



REPUBLIC OF THE PHILIPPINES  
Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
Nueve de Febrero Street, Mandaluyong City, Philippines  
**BIDS AND AWARDS COMMITTEE**



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## SECTION III BID DATA SHEET

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ol style="list-style-type: none"><li><b>Supply, Delivery, Installation, Commissioning and Testing of Manual Rotary Microtome CY 2023</b></li><li>Completed within <b>two (2) years</b> prior to the deadline for the submission and receipt of bids.</li></ol>
7.1	Subcontracts is not allowed
12	The Price of the Goods shall be quoted in Philippine Peso.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ol style="list-style-type: none"><li>The amount is not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li><li>The amount is not less than five percent (5%) of ABC, if bid security in is Surety Bond.</li></ol>
19.3	<b>Supply, Delivery, Installation, Commissioning and Testing of Manual Rotary Microtome CY 2023</b>  <i>Please see List of Items for complete lists, quantity and ABC</i>
20.2	Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its <ol style="list-style-type: none"><li>Current and Valid Tax Clearance</li><li>Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable)</li><li>Certificate of Philgeps Registration (Platinum Membership)</li><li>Current and Valid Mayor's Permit</li></ol>
21.2	Additional contract documents relevant to the Project that is required by the Procuring Entity: <ol style="list-style-type: none"><li><b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners, as attachment for the Statement of the prospective bidder of <b>All its On Going Government and Private Contracts</b></li><li><b>Notice of Award or Contract</b> issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</li><li>Current and Valid <b>Certificate of Distributorship, if applicable</b></li><li>Notarized <b>Letter of Assurance</b> from the Bidder on the Availability of Stocks</li></ol>

	<ul style="list-style-type: none"> <li>e. <b>Certificate Good Performance</b> [For current service provider, it shall be issued by the <b>Head of Procuring Entity / Medical Center Chief II</b> of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> <li>f. Current and valid certificate of manufacturer's compliance with ISO and/or CE certificate or its equivalent</li> <li>e. Certification that the unit being offered shall be brand new</li> <li>f. Certificate of exclusive or authorized distributorship from the manufacturer.</li> <li>g. Certification that the supplier/bidder shall provide applications training for users and maintenance personnel of the hospital.</li> <li>h. Certification that the supplier/bidder shall be responsible for the transportation to site, delivery, installation and testing on the site and expenses for such will be on the account of the supplier/bidder.</li> <li>i. Certification that the supplier/ bidder has the capability for the corrective and preventive maintenance of the unit, to include service engineers and technicians.</li> <li>j. Certification to provide users' Manual in English language. <ul style="list-style-type: none"> <li>a. Operations Manual - 2 copies</li> <li>b. Service Manual - 2 copies</li> </ul> </li> <li>k. Bidder's certification that parts shall be available at the authorized Philippine service center/s for a period of five (5) years after the warranty period.</li> <li>l. Warranty certificate: one (1) year for parts and two (2) years for service from date of delivery, inspection and acceptance.</li> <li>m. Certification that the supplier/ bidder shall provide free installation of the equipment.</li> <li>n. Certification that the brand has been in the local market for at least two (2) years with at least one (1) installation of the equipment in the local market.</li> </ul>
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The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**GREEN FOLDER**). Each folder with **fastener/shoelace on top, with Table of Contents and Tabs** (properly labeled according to the checklist for bidders issued).

### MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS / FINANCIAL PROPOSALS

"Original Copy"									
<b>NATIONALCENTER FOR MENTAL HEALTH</b> Nueve De Febrero St., MandaluyongCity									
<b>PUBLIC BIDDING</b> FOR <u>(CATEGORY)</u> CY 2023									
<b>ELIGIBILITY DOCUMENTS</b> <b><u>TECHNICAL PROPOSAL</u></b> ↓ <b><u>FINANCIAL PROPOSAL</u></b>									
<b>DELA CRUZ COMPANY</b> 143 Pag-ibig St., Quezon City Tel:        /        Fax:									

Indicate here "Original Copy of Eligibility Documents & Technical Proposal, and Financial Proposal"

PROCURING ENTITY'S NAME & ADDRESS

PUBLIC BIDDING CATEGORY & CALENDAR YEAR

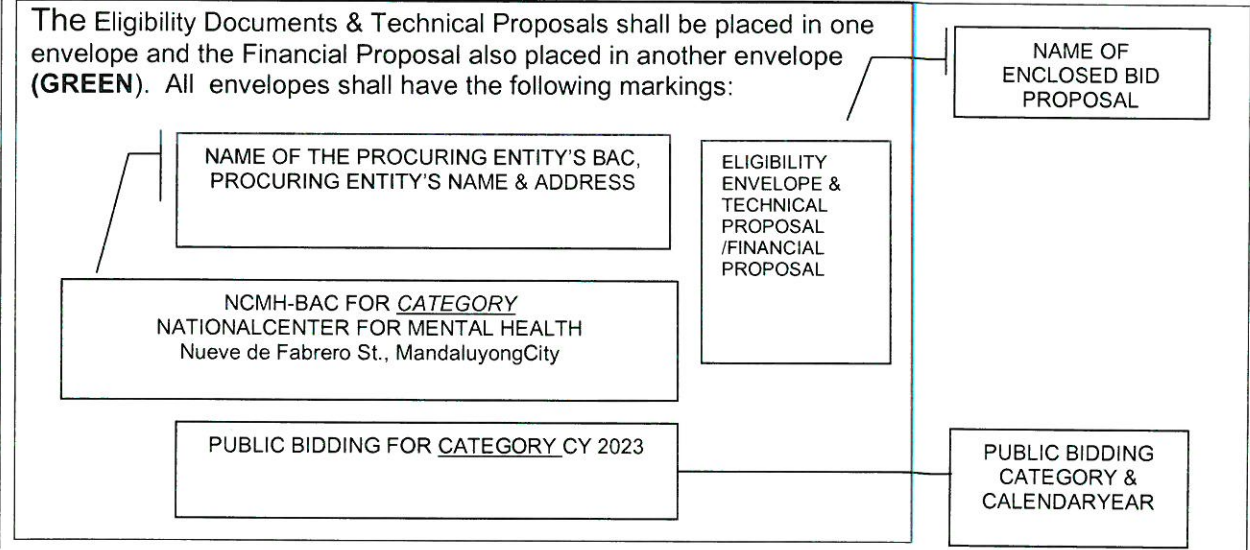
BID PROPOSAL NAME

NAME, ADDRESS, & CONTACT NOS. (TELEPHONE & FACSIMILE) OF THE BIDDERS

**NOTE:** Color of Folder is **GREEN**  
Color of Envelope is **GREEN**

**Note:** All tabbing shall be in words / title based on the Checklist.

The Eligibility Documents & Technical Proposals shall be placed in one envelope and the Financial Proposal also placed in another envelope (**GREEN**). All envelopes shall have the following markings:



### MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY  
143 Pag-Ibig St., Quezon City  
Tel: \_\_\_\_\_ / Fax: \_\_\_\_\_  
DO NOT OPEN BEFORE: \_\_\_\_/\_\_\_\_/\_\_\_\_

NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS