



REPUBLIC OF THE PHILIPPINES  
 Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
 Nueve de Febrero Street, Mandaluyong City, Philippines



**BIDS AND AWARDS COMMITTEE**

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**SECTION III**

**Bid Data Sheet**

PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW EQUIPMENT FOR PHYSICAL REHABILITATION UNIT CY 2024 (LINE ITEM)  
 IB No. E-005-2024-PB

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> <li>a. <b>Various Physical Therapy Equipment</b></li> <li>b. completed within <b>2 years</b> prior to the deadline for the submission and receipt of bids.</li> </ul>
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted in Philippine Peso.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> <li>a. The amount of <b>not less than two percent (2%) of ABC</b>, if bid security is in <b>cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit</b>; or</li> <li>b. The amount of <b>not less than five percent (5%) of ABC</b> if bid, security is in <b>Surety Bond</b>.</li> </ul>
19.3	<b>PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW EQUIPMENT FOR PHYSICAL REHABILITATION UNIT CY 2024 (LINE ITEM)</b>  <i>Please see <b>Annex A (List of Items)</b> for complete lists, quantity and ABC</i>
20.2	Within a non-extendable period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its: <ul style="list-style-type: none"> <li>a. Current and Valid Tax Clearance</li> <li>b. Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable).</li> <li>c. Certificate of PhilGEPS Registration (Platinum Membership)</li> <li>d. Current and Valid Mayor's Permit</li> <li>e. <b>Notice of Award or Notice to Proceed or Contract</b> issued by the</li> </ul>

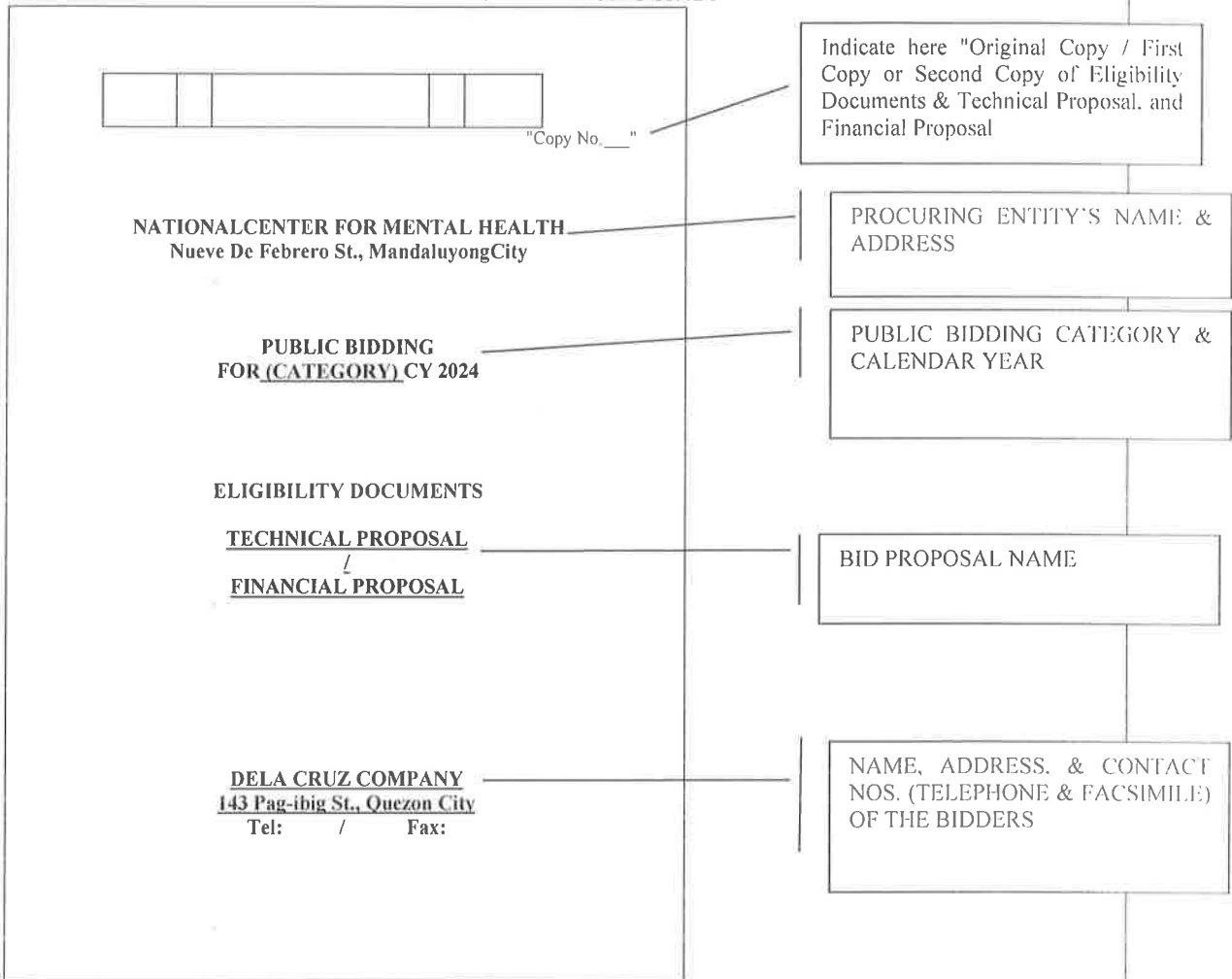
*Handwritten signatures and initials in blue ink.*

	<p>owners, as attachment for the Statement of the Prospective bidder of <b>All Its On Going Government and Private Contracts.</b></p> <ul style="list-style-type: none"> <li>f. <b>Notice of Award or Notice to Proceed</b> Issued by the owners, as attachment for the <b>Single Largest Completed Contract (SLCC)</b> within the past 2 years prior to the date of submission and receipt of bids.</li> <li>g. <b>Certificate of Good Performance for Medical Equipment related projects</b> [For <b>current supplier</b>, it shall be issued by the <b>Head of the Procuring Entity</b> for the current year. For non-current Contractor, certificate issued from other Hospitals or agencies are acceptable (<b>at least SATISFACTORY RATING</b>)].</li> <li>h. Current and valid certificate of manufacturer's compliance with ISO 13485 and/or CE certificate or its equivalent</li> <li>i. Certification that the unit being offered shall be brand new</li> <li>j. Certificate of exclusive or authorized distributorship from the manufacturer.</li> <li>k. Certification that the supplier/bidder shall provide applications training for users and maintenance personnel of the hospital.</li> <li>l. Certification that the supplier/bidder shall be responsible for the transportation to site, delivery, installation and testing on the site and expenses for such will be on the account of the supplier/bidder.</li> <li>m. Certification that the supplier/ bidder has the capability for the corrective and preventive maintenance of the unit to include service technicians.</li> <li>n. Certification to provide users' Manual in English language. <ul style="list-style-type: none"> <li>1. Operations Manual - 2 copies</li> <li>2. Service Manual - 2 copies</li> </ul> </li> <li>o. Bidder's certification that parts shall be available at the authorized Philippine service center/s for a period of five (5) years after the warranty period.</li> <li>p. Warranty certificate: one (1) year for parts and two (2) years for service from date of delivery, inspection and acceptance.</li> <li>q. Certification that the supplier/ bidder shall provide free installation of the equipment.</li> <li>r. Certification that the brand has been in the local market for at least two (2) years with at least one (1) installation of the equipment in the local market.</li> </ul>
21.2	<p><i>List of additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.</i></p> <ul style="list-style-type: none"> <li>a. Contract Agreement</li> <li>b. Performance Security</li> </ul>

Handwritten signatures and initials in blue ink, including a large stylized signature and several smaller initials.

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**ORANGE FOLDER**). Each folder with fastener / shoelace on top or ring bind on left side, with Table of Contents and Tabs (properly labeled according to the checklist for bidders issued).

**MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS /  
FINANCIAL PROPOSALS**



**NOTE:** Color of Folder is **ORANGE** (preferably)  
Color of Envelope is **ORANGE** (preferably)

*Note: All tabbing shall be in words / title based on the Checklist.*

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**ORANGE**). All envelopes shall have the following markings:

NAME OF THE PROCURING ENTITY'S BAC,  
PROCURING ENTITY'S NAME & ADDRESS

NCMH-BAC FOR *CATEGORY*  
NATIONALCENTER FOR MENTAL HEALTH  
Nueve de Fabrero St., MandaluyongCity

PUBLIC RE-BIDDING FOR *CATEGORY* CY 2024

ELIGIBILITY  
ENVELOPE &  
TECHNICAL  
PROPOSAL and  
FINANCIAL  
PROPOSAL

NAME OF ENCLOSED  
BID PROPOSAL

PUBLIC BIDDING  
CATEGORY &  
CALENDAR YEAR

### MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY  
143 Pag-Ibig St., Quezon City  
Tel: \_\_\_\_\_ / Fax: \_\_\_\_\_  
DO NOT OPEN BEFORE: \_\_\_\_\_ / \_\_\_\_\_ :

NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS