



## SECTION I:

### INVITATION TO BID FOR: (Security Service, Janitorial Service, Laundry Outsourcing service, Pest Control Outsourcing Service and Rental of 15 Units of Photo Copier Machine CY 2021) (ITB NO. 001-2021)

1. The NATIONAL CENTER FOR MENTAL HEALTH, through the GAA 2021 intends to apply the sum of Php. 31,668,281.07 being the ABC to payments under the contract for the following Project. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

| PUBLIC BIDDING FOR VARIOUS CONTRACT SERVICES CY 2021 | APPROVED BUDGET FOR THE CONTRACT (ABC) |
|--|--|
| 1. SECURITY SERVICE CY 2021                          | Php 7,688,281.07                       |
| 2. JANITORIAL SERVICE CY 2021                        | 7,676,000.00                           |
| 3. LAUNDRY OUTSOURCING SERVICE CY 2021               | 12,000,000.00                          |
| 4. PEST CONTROL OUTSOURCING SERVICE CY 2021          | 2,000,000.00                           |
| 5. RENTAL OF PHOTO COPIER MACHINE (15 UNITS) CY 2021 | 2,304,000.00                           |
| <b>TOTAL</b>   | <b>Php 31,668,281.07</b>               |

2. The NATIONAL CENTER FOR MENTAL HEALTH now invites bids for the above Procurement Project. Completion of the Works is required (For the Calendar Year 2021). Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from Procurement Section of the National Center for Mental Health and inspect the Bidding Documents at the address given below during 8:00am to 5:00pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on October 23, 2020 (Monday to Friday, 8:00AM – 4:00PM) from the given address and website(s) below, and upon submission of LETTER OF INTENT and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

*"There is no Health without Mental Health"*



| Approved Budget for the Contract       | Maximum Cost of Bidding Documents (in Philippine Peso) |
|--|--|
| 500,000.00 and below                   | 500.00   |
| More than 500,000.00 up to 1 Million   | 1,000.00   |
| More than 1 Million up to 5 Million    | 5,000.00   |
| More than 5 Million up to 10 Million   | 10,000.00  |
| More than 10 Million up to 50 Million  | 25,000.00  |
| More than 50 Million up to 500 Million | 50,000.00  |
| More than 500 Million                  | 75,000.00  |

6. The National Center for Mental Health will hold a Pre-Bid Conference on October 30, 2020, 9:00AM (Friday) at Pag-Asa Hall, National Center for Mental Health, which shall be open to prospective Bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on November 11, 2020 Wednesday), 9:00AM at Pag-Asa Hall, National Center for Mental Health. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
10. Not applicable
11. The National Center for Mental Health reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 and the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**JERRY C. RODRIGUEZ, MGM-ESP**

*Head, NCMH BAC Secretariat / Procurement Section*

*Nueve de Febrero St. Brgy. Mauway, Mandaluyong City*

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*Telefax: 0285318318*

*Email: [bacncmh@yahoo.com](mailto:bacncmh@yahoo.com)*

*[www.ncmh.gov.ph](http://www.ncmh.gov.ph)*

13. You may visit the following websites: [www.philgeps.gov.ph](http://www.philgeps.gov.ph) (PhilGEPS website using suppliers/bidders account)

October 23, 2020

Date of Issue

  
**GERTRUDES G. SABARICOS, MPA**  
 Vice-Chairperson, NCMH-BAC for Consultancy  
 and Contract Service CY 2021