS AND MEDICINES - MEDICINES ACCESS PROGRAM (MAP) CY2022

ACTIVITY	SCHEDULE/VENUE
PRE-PROCUREMENT CONFERENCE	July 21, 2022(9:00AM) Thursday) BAC Conference Room, NCMH Compound
ADVERTISEMENT / POSTING OF IAEB	July 26, 2022 (Tuesday)
1. ISSUANCE / AVAILABILITY OF BIDDING DOCUMENTS	July 26 – August 15, 2022 Monday – Friday (8:00AM – 4:00PM) Procurement and BAC Office
2. PRE-BID CONFERENCE	August 2, 2022 (Tuesday) - 9:00 AM Pag-Asa Hall, NCMH Compound
3. SUBMISSION & OPENING OF BIDS	August 16, 2022 (Tuesday) - 9:00 AM Pag-Asa Hall, NCMH Compound
4. DETAILED BID EVALUATION	August 18, 2022(Thursday) - 9:00 AM BAC Conference Room/Office, NCMH Compound
5. POST-QUALIFICATION OF BIDS	August 24, 2022 (Wednesday) - 9:00 AM BAC Conference Room/ Office , NCMH Compound
6. APPROVAL OF RESOLUTION / ISSUANCE OF NOTICE OF AWARD	August 26, 2022
7. CONTRACT PREPARATION AND SIGNING	August 28, 2022
8. APPROVAL OF CONTRACT BY HIGHER AUTHORITY	August 30, 2022
9. ISSUANCE OF NOTICE TO PROCEED	September 5, 2022

Prepared By:

ELMER I. SALE, MGM
BAC Secretariat

Noted By:

JERRY C. RODRIGUEZ, MGM-ESP
Head, BAC Secretariat

Recommending Approval:

ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson, BAC for Equipment and Infrastructure Projects

Approved By:

NOEL V. REYES, MD, FPPA, MMHoA
Medical Center Chief II



National Center for Mental Health

PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF DRUGS AND MEDICINES MEDICINE ACCESS PROGRAM FOR MENTAL HEALTH (MAP-MH) CY 2022

LIST OF ITEMS

NO.	ITEM CODE	ITEM DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
1	MAPMH22-01	Carbamazepine 200 mg Tablet	3,700,000	Tablet	1.69	6,253,000.00
2	MAPMH22-02	Lithium Carbonate 450 mg MR Tablet	580,000	Tablet	4.33	2,511,400.00
3	MAPMH22-03	Divalproex Sodium 250 mg tablet ER	1,900,000	Tablet	8.88	16,872,000.00
4	MAPMH22-04	Valproic Acid 250 mg/5 ml Syrup	83,200	Bottle	314.05	26,128,960.00
5	MAPMH22-05	Valproic Acid + Sodium Valproate 500 mg MR tablet	1,080,000	Tablet	10.75	11,610,000.00
6	MAPMH22-06	Divalproex Sodium 500 mg tablet ER	1,620,000	Tablet	11.38	18,435,600.00
7	MAPMH22-07	Biperiden Hydrochloride 2 mg Tablet	2,300,000	Tablet	4.73	10,879,000.00
8	MAPMH22-08	Chlorpromazine 200 mg Tablet	1,100,000	Tablet	2.32	2,552,000.00
9	MAPMH22-09	Clozapine 100 mg Tablet	5,600,000	Tablet	6.20	34,720,000.00
10	MAPMH22-10	Fluphenazine Decanoate 25 mg/mL, 1 mL Ampoule	650,000	Ampule	70.44	45,786,000.00
11	MAPMH22-11	Haloperidol 5 mg Tablet	200,000	Tablet	3.39	678,000.00
12	MAPMH22-12	Haloperidol 5 mg/mL, 1 mL Ampoule	13,700	Ampule	450.00	6,165,000.00
13	MAPMH22-13	Olanzapine 10 mg Tablet	2,110,000	Tablet	4.11	8,672,100.00
14	MAPMH22-14	Olanzapine 10 mg Orodispersible Tablet (ODT)	806,000	Tablet	18.63	15,015,780.00
15	MAPMH22-15	Quetiapine 200 mg Tablet	1,000,000	Tablet	31.60	31,600,000.00
16	MAPMH22-16	Risperidone 2 mg Tablet	3,800,000	Tablet	2.98	11,324,000.00
17	MAPMH22-17	Risperidone 2 mg Orodispersible Tablet (ODT)	680,000	Tablet	29.50	20,060,000.00
18	MAPMH22-18	Escitalopram 10 mg Tablet	1,600,000	Tablet	3.45	5,520,000.00
19	MAPMH22-19	Fluoxetine 20 mg Capsule	300,000	Capsule	12.00	3,600,000.00
20	MAPMH22-20	Sertraline 50 mg Tablet	1,700,000	Tablet	7.25	12,325,000.00
21	MAPMH22-21	Lamotrigine 100 mg Tablet	75,000	Tablet	7.42	556,500.00
22	MAPMH22-22	Donepezil 10 mg Tablet	47,000	Tablet	15.50	728,500.00
23	MAPMH22-23	Flupentixol 20 mg/ml	210,000	Ampule	350.00	73,500,000.00
24	MAPMH22-24	Paliperidone Palmitate 100 mg/1ml	18,100	pfs	6,794.00	122,971,400.00
25	MAPMH22-25	Paliperidone Palmitate 150 mg/1.5ml	2,500	pfs	6,794.00	16,985,000.00

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26	MAPMH22-26	Diphenhydramine (as Hydrochloride) 50 mg/ml, 1 ml ampule	29,043	Ampule	18.78	545,427.54
27	MAPMH22-27	Levetiracetam 500 mg Film coated tablet	100,000	Tablet	16.38	1,638,000.00
28	MAPMH22-28	Memantine 10 mg Film coated tablet	200,000	Tablet	18.00	3,600,000.00
						PHP 511,232,667.54
						VVVVVVVVVVVVVVVVV


Submitted By:


CLARITA F. LACERNA, RPh
 End-user, Medicine Access Program Mental Health (MAP-MH) CY 2022

Recommending Approval:


ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
 Chairperson, BAC for Goods CY 2022

Approved By:


NOEL V. REYES, MD, FPPA, MMHoA
 Medical Center Chief II