



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines



BIDS AND AWARDS COMMITTEE

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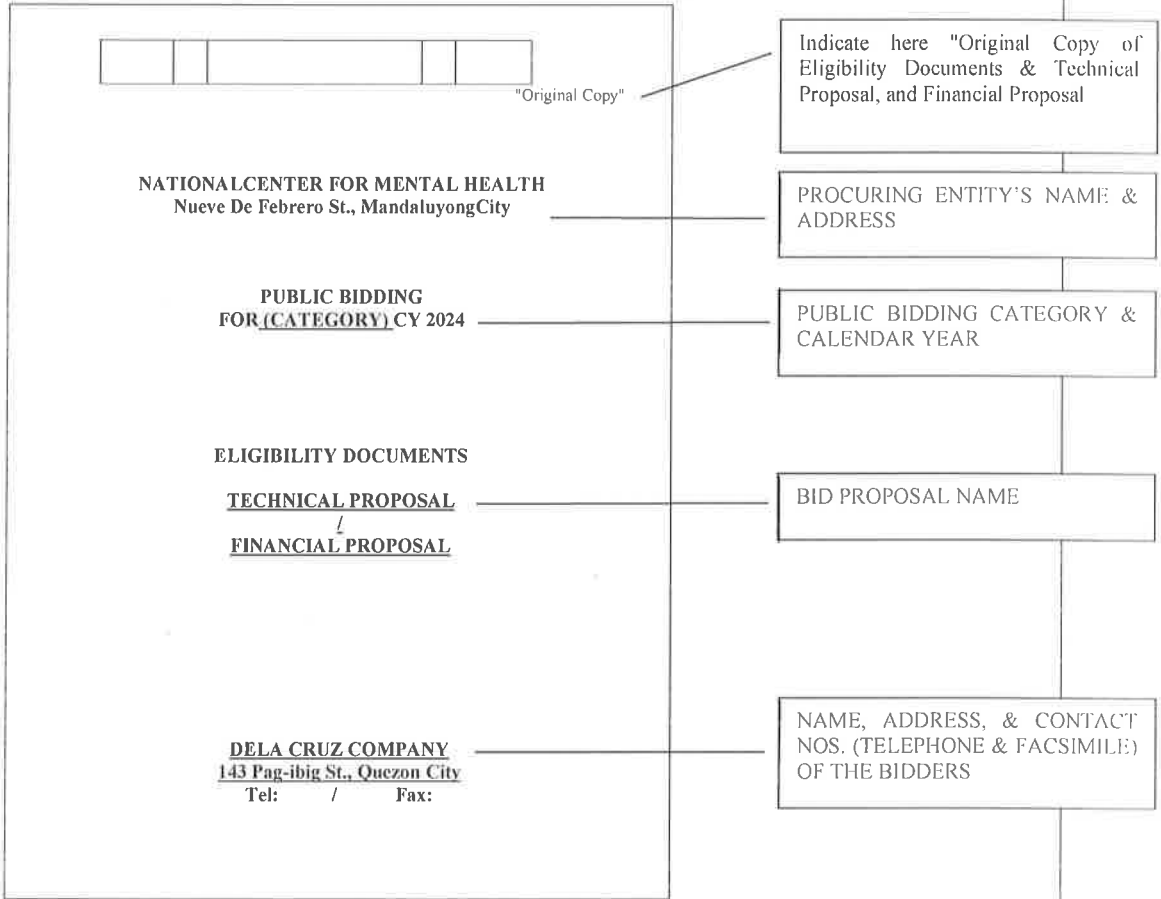
Section III. Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. Public Re-Bidding for Procurement and Delivery of Enterprise Support for the Existing NCMH Physical Servers CY 2024 b. Completed within <i>two (2) years</i> prior to the deadline for the submission and receipt of bids.
7.1	Subcontracts is not allowed.
12	The Price of the Goods shall be quoted in Philippine Peso.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount is not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount is not less than five percent (5%) of ABC, if bid security is in Surety Bond.
19.3	Public Re-Bidding for Procurement and Delivery of Enterprise Support for the Existing NCMH Physical Servers CY 2024
20.2	Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its a. Current and Valid Tax Clearance b. Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable) c. Certificate of PhilGeps Registration (Platinum Membership) d. Current and Valid Mayor's Permit
21.2	Additional contract documents relevant to the Project that is required by the Procuring Entity:

	<p>a. Notice of Award or Notice to Proceed or Contract issued by the owners, as attachment for the Statement of the prospective bidder of All its On-Going Government and Private Contracts</p> <p>b. Notice of Award or Contract issued by the owners, as attachment for the Single Largest Completed Contract (SLCC)</p> <p>c. Notarized Letter of Assurance from the Bidder on the Availability of Service;</p> <p>d. Company Profile that must show evidence that the firm:</p> <p style="padding-left: 20px;">i. Must be in the ICT service for at least ten (10) years of continuous existence and engagement in the business of providing ICT services in the Philippines.</p> <p style="padding-left: 20px;">ii. Must be an IT solution provider sector and must have experience in HCI, Virtualization, Hypervisors, Blade Servers and Enterprise Storage systems and equipment.</p> <p>e. List of Authorized Customer support/service centers near Mandaluyong City. The list must indicate the complete and existing business address, telephone and fax number/s, email address, and complete name of the contact person.</p> <p>f. The bidder shall submit any of the following whichever is applicable:</p> <p style="padding-left: 20px;">i. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or</p> <p style="padding-left: 20px;">ii. If the bidder is an agent of the exclusive distributor or dealer the following must be provided:</p> <ul style="list-style-type: none"> • Certificate or Distributorship/Dealership Agreement by the Manufacturer with the distributor or dealer; and • Contract between the distributor/dealer and the bidder. <p>g. Certificate of Good Performance [For current service provider, it shall be issued by the Head of Procuring Entity / Medical Center Chief II of NCMH, for the current year. For non-current service provider, certificate issued from other Hospitals or agencies are acceptable (at least SATISFACTORY RATING)].</p>
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The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**WHITE FOLDER**). Each folder with **fastener/shoelace on top, with Table of Contents and Tabs (properly labeled according to the checklist for bidders issued)**.

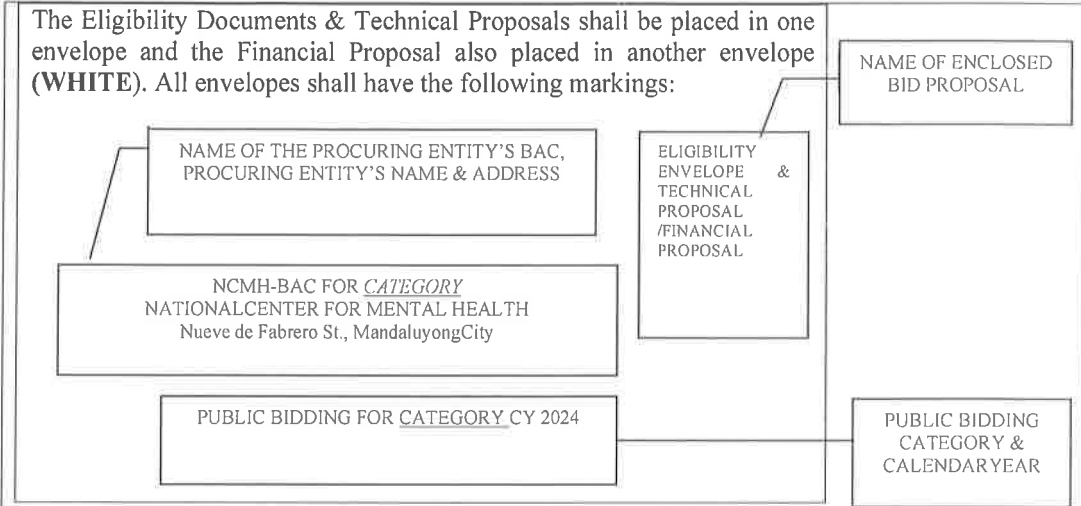
**MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS /
FINANCIAL PROPOSALS**



NOTE: Color of Folder is **WHITE**

Note: All tabbing shall be in words / title based on the Checklist.

The Eligibility Documents & Technical Proposals shall be placed in one envelope and the Financial Proposal also placed in another envelope (WHITE). All envelopes shall have the following markings:



MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY
 143 Pag-Ibig St., Quezon City
 Tel: _____ / Fax: _____
 DO NOT OPEN BEFORE: _____ / _____

NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS