



Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
 Mandaluyong City



**BIDS AND AWARDS COMMITTEE FOR GOODS**

**NEGOTIATED PROCUREMENT (TWO FAILED BIDDING)**

**SUPPLY AND DELIVERY OF DRUGS AND MEDICINES (Service Patients) 3 CY 2020**

Bidder's Name: \_\_\_\_\_

Date/Time of Submission of Bid: \_\_\_\_\_

Bidder's Authorized Representative: \_\_\_\_\_

**CHECKLIST OF REQUIRED DOCUMENTS**

<b>Technical Working Group:</b> 1. Benjamin Vargas, MPA, LLB 2. Mary Anne del Rosario, RPh 3. Jayfferson Manalo, CPA 4. Belma E. Cruz, Rph	<b>BAC Members:</b> A. Alden C. Cuyos, MD, FPPA, IFAPA, MMHoA B. Victor Gerardo E. Pundavela, MD, FPOA, FPCS, MMHoA C. Neil Michel Apollo S. Santos, MD, FPPA, MMHoA D. Jayson T. Canson, MD, DPBO, MMHoA E. Clarita F. Lacerna, RPh
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**Instructions:**

1. Check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion.
2. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed." Otherwise, the BAC shall rate the said first bid envelope as "passed."  

– "Passed"       – "Failed"      NA  Not Applicable
3. The TWG member shall write down the findings/remarks, if any, on the space below the list of a required document.

**ELIGIBILITY AND TECHNICAL DOCUMENTS' ENVELOPE**

1	2	3	4	LIST OF REQUIREMENTS	A	B	C	D	E
<b>I. ELIGIBILITY REQUIREMENTS</b>									
CLASS "A" DOCUMENTS									
<b>A. LEGAL DOCUMENTS</b>									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> (1) <b>REGISTRATION CERTIFICATE FROM PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHILGEPS)</b> – Platinum Membership; <b>or</b> <input type="checkbox"/> (2) <b>BUSINESS REGISTRATION CERTIFICATE</b> from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the BDS; <b>and</b> <input type="checkbox"/> (3) <b>MAYOR'S PERMIT</b> (valid and current) issued by the city or municipality where the principal place of business of the prospective bidder is located; <b>and</b> <input type="checkbox"/> (4) <b>TAX CLEARANCE CERTIFICATE</b> (valid and current) for Bidding Purposes, per Executive Order No. 398, s. 2005, as finally reviewed and approved by BIR.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1	2	3	4	LIST OF REQUIREMENTS				A	B	C	D	E
				<b>B. TECHNICAL DOCUMENTS</b>								
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Statement of <b>ALL ITS ON-GOING GOVERNMENT AND PRIVATE CONTRACTS*</b> , including contracts awarded but not yet started, if any, whether <u>similar or not</u> similar in nature and complexity to the contract to be bid, using the form prescribed in <b>(Annex I)</b> ;  This statement shall be supported with: <b>Notice of Award or Notice to Proceed or Contract</b> issued by the owners. <i>*All spaces should be filled up with correct information.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Statement of the Bidder's <b>SINGLE LARGEST COMPLETED CONTRACT (SLCC)* similar</b> to the contract to be bid, in accordance with ITB Clause 5.4 and using the form prescribed in <b>(Annex II)</b> ;  <i>NOTE: Similar project refers to "<u>Drugs and Medicines</u>", costing at least twenty-five percent (25%) of the ABC</i>  This statement shall be supported with: (a) <b>Notice of Award or Contract</b> issued by the owners. <i>*All spaces should be filled up with correct information.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. <b>BID SECURITY</b> in any of the following form:  <input type="checkbox"/> <b>3.1 Notarized Bid Securing Declaration</b> , using the form prescribed in <b>(Annex III)</b> ; <i>or</i> <input type="checkbox"/> <b>3.2 Cash, Cashier's/Manager's Check</b> , issued by a Universal or Commercial <b>Bank (not less than 2% of the ABC)</b> ; <i>or</i> <input type="checkbox"/> <b>3.3 Bank Draft/Guarantee or an irrevocable Letter of Credit</b> issued by a Universal or Commercial Bank, or by a foreign bank but shall be accompanied by a confirmation from a Universal or Commercial Bank <b>(not less than 2% of the ABC)</b> ; <i>or</i> <input type="checkbox"/> <b>3.4 Surety Bond, callable upon demand</b> [issued by a surety or insurance company, with a certification from the Insurance Commission as authorized to issue such instrument] <b>(not less than 5% of the ABC)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4.) Duly signed <b>Schedule of Requirements (Annex IV)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(5) Conformity to <b>TECHNICAL SPECIFICATIONS</b> , using the prescribed form <b>(Annex V)</b> of the Bidding Documents and showing compliance to each item description provided for by NCMH;  <input type="checkbox"/> (5.1) Current and Valid Certificate of Product Registration (CPR) from FDA  <input type="checkbox"/> (5.2) Current and Valid License to Operate (LTO) from FDA  <input type="checkbox"/> (5.3) Current and Valid Certificate of Distributorship ( <i>if applicable</i> )  <input type="checkbox"/> (5.4) Notarized <b>LETTER OF ASSURANCE</b> as to the availability of stock and prompt delivery of goods.  <input type="checkbox"/> (5.5) <b>CERTIFICATE OF PERFORMANCE</b> , For current supplier, it shall be issued by the Chief of Material Management Section (MMS) of NCMH for the current year. For non-current supplier, certificate issued from other hospitals or agencies are acceptable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

1	2	3	4	LIST OF REQUIREMENTS	A	B	C	D	E
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(6) <b>Notarized OMNIBUS SWORN STATEMENT</b> in accordance with Section 25.3 of the IRR of RA 9184, using the form prescribed in <b>(Annex VI)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<b>CLASS "B" DOCUMENTS: IF APPLICABLE —</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>JOINT VENTURE AGREEMENT (JVA)</b> , in case the joint venture is already in existence; <u>or</u> In the absence of a JVA, <b>Duly Notarized Statements</b> (i.e., Protocol/Undertaking of Agreement) from all the potential joint venture partners should be included in the bid, stating: <i>That</i> , they will enter into and abide by the provisions of the JVA in the event that the bid is successful; and <i>That</i> , failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security (Section 23.1(b) of the 2016 Revised IRR).  <i>NOTES:</i> (a) <i>The JVA or the Protocol must specify the company/partner and the name of the office designated as the authorized representative of the joint venture.</i> (b) <i>Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.</i> (c) <i>The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided that, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.</i> <b>***IF NOT APPLICABLE INDICATE IN A SEPARATE SHEET WITH TABBING THAT JOINT VENTURE AGREEMENT IS NOT APPLICABLE***</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<b>OTHER DOCUMENTARY REQUIREMENTS UNDER RA NO. 9184 (as applicable)</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> (1) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> (2) Certification from the DTI if the bidder claims preference as a Domestic Bidder or domestic Entity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<b>FINANCIAL DCOCUMENTS</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> (1) <b>AUDITED FINANCIAL STATEMENTS(For CY 2019 and 2018)</b> showing among others the total and current assets and liabilities stamped "received" by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of bid submission. Attach a copy of the <b>corresponding INCOME TAX RETURNS for each AFS submitted (BIR 1701 or 1702 – RT or the equivalent)</b> filed and paid thru BIR's Electronic Filing and Payment System (eFPS). <b>*** Include as attachment to the ITR the eFPS page containing the filing reference number and the page showing successful payment (if applicable)***</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1	2	3	4	LIST OF REQUIREMENTS	A	B	C	D	E
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				<input type="checkbox"/> (2) Duly signed <b>NET FINANCIAL CONTRACTING CAPACITY (NFCC) COMPUTATION</b> , in accordance with ITB Clause 5.5, or a commitment from a Universal or Commercial Bank to extend a Credit Line in favor of the prospective bidder if awarded the contract to be bid.					
OVER-ALL REMARK ON ELIGIBILITY DOCUMENTS:  <input type="checkbox"/> <b>ELIGIBLE</b> <input type="checkbox"/> <b>INELIGIBLE</b>									

The above findings were reviewed and verified by: \_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME**

Name of the Procuring Entity \_\_\_\_\_

Project Reference Number \_\_\_\_\_

Name of the Project \_\_\_\_\_  
 Location of the Project \_\_\_\_\_

**List of all Ongoing Government and Private Contracts including Contracts Awarded but not yet started**

**Business Name :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_

Name of Contract / Project Cost	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% Of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<b><u>Government</u></b>								
<b><u>Private</u></b>								

Note: This statement shall be supported with:

1. Notice of Award and / or Contract (Government and Private Contracts)
2. Sales Invoices (Private Contracts)

Submitted by \_\_\_\_\_  
 (Signature AbovePrinted Name)

Designation \_\_\_\_\_

Date \_\_\_\_\_

**ANNEX: SAMPLE FORMS**

Name of the Procuring Entity

Project Reference Number

Name of the Project

Location of the Project

**Statement of Single Largest Completed Contract which is similar in nature for the past 2 years**

**Business Name** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Amount of Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<b>Government</b>						
<b>Private</b>						

Note: This statement shall be supported with:

1. Notice of Award and/or Contract (Government and Private Contracts)
2. Sales Invoice (Private Contracts)

Submitted by : \_\_\_\_\_  
(Signature Above Printed Name)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_



REPUBLIC OF THE PHILIPPINES  
Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
Nueve de Febrero Street, Mandaluyong City, Philippines



**BIDS AND AWARDS COMMITTEE**

Telephone No. 531-9001 loc. 242

Telefax No. 5318318

E-mail: bacncmh@yahoo.com

Website: www.ncmh.gov.ph

**Section VI**  
**Schedule of Requirements**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

ITEM NO.	DESCRIPTION	QTY	TOTAL	Delivered, Weeks/Months
1	Tobramycin + Dexamethasone Eye Ointment 0.3% + 0.1 %, 3.5g tube	100	46,908.00	One time delivery (December 2020)
2	Ertapenem (as Sodium salt) 1 g / vial	1,000	3,739,490.00	One time delivery (December 2020)
3	Nitrofurantoin 100 mg	2,000	135,860.00	One time delivery (December 2020)
4	Aluminum Hydroxide + Magnesium Hydroxide 225mg Aluminum Hydroxide + 200 mg Magnesium Hydroxide per 5 ml suspension 60 ml	200	12,710.00	One time delivery (December 2020)
5	Dobutamine 2mg / ml, 250 ml D5W pre-mixed	200	195,052.00	One time delivery (December 2020)
6	Morphine (as sulfate) 10 mg / ml, 1 ml ampule	500	64,625.00	One time delivery (December 2020)
7	Lidocaine (as Hydrochloride) 10%, 50 ml spray	120	288,000.00	One time delivery (December 2020)
8	Phenobarbital 120mg / ml, 1 ml	400	235,096.00	One time delivery (December 2020)
9	Prednisolone Eye Drops 1%, 5 ml bottle	50	8,350.00	One time delivery (December 2020)
10	Fluoxetine 20 mg	3,000	16,140.00	One time delivery (December 2020)
11	Ferrous Sulfate 325 mg	780,000	1,950,000.00	One time delivery (December 2020)
	<b>Note:</b>			
	<b>Delivery of medicines should be 18 months to 24 months expiry.</b>			



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## SECTION VII

# Technical Specifications

**INSTRUCTION:** Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a) (ii) and/or GCC Clause 2.1(a)(ii).

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE
1	Tobramycin + Dexamethasone Eye Ointment 0.3% + 0.1 %, 3.5g tube	
2	Ertapenem (as Sodium salt) 1 g / vial	
3	Nitrofurantoin 100 mg	
4	Aluminum Hydroxide + Magnesium Hydroxide 225mg Aluminum Hydroxide + 200 mg Magnesium Hydroxide per 5 ml suspension 60 ml	
5	Dobutamine 2mg / ml, 250 ml D5W pre-mixed	
6	Morphine (as sulfate) 10 mg / ml, 1 ml ampule	
7	Lidocaine (as Hydrochloride) 10%, 50 ml spray	
8	Phenobarbital 120mg / ml, 1 ml	
9	Prednisolone Eye Drops 1%, 5 ml bottle	
10	Fluoxetine 20 mg	
11	Ferrous Sulfate 325 mg	



**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted", or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, of any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

**IN WITNESS WHEREOF**, I have hereunto set my hands this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

***[Jurat]***

*[Format shall be based on the latest Rules on Notarial Practice]*

**Bid Securing Declaration Form**  
*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

**BID SECURING DECLARATION**  
**Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1 (b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**  
*[Format shall be based on the latest Rules on Notarial Practice]*

**Bid Form for the Procurement of Goods**  
*[shall be submitted with the Bid]*

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**BID FORM**

Date: \_\_\_\_\_

Project Identification No.: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Number *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. To deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. To provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. To abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
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*(if none, state "None")]*

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**LIST OF ITEMS FOR NEGOTIATED PROCUREMENT (TWO FAILED BIDDING)3 CY 2020  
DRUGS AND MEDICINES (SERVICE PATIENT)**

NO.	ITEM DESCRIPTION	ITEM CODE	QTY.	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
1	3FBDMSP2020-01	Tobramycin + Dexamethasone Eye Ointment 0.3% + 0.1 %, 3.5g tube	100	tube	469.08	46,908.00
2	3FBDMSP2020-02	Ertapenem (as Sodium salt) 1 g / vial	1,000	vial	3,739.49	3,739,490.00
3	3FBDMSP2020-03	Nitrofurantoin 100 mg	2,000	capsule	67.93	135,860.00
4	3FBDMSP2020-04	Aluminum Hydroxide + Magnesium Hydroxide 225mg Aluminum Hydroxide + 200 mg Magnesium Hydroxide per 5 ml suspension 60 ml	200	bottle	63.55	12,710.00
5	3FBDMSP2020-05	Dobutamine 2mg / ml, 250 ml D5W pre-mixed	200	ampule	975.26	195,052.00
6	3FBDMSP2020-06	Morphine (as sulfate) 10 mg / ml, 1 ml ampule	500	ampule	129.25	64,625.00
7	3FBDMSP2020-07	Lidocaine (as Hydrochloride) 10%, 50 ml spray	120	bottle	2,400.00	288,000.00
8	3FBDMSP2020-08	Phenobarbital 120mg / ml, 1 ml	400	ampule	587.74	235,096.00
9	3FBDMSP2020-09	Prednisolone Eye Drops 1%, 5 ml bottle	50	bottle	167.00	8,350.00
10	3FBDMSP2020-10	Fluoxetine 20 mg	3,000	capsule	5.38	16,140.00
11	3FBDMSP2020-11	Ferrous Sulfate 325 mg	780,000	tablet	2.50	1,950,000.00
						<b>6,692,231.00</b>

**Submitted by:**

**BELMA ESGUERRA CRUZ, RPh**

End-user, BAC for Drugs and Medicines- Service Patient CY 2020

Recommending Approval:

**ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA**

Chairperson BAC for Drugs and Medicines- Service Patient CY 2020

**Approved by:**

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OIC-Medical Center Chief II