# **Bidding Forms**

- 1. Annex A: Bid Form
- 2. Annex B: List of all ongoing Government and Private Contracts including contracts awarded but not yet started
- 3. Annex C: Statement of Single Largest Completed Contract which is similar in nature at least 50% of the ABC, for the past three years
- 4. Annex D: Omnibus Sworn Statement (Affidavit)
- 5. Annex E: Bid Securing Declaration (As an additional Form of Bid Security, at the option of the prospective bidders)
- 6. Annex F: Detailed Estimates Form
- 7. Annex G: Letter of Nominee
- 8. Annex H: Certificate of Employment
- 9. Annex I: Bio-data
- 10. Annex J: List of Equipment, Owned or Leased and/or under Purchase Agreements
- 11. Annex K: Construction Schedule and S-Curve
- 12. Annex L: Manpower Utilization Schedule
- 13. Annex M: Affidavit of Site Inspection
- 14. Annex N: Performance Securing Declaration (To be submitted after receipt of the approved Notice of Award)
- 15. Annex O: Contract Agreement Form (To be submitted after receipt of the approved Notice of Award)
- 16. Annex P: Photocopy of Professional Tax Receipt and PRC License
- 17. Annex Q: Cash Flow by Quarter
- 18. Annex R: Detailed Unit Price Analysis (DUPA)

# Bid Form for the Procurement of Infrastructure Projects [shall be submitted with the Bid]

#### **BID FORM**

	Date :	
Project Identif	ication No.	

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines 12 for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts

necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

1. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

List of all ongoing Government and Private Contracts including contracts awarded but not yet started

Name of the Procuring Entity	ng Entity					Project Refer	Project Reference Number	
						Name of the Project Location of the Project	Project ne Project	
List of all Ongoing Government and	overnment and Private Co	ontracts including	Private Contracts including Contracts Awarded but not yet started	ed but	not yet started			
Business Name:								
Business Address	.,		i					
Name of Contract /	a. Owner's Name b. Address	Nature of	Bidder's Role	<b>a</b>	a. Date Awarded b. Date Started	% Of Accomplishment	ment	Value of Outstanding Works / Undelivered
רושיבו כשו	c. Telephone No.	WOIK	Description	%	c. Date of Completion	Planned	Actual	Portion
Government				-				
Private								
i								
Note: I his statement shall be suppor 1. Notice of Award and / or Contract 2. Sales Invoices (Private Contracts)	Note: I his statement shall be supported with: 1. Notice of Award and / or Contract (Governir 2. Sales Invoices (Private Contracts)	ted with: {Government and Private Contracts}	ontracts)					
Submitted by	(Signature Above Printed Name)	Printed Name)						
Designation			1					
Date			1					

Statement of Single Largest Completed Contract which is similar in nature at least 50% of the ABC, for the past three years

Project Reference Number Name of the Project Location of the Project

Statement of Single Largest Completed Contract which is similar in nature for the past 3 years

Business Name Business Address

Name of the Procuring Entity

a. Date Awarded	b. Contract Effectivity c. Date Completed							
a. Amount of Award	b. Amount at Completion c. Duration							
	ж							
Bidder's Role	Description							
	Nature of Work							
a. Owner's Name	b. Address c. Telephone No.							
	Name of Contract	Government				Private		

Note: This statement shall be supported with:

1. Notice of Award and/or Contract (Government and Private Contracts)
2. Sales Invoice (Private Contracts)

Submitted by	(Signature Above Printed Name)
Designation	
Date	289

# Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES		
) CITY/MUNICIPALITY OF	_) S.S	3.

#### **AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code

IN	WITNESS	WHEREOF,	I have	hereunto	set n	ny hand	this	day	of,	20
								at		
		Philippines.								

[Insert NAME OF BIDDER OR ITS **AUTHORIZED** REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

# **Bid Securing Declaration Form**

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)	
CITY OF	) S.S.

#### **BID SECURING DECLARATION**

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f),of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_day of [month] [year] at [place of execution].

# [Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

#### **Detailed Estimate**

				INSI.	ERT LETTE	R HEAD C	"INSERT LETTER HEAD OF COMPANY"	į.						
				D	DETAILED ESTIMATE	ESTIMA.	크							
SA Z	PROJECT TITLE: Repair and Rehabilitation of Pavilion 5 Pantry and Pantry Offices - Phase LOCATION: NCMH Compound, 9 de Pebrero, Mauway, Mandaluyong City	ntry and Par andaluyong	offices City	- Phase 1										
ITEM				TINE	MATERIAL	I AROR	DIRECT	MARK-	MARK-UP IN PERCENT	TOTA	TOTAL MARK-UP		TOTAL	
õ	DESCRIPTION	QUANTITY	ENS.	COST	COST	COST	COST	МЭО	PROFIT	%	VALUE	VAT	INDIRECT	TOTAL COST
-	GENERAL REQUIREMENTS													
	a. Mobilization	1.00	lot											
	b.Temporary facility	1.00	lot											
	c. 8' x 8' COA Billboard	1.00												
	d. 4' x 8' Project Tarpaulin	1.00	<u>5</u>											
	e. 1/2" Plywood	4.00	8											
	f. Lumber, Assorted	5.00	#J.pq											
	g. Common Wire Nails, Assorted	2:00	Ŕġ											
	h. Safety Signages	1.00	lot											
													SUB-TOTAL	
2	DEMOLITION WORKS													
	a. Demolition of existing walls and other partitions including existing wall finishes	265.00	m.ps											
	b. Demolition of Existing Ceiling Including Electrical Wirings and other Electronic Devices	310.00	m.ps											
	c. Demolition of Existing floor slab (above footings and footing tie beams only) and concrete hand washing sinks	63.00	sq.m											
	d. Chipping of existing floor finishes	51.00	m.ps											
	e. Demolition of Existing roofing system	325.00	m.ps											
													SUB-TOTAL	
3	EARTH WORKS													
	a.Excavation (adobe soil)	20.00	cu.m											
	b. Gravel 3/4	4.50	cu.m											
	c. Soil Poisoning	85.00	sq.m											
	d.Backfilling	13.00	cu.m											
													SUB-TOTAL	

CONCRETE WORKS			
a.Concrete, 4500 psi	40.00	cu.m	
b.Concrete, 3500 psi	4.00	cu.m	
c.16mm Ø Deformed Steel Bars. Gr. 60	7,500.00	kg	
d.10ாm Ø Deformed Steel Bars. Gr. 40	2,000.00	kg	
e.#16 G.I. Tie Wire	130.00	kg	
f. Formworks	370.00	sq.m	
g. Common Wire Nails, Assorted	9.00	Æ.	
MASONRY WORKS			SUB-TOTAL
a. 6° CHB	3,100.00	S.	
b. 4* CHB	100.00		
c.Decorative Louver Blocks	400.00		
d. #16 G.I. Tie Wire	40.00	kg.	
e. Nylon String	00.9	llo1	
f. Concrete Nail, Assorted	8.00	kg.	
g. Cement	385.00	bag	
h. Sand	39.81	cu.m	
i. 10mm Ø Deformed Steel Bars. Gr. 40	1,150.00	kg	
j. Cementitous Waterproofing (parapet wall and bathrooms)	23.00	gal	
			SUB-TOTAL
SEPTIC TANK			
а. 6" СНВ	700.00	DC.	
b. Sand	3.00	cu.m	
c. Cement	45.00	bcs	
d.10mm Ø Deformed Steel Bars. Gr. 40	120.00	kg.	
e. 6" PVC Pipe Series 1000 (3m)	2.00	SSG	
f. 6" PVC Clean- Out Adapter & Plug	3.00	2	
g. Cementitous Waterproofing	2.00	gal	
h. PVC Tee 6*	7.00	SS	
i.Solvent	3.00	II.	
j. # 16 Gl Tie Wire	2:00	kg	

EM WORKS AND OTHER STEEL THER STEEL WORKS	nm x 16mm Thick MS Plate w/ 4- 11.00 pcs 11.00	nm x 16mm Thick MS Plate w/ 4- 25.00 pcs 66	nm Anchor Bolts, A307, Complete 80.00 pcs	nm Chemical Bolts, A307, 64.00 pcs	n X 6m Bl Tubular 65.00 pcs	1 x 6m Bl Tubular 35.00 pcs	n x 6m Gl Tubular 110.00 pcs	n GI C - Purlins 28.00 pcs	ener plates 35.00 kg	I Sheet Fascia Flashing, 18" x 8" 60.00 pcs	380.00 Im 380.00 Im	I Sheet End Wall Flashing. 30"x 8" 20.00 pcs	Soluble Sided Insulation Foam 380.00 Im	nt 500.00 pcs	assorted 185.00 kg	oof Sealant, 1L 35.00 pcs	dener 25.00 pcs	2	85.00 pcs			2,875.00 pcs	100.00 box	SUB-TOTAL SUB-TOTAL	be, Louverized, Complete with 36.00 set	hlight, Recessed, Complete with 1.00 set	
ROOFING SYSTEM WORKS AND OTHER STEEL WORKS AND OTHER STEEL	a. 400mm x 400mm x 16mm Thick MS Plate w/ 4-14mmØ Hole, A36	b. 250mm x 250mm x 16mm Thick MS Plate w/ 4-14mmØ Hole, A36	c. 12mmØ - 100mm Anchor Bolts, A307, Complete with Accessories	d. 12mmØ - 100mm Chemical Bolts, A307, Complete with Accessories	e. 2" x 3" x 3.0mm X 6m Bl Tubular	f. 2" x 2" x 2.0mm x 6m Bl Tubular	g. 2" x 3" x 2.0mm x 6m GI Tubular	h. 2" x 6" x 1.5mm GI C - Purlins	i. 6mm Thick stiffener plates	j. 0.5mm Thick GI Sheet Fascia Flashing, 18" x 8'	k. 0.5mm Thick GI Sheet RibType Roofing	I. 0.5mm Thick GI Sheet End Wall Flashing. 30"x 8'	m. 10mm Thick Double Sided Insulation Foam	n. Silicone Sealant	o. Welding Rod, assorted	p. Elastomeric Roof Sealant, 1L	q. Polytuff w/ Hardener	r. Drill Bit, Assorted	s. Grinding Disc	t Cutting Disc, 4"	u. Cut - Off Disc, 14"	v. Tek Srew 2 1/2"	w. Blind Rivets	ELECTRICAL SYSTEM WORKS	a. 2x18W Led Tube, Louverized, Complete with Accessories	b. 12W Led Downlight, Recessed, Complete with Necessary Accessories	

d. Duplex Universal Outlet with Ground	11.00	DC.				
e. 3 Gang switch	2.00	set				
f. 2 Gang switch	4.00	set				
g. 1 Gang switch	12.00	set				
h. 75A Two-phase Circuit Breaker bolt-on type	1.00	Sod				
i. 30A Circuit Breaker bolt-on type	2.00	Sod				
j. 20A Circuit Breaker bolt-on type	1.00	bcs				
k. Panel board, 8-branch	1.00	Sod				
i. 5/8" Copper Weld Ground Rod (2.4 m rod), Complete set	1.00	pcs				
m. 3/4" PVC Conduit Pipe (3m)	100.00	SSG				
n. Junction Box	25.00	SZ				
o. Utility Box	32.00	Sod				
p. Electrical Tape	10.00	SSd				
q. All purpose adhesive	10.00	Sod				
r. 10" Ceiling Mounted exhaust fan	11.00	pcs				
s. 16" Mounted Ceiling fan	00.9	pcs	2			
					SUB-TOTAL	II.
PLUMBING SYSTEM WORKS						
a. 1/2" (inches) PPR Pipe PN 20	110.00	pc.				
b. 1/2" (inches) PPR Coupling	00.09	pc.				
c. 1/2" (inches) PPR Elbow	130.00	pc.				
d. 1/2" (inches) PPR Tee	20.00	pc.				
e. 1/2" (inches) PPR Elbow with Thread	40.00	pc.				
f. 1/2" (inches) PPR Tee with Thread	15.00	pc.				
g. 1/2" (inches) PPR Female Adaptor	30.00	pc.				
h. 3/4" (inches) x 1/2" (inches) PPR Elbow Reducer	25.00	DG.				
i. 3/4" (inches) x 1/2" (inches) PPR Coupling Reducer	2.00	pc.				
j. 3/4" (inches) PPR Elbow	15.00	pc.				
k 3/4" (inches) DDR Tee	25.00	2				

	I. 3/4" (inches) PPR Male Adaptor	30.00	DC.	C	
	m. 3/4" (inches) PPR Coupling	20.00	pc.	ÿ	
	n. 3/4" (inches) PPR Pipe PN 20	32.00	bc.	Ų	
	o. 2" (inches) PVC Pipe series 600	18.00	pc.	C	
	p. 2" (inches) PVC Coupling	10.00	bc.	ý	
	q. 2" (inches) PVC Elbow Bend 45º DH	80.00	26	Ç	
	r. 2" (inches) PVC Elbow Bend 90° DH	15.00	PC.	C	
	s. 2" (inches) PVC Tee	25.00	pc.	Ç	
	t 2" (inches) PVC Cross Tee	2.00	pc.	y	
	u. 2" (inches) PVC P-Trap	25.00	pc.	· ·	
	v. 2" (inches) PVC P-Trap w/ Clean-out	16.00	pc.	· ·	
	w. 4" (inches) PVC Pipe Series 600	32.00	pc.	Ų	
	х. 4" (inches) PVC Coupling	20.00	pc.	Ų	
	y. 4" (inches) PVC Elbow Bend 45° DH	28.00	pc.	· ·	
	z 4" (inches) PVC Wye	15.00	pc.	C.	
	aa.4" (inches) x 2" (inches) PVC Wye Reducer	45.00	DC.	C.	
	ab.4" (inches) x 2" (inches) PVC Tee Reducer	10.00	pc.	C. C	
	ac.4" (inches) x 2" (inches) PVC Elbow Reducer	15.00	pc.	C.	
	ad. 4" (inches) PVC Clean-Out Adapter and Plug	1.00	pc.	· ·	
	ae. 4" (inches) Brass Floor Clean-Out Adapter and Plug	2.00	pc.	ic.	
	af. 6" (inches) PVC Pipe Series 1000	18.00	pc.		
	ag. 6" (inches) PVC Coupling	10.00	pc.	ic.	
	ah. 6" (inches) PVC Elbow Bend 45°	15.00	bc.	C.	
	ai.6" (inches) PVC Wye	8.00	DG.	IC.	
	aj.6" (inches) x 4" (inches) PVC Wye	15.00	DC.	IC.	
	ak. 6" (inches) PVC Clean- Out Adapter & Plug	1.00	DC.	C.	
-	al. 6" (inches) Brass Floor Clean- Out Adapter & Plug	2.00	5.	rc.	
	am. 3/4" (inches) G.I. C-Clamp	20.00	pc.	C.	
	an. 1/2" (inches) G.I. C-Clamp	100.00	DG.	C.	

												SUB-TOTAL											
							41																
														(0	10		10		×1				
25.00 car	18.00 pc.	25.00 pc.	25.00 pc.	1.00 pc.	1.00 pc	1.00 pc	31.00 set	8.00 set	1.00 set	1.00 set	1.00 sel			10.00 pcs	10.00 pcs	10.00 pcs	10.00 pcs	10.00 pc	30.00 doz	17.00 kg	50.00 pc	25.00 pai	50.00 gal
ap. Solvent Cement 400cc	aq.PPR Ball Valve, Pn 20 Series, 3/4" (inches)	ar. Teflon Tape	as. Floor Drain 4" (inches), stainless steel	at.Angle valve 2 way 1/2" (inches) x 1/2" (inches)	au.Angle valve Single way 1/2" (inches) x 1/2" (inches)	av.Check Valve	aw. High Grade Stainless Chrome Wall Mounted Faucet, Complete with Necessary Accessories.	ax.High Grade Pail Flush Toilet, 535mm x 360mm x 368mm, screwed to floor slab, Complete with Necessary accessories.	ay. 400mm Wall Hung Ceramic Lavatory Sink and Stainless Faucet and P-trap w/ Complete Accessories	az. One Piece Glossy Water Closet L/50mm x W390mm x D/40mm w/ Complete Necessary Accessories	aaa. Stainless Toilet Hand Held Spray, Complete with Necessary Accessories			e. 4" Paint Brush	f. 3" Paint Brush	g. 2" Paint Brush	h. 7" Roller Brush	i. 4" Roller Brush	j. Sand Paper, Assorted	k. Stopa Rug	I. Masking Tape	m. Paleta	a. Epoxy Primer, Gray
		25.00 Series, 3/4" (inches) 18.00	25.00 series, 3/4" (inches) 18.00 25.00	25.00 25.00 stainless steel 25.00	25.00 18.00 25.00 25.00 es) 1.00	25.00 25.00 stainless, 3/4" (inches) 18.00 25.00 25.00 [inches) x 1/2" (inches) x 1/2" (inches	25.00 18.00 25.00 25.00 es) 1.00 1.00	25.00 25.00 25.00 1.00 1.00	25.00 25.00 25.00 1.00 1.00 1.00 1.00 31.00	25.00 25.00 25.00 1.00 1.00 1.00 31.00	25.00 25.00 25.00 1.00 1.00 1.00 1.00	25.00 25.00 25.00 1.00 1.00 1.00 1.00 1.00	ap. Solvent Cement 400cc         25.00         can         pc         <	25.00 can 18.00 pc. 25.00 pc. 25.00 pc. 1.00 pc. 1.00 pc. 1.00 set	ap. PoNent Cement Motors         25.00 can         can         p. Convent Cement Motors         18.00 pc.         p. Convent Cement Motors         p. Convent Motors         p.	ap. Portent Camon (400cc         25.00         can         can </td <td>ap. Solvent Cannot 400cs         25.00         can         can<!--</td--><td>ap. PPR Bail Valve, Pn 20 Senses, 3d* (fuches)         25.00         pc.         Pos.         P</td><td>ap. Solvent Cennot (Otoc)         25.00         can         per           ap. PPR Ball Valve, Pr 20 Senses, 34° (Inches)         18.00         p.c.         p.c.           as. Floro Chesh 4" (Inches), stalinfess steel         25.00         p.c.         p.c.         p.c.           al. Angle valve 2 vary 12° (Inches) x 12° (In</td><td>a ps. Polenti Ottoco a p. Polenti Carnotti Ottoco a p. Polenti Cardotti appa a p. Polenti Rabiano Steels 34 (inches) table less steels a p. Polenti appa a p</td><td>as Potent Cament 400cc         25.00         can           as Profe at Valve Pr. 20 Senier, 3VF (inches) x 172° (inches) x</td><td>  Part   Color   Color</td><td>  Backer   Comment of Oboca   25.00   cm   cm   cm   cm   cm   cm   cm  </td></td>	ap. Solvent Cannot 400cs         25.00         can         can </td <td>ap. PPR Bail Valve, Pn 20 Senses, 3d* (fuches)         25.00         pc.         Pos.         P</td> <td>ap. Solvent Cennot (Otoc)         25.00         can         per           ap. PPR Ball Valve, Pr 20 Senses, 34° (Inches)         18.00         p.c.         p.c.           as. Floro Chesh 4" (Inches), stalinfess steel         25.00         p.c.         p.c.         p.c.           al. Angle valve 2 vary 12° (Inches) x 12° (In</td> <td>a ps. Polenti Ottoco a p. Polenti Carnotti Ottoco a p. Polenti Cardotti appa a p. Polenti Rabiano Steels 34 (inches) table less steels a p. Polenti appa a p</td> <td>as Potent Cament 400cc         25.00         can           as Profe at Valve Pr. 20 Senier, 3VF (inches) x 172° (inches) x</td> <td>  Part   Color   Color</td> <td>  Backer   Comment of Oboca   25.00   cm   cm   cm   cm   cm   cm   cm  </td>	ap. PPR Bail Valve, Pn 20 Senses, 3d* (fuches)         25.00         pc.         Pos.         P	ap. Solvent Cennot (Otoc)         25.00         can         per           ap. PPR Ball Valve, Pr 20 Senses, 34° (Inches)         18.00         p.c.         p.c.           as. Floro Chesh 4" (Inches), stalinfess steel         25.00         p.c.         p.c.         p.c.           al. Angle valve 2 vary 12° (Inches) x 12° (In	a ps. Polenti Ottoco a p. Polenti Carnotti Ottoco a p. Polenti Cardotti appa a p. Polenti Rabiano Steels 34 (inches) table less steels a p. Polenti appa a p	as Potent Cament 400cc         25.00         can           as Profe at Valve Pr. 20 Senier, 3VF (inches) x 172° (inches) x	Part   Color   Color	Backer   Comment of Oboca   25.00   cm   cm   cm   cm   cm   cm   cm

b. Paint Thinner       25.00       gal       Percentage						
c. ODE Black         50.00         gal         Control         Control <th< th=""><th></th><th>b. Paint Thinner</th><th>25.00</th><th></th><th></th><th></th></th<>		b. Paint Thinner	25.00			
d. Lacquer Thinner       25.00       gal       Gal       SUB-TOTAL         PROVISIONAL ITEM       3.0B-TOTAL       SUB-TOTAL         a. Provisional Materials (Submities       1.00       lot       0.0       1.00       lot       <		c. QDE Black	20.00			
PROVISIONAL ITEM         SUB-TOTAL           a. Provisional Materials* Quantifies         1.00         lot         B. Preparation of As-Built Plans         1.00         lot         B. Preparation of As-Built Plans         B. B. Provision		d. Lacquer Thinner	25.00			
s' Quantities         1.00         lot         Proposition of the pars and concrete)         1.00         lot         Proposition of the part and concrete)         1.00         lot         Proposition of the part and concrete)         1.00         lot         Proposition of the part and concrete)         Proposition of the property of t					SUB-TOTAL	
a. Provisional Materials* Quantities       1.00       lot       lot </td <td>Ξ</td> <td>PROVISIONAL ITEM</td> <td></td> <td></td> <td></td> <td></td>	Ξ	PROVISIONAL ITEM				
b. Preparation of As-Built Plans       1.00       lot		a. Provisional Materials' Quantities	1.00	ot		
C. Materials testing (Deformed bars and concrete)       1.00       lot		b. Preparation of As-Built Plans	1.00	lot		
CLEARING/GRUBBING/HAULING         1.00         lot         SUB-TOTAL           a. Demobilization/Site Clearing         1.00         lot         9         1.00         lot         9         1.00         lot         9         1.00         lot         1.00		с. Materials testing (Deformed bars and concrete)	1.00	ot		
CLEARING/GRUBBING/HAULING         CLEARING/GRUBBING/HAULING         CLEARING/GRUBBING/HAULING         CLEARING/GRUBBING/HAULING         CREACTION (a) (b) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c					SUB-TOTAL	
1.00         lot         lot <td>12</td> <td></td> <td></td> <td></td> <td></td> <td></td>	12					
1.00         lot         sub-rotate           1.00         lot         sub-rotate		a. Demobilization/Site Clearing	1.00			
1.00 lot sub-rotati		b. Hauling of Demolished Materials	1.00	lot		
		c. Restoration of affected area	1.00			
					SUB-TOTAL	
						6,487,983.67

S
Date:
(a)
Submitted by:

Name and Signature of Bidder's Authorized Representative

Position

Name of Bidder

## Letter of Nominee

# LETTER OF NOMINEE FOR (e.g., PROJECT MANAGER/ENGINEER, MATERIALS ENGINEER, ELECTRICAL ENGINEER, AND SAFETY OFFICER/ENGINEER)

	(Date)
	of Procuring Entity  al Center for Mental Health  (Address)
Sir:	
Consti	ementing our Confidential Application Statement for Eligibility for the Proposed action of (name of project and location). I'we have the honor to submit and certify the to be true and correct, the following pertinent information:
1.	That I/we have engaged and contracted the services of Mr/Mrs. hereinafter called the (Project Manager/Engineer, Materials Engineer, Electrical Engineer, And Safety Officer/Engineer), a registered Engineer with Professional License Certificate No issued on and who has paid his Professional Tax for the current year, dated and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data:
2.	That said Engineer shall be appointed and designated by us as ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3.	That said (Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, Special Provisions and other provisions embodied in the proposed Contract;
4.	That said ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Project Manager all the time;
5.	That, in order to guarantee that said (Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the NCMH Engineer at the end of every month. That I/we shall not start the work without the Project Manager at the jobsite;
6.	That in the event that I/we elect or choose to replace the said ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) with another ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ), the

Head, Implementing Office of the NCMH will be notified by us accordingly in writing

at least twenty-one (21) days before making replacement;

- That the name of the proposed new (<u>Project Manager/Engineer</u>, <u>Materials Engineer</u>, <u>Electrical Engineer</u>, and <u>Safety Officer/Engineer</u>), his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the NCMH for prior approval; and
- 8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the NCMH.

Very truly yours,	
(Contractor)	
CONCURRED IN:	
(Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety	
Officer/Engineer)	
(Address)	

# Certificate of Employment

(e.g., PROJECT MANAGER/ENGINEER, MATERIALS ENGINEER, ELECTRICAL ENGINEER, AND SAFETY OFFICER/ENGINEER) CERTIFICATE OF EMPLOYMENT

	(Date)		
Name of Procuring E National Center for N		(Addres	s)
Sin:			
I am a licensedat	Engineer wi	th Professional Licen	se No issued on
I hereby certify that		contracted my	services as Project Manager on the ed to him.
The following Materials Engineer, E same nature as afores	lectrical Engineer,	n supervised by me And Safety Officer/	as (e.g., Project Manager/Engineer, Engineer) (mention only projects of
NAME OF PROJECT	OWNER	COST	DATE COMPLETED
At present, I am super	vising the followin	ng on-going projects:	
NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
In case of my separati notify the National Ce of my separation.	ion for any reason anter for Mental He	whatsoever from the alth at least twenty-o	above-mentioned Contractor, I shall ne (21) days before the effective date
I have read carefull Confidential Applicat			equired of me in the Contractor's ne above Contractor.
Officer/Engineer), I k	now I will have to	stay in the Project a	Electrical Engineer, And Safety Il the time to supervise and manage in authorized to handle only one (1)

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as (e.g., Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as (e.g., Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) in any future bidding or employment for any Contractor doing business with the National Center for Mental Health.

(Signature of (e.g., Project Manager/Engineer,	
Materials Engineer, Electrical Engineer, and	
Safety Officer/Engineer))	
REPUBLIC OF THE PHILIPPINES)	
CITY OF) S.S.	
SUBSCRIBED AND SWORN TO BEFORE ME this	day of, affiant
exhibiting to me his Residence Tax Certificate No.	issued on at
	Mataur Dublic
	Notary Public PTR No
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Doc. No	
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Book No.	
Series of	

## BIO - DATA

Proposed Position:						
Name of Firm:						
Name of Staff:						
Profession:						
Date of Birth:						
Years with Firm/Entity:Nationality:						
Membership in Professional Societies:						
Detailed Tasks Assigned:						
Key Qualifications:						
[Give an outline of staff member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]						
Education:						
[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]						
Employment Record:						
[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]						

Languages:
[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]
Certification:
I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.
Date:
[Signature of staff member and authorized representative of the firm] Day/Month/Year
Full name of staff member:
Full name of authorized representative:

Name of the Procuring Entity

Standard Form Number: SF-INFR-49

Business Name:

Location of the Contract:

Location of the Contract Name of Contract Project No

List of Equipment, Owned or Leased and/or under Purchase Agreements, Pledged to the Proposed Contract

Description	Model / Year	Capacity / Performance Size	Plate No.	Motor No. / Body No.	Location	Condition	Proof of ownership
A. Owned							
1							
ii.							
iii.							
ïV.							
V.							
B. Leased							
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- sale - series							
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C. Under Purchase Agreements							
1.							
III,							
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List of minimum equipment required for the project:

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(Printed Name & Signature)

Designation

Date

## Construction Schedule and S-Curve

Project No Name of Contract Location of the Contract

Construction Schedule and S-Curve

Standard Form Number: SF-INFR-41

Name of Procuring Entity

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Description									
item #									

Name of Representative of the Bidder:
Position:
Name of the Bidder:

Submitted by:

123

# Manpower Utilization Schedule

Project No Name of Contract Location of the Contract

MANPOWER UTILIZATION SCHEDULE

Standard Form Number: SF-INFR-42

Name of Procuring Entity

The state of the s						Month	th.					
Category	1	2	3	4	5	9	7	8	6	10	11	12
Contractor's Name:	Name o	Name of the Procuring Entity:	uring Ent	īty:		Contract Name:	: Name:					

:		
Name of Representative of the Bidder:	sition:	Name of the Bidder:

Submitted by:

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#### AFFIDAVIT OF SITE INSPECTION

Name of the Procuring Entity

Name of Contract Location of the Contract

Standard Form Number: SF-INFR-51

Standard I offit Number: SI -IIAI K-51
AFFIDAVIT OF SITE INSPECTION
I, ( <i>Representative of the Bidder</i> ), of legal age, ( <i>civil status</i> ), Filipino and residing at ( <i>Address of the Representative</i> ), under oath, hereby depose and say:
<ol> <li>That I am the (<u>Position of the Authorized Representative</u>) of the (<u>Name of the Contract</u>), with office at (<u>Address of the Bidder</u>);</li> </ol>
2. That I have inspected the site for (Name of the Contract), located at (Location of the Contract);
<ol> <li>That I am making this statement as part of the requirement for the Technical Proposal of (<u>Name of the Bidder</u>) for (<u>Name of the Contract</u>).</li> </ol>
IN FAITH WHEREOF, I hereby affix my signature this day of 2024, at, Philippines.
Affiant
SUBSCRIBED AND SWORN TO before me this day of 2024, affiant exhibiting to me his/her Community Tax Certificate No issued on at, Philippines
(Notary Public)
Until PTR No Date Place TIN
Doc. No Page No Book No Series of

# Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)	
CITY OF	_) S.S

#### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents] To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
- 2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
- 3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee:
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this\_\_\_\_\_\_day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS

AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

## [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

# Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

#### CONTRACT AGREEMENT

THIS AGREEMENT, made this [insert date] day of [insert month], [insert year] between [name and address of PROCURING ENTITY] (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- a. Philippine Bidding Documents (PBDs);
  - i. Drawings/Plans;
  - ii. Specifications;
  - iii. Bill of Quantities;
  - iv. General and Special Conditions of Contract;
  - v. Supplemental or Bid Bulletins, if any;
- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after

# the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.

The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Name and Signature]

#### SIGNED IN THE PRESENCE OF:

RIC B. CABRADILLA, CPA

Chief - Accounting Section

JERRY C. RODRIGUEZ, MGM-ESP

Chief - Hospital Operations and Patient Support Service

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practices]

PHOTOCOPY OF VALID PRC ID (FRONT) PHOTOCOPY OF VALID PHOTOCOPY OF PRC ID (BACK) **UPDATED PROFESSIONAL** TAX RECEIPT **SIGNATURE (1) SIGNATURE (2) SIGNATURE (3)** 

Photocopy of Professional Tax Receipt and PRR License. Affix with 3 original specimen signature in **BLUE** ink and stamp of Professional's Seal (Dry Seal)

LOCATION OF PROJE

# PARTICULAR UNIT FIRST SECOND THIRD FOURTHR Accomplishment per Quarter Cash Flow Per Quarter Cumulative Cash In Php. Cumulative Cash In Php.

Submitted by:

Authorized Representative

Name of Construction Company/Firm

#### "Annex R"

#### Detailed Unit Price Analysis (DUPA)

Detailed Unit Price Analysis (DUPA) with complete and detailed costing of materials, labors and equipment of all Items of Work indicated in the Detailed Estimates.

<u>Note:</u> Softcopy will be provided to the bidders who will buy the bidding documents. **Brand-New and Sealed Flash drive** must be provided by the bidder.

