



National Center for Mental Health

**SECTION I:
INVITATION TO BID
ITB NO. G-008A-2024-PB**

PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF ACTIVITY THERAPY SECTION (ATS) SUPPLIES CY 2024

1. The **NATIONAL CENTER FOR MENTAL HEALTH**, through the **GAA 2024** intends to apply the sum of Php 2,977,655.18 being the ABC to payments under the contract for the following categories. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

| CATEGORY | APPROVED BUDGET FOR THE CONTRACT (ABC) |
|--|--|
| PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF ACTIVITY THERAPY SECTION (ATS) SUPPLIES CY 2024 | Php 2,977,655.18 |

2. The **NATIONAL CENTER FOR MENTAL HEALTH** now invites bids for the above Procurement Project. Delivery of the Goods is required by (**SEE SCHEDULE OF REQUIREMENTS**). Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Procurement Section of the National Center for Mental Health** and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on January 31, 2024 – February 19, 2024 (**Monday to Friday, 8:00AM – 4:00PM**) from the given address and website(s) below, and upon submission of **LETTER OF INTENT** and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

"There is no Health without Mental Health"

| Approved Budget for the Contract | Maximum Cost of Bidding Documents (in Philippine Peso) |
|--|--|
| 500,000.00 and below | 500.00 |
| More than 500,000.00 up to 1 Million | 1,000.00 |
| More than 1 Million up to 5 Million | 5,000.00 |
| More than 5 Million up to 10 Million | 10,000.00 |
| More than 10 Million up to 50 Million | 25,000.00 |
| More than 50 Million up to 500 Million | 50,000.00 |
| More than 500 Million | 75,000.00 |

6. The **National Center for Mental Health** will hold a Pre-Bid Conference on **February 8, 2024 9:00AM (Thursday)** at **BAC Conference Room of National Center for Mental Health**, which shall be open to prospective Bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **February 20, 2024 (Tuesday) 9:00AM** at the **BAC Conference Room of National Center for Mental Health**. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
10. Not applicable
11. The **National Center for Mental Health** reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 and the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

RUSSELLE SP. OLASO, MPA

Head, NCMH BAC Secretariat

Nueve de Febrero St. Brgy. Mauway, Mandaluyong City

Tel: 0285319001 loc 239, 242

Telefax: 0285318318

Email: bacncmh@yahoo.com

www.ncmh.gov.ph

13. You may visit the following websites:

www.philgeps.gov.ph (PhilGEPS website using suppliers/bidders account)

<https://ncmh.gov.ph> (National Center for Mental Health Official Website)

January 31, 2024

Date of Issue

ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson, NCMH-BAC for Goods