



REPUBLIC OF THE PHILIPPINES
Department of Health

NATIONAL CENTER FOR MENTAL HEALTH



SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 1

PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF VARIOUS BRAND-NEW AND BRANDED OFFICE EQUIPMENT AND FIXTURES CY 2025 (SUB-LOT)

This Supplemental Bid Bulletin No. 1 dated **July 08, 2025** is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

A. Amendments / Clarifications:

ISSUE	CLARIFICATION
SECTION VI - SCHEDULE OF DELIVERY One-time delivery within thirty (30) calendar days upon receipt of Notice to Deliver.	SECTION VI - SCHEDULE OF DELIVERY One-time delivery within sixty (60) calendar days upon receipt of Notice to Deliver for all items.
SECTION VII - TECHNICAL SPECIFICATIONS AND LIST OF ITEMS SUB-LOT NO. 1 – Tables (EF-01-2025) Table Tolerance SUB-LOT NO. 2 – Chairs/Couch/Sofa (EF-02-2025) Chair Tolerance	SECTION VII - TECHNICAL SPECIFICATIONS AND LIST OF ITEMS SUB-LOT NO. 1 – Tables (EF-01-2025) <u>Table tolerance $\pm 4.5\text{cm}$</u> <i>*Applicable for all items</i> SUB-LOT NO. 2 – Chairs/Couch/Sofa (EF-02-2025) <u>Chair tolerance $\pm 4.5\text{cm}$</u> <i>*Applicable for all items</i>

"There is no Health without Mental Health"

<p>SECTION VII - TECHNICAL SPECIFICATIONS</p> <p>Supporting Documents for the Statement of Compliance (if applicable)</p>	<p>SECTION VII - TECHNICAL SPECIFICATIONS</p> <p>Supporting Documents for the Statement of Compliance (if applicable)</p> <p><i>Certified True Copy (CTC) of Brochure or Picture with complete specifications of the items to be offered.</i></p> <p><u>Failure to submit the aforementioned document shall immediately result in disqualification.</u></p>
<p>SECTION VII - TECHNICAL SPECIFICATION AND SECTION VIII - CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</p> <p>NOTE: Please attach <u>notarized certification of current / actual stock position</u> (in the Philippines) for items to be bid along with compliance to Section VII – Technical Specifications during submission and opening.</p>	<p>SECTION III - BID DATA SHEET</p> <p><u>h. Original and Notarized Letter of Assurance from the bidder on the Availability of Stocks.</u></p> <p><i>*To be submitted by the lowest calculated bidder upon receipt of Notice of Eligibility</i></p>
<p>SECTION I - INVITATION TO BID</p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders <u>June 26, 2025 – July 14, 2025</u> (Monday to Friday, 8:00AM – 5:00PM) from the given address and website(s) on the next page and upon submission of <u>LETTER OF INTENT</u> and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as indicated below. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.</p>	<p>SECTION I - INVITATION TO BID</p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders <u>June 26, 2025 – July 15, 2025</u> (Monday to Friday, 8:00AM – 5:00PM) from the given address and website(s) on the next page and upon submission of <u>LETTER OF INTENT</u> and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as indicated below. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.</p>

Other Matters:

- A. Bid Security shall be 120 calendar days from the date of submission and opening of bids.
- B. Section VII: Technical Specifications - Please write "COMPLY" to indicate that requirements are met.
- C. *Eligibility requirements and technical proposal* should be in *one folder* and *financial proposal* in a *separate folder*, with shoelace on top instead of fastener, table of contents and index tabs in words, not numbers.
- D. *Folder of Eligibility requirements and technical proposal* should be placed in *one envelope*. And *folder of Financial proposal* should be in *another envelope*. Both envelopes shall then be placed in *one mother envelope* marked as **"Original Bid"**
- E. Documents should be arranged chronologically according to the checklist issued.
- F. Color code for folders and envelope: **WHITE**
- G. Typographical error must be counter signed by the authorized representative.
- H. All other provisions on the bidding documents which are not affected shall remain in effect.
- I. The deadline for **Submission and Opening of Bids** is scheduled on **July 16, 2025, 9:00 AM**, at the **BAC Conference Room**, National Center for Mental Health Compound, Mandaluyong City.
- J. Any bid submitted after the deadline for submission shall be declared **"LATE"** and shall NOT be accepted.
- K. The BAC shall open the bids immediately after the deadline for submission and receipt of bids.
- L. Bidder is required for equipment demonstration within 10 calendar days upon receipt of Notice of Eligibility.

For the information and guidance of all concerned.


JERRY C. RODRIGUEZ, MGM-ESP

Chairperson, Bids & Awards Committee for Equipment



