

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



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SECTION I: INVITATION TO BID (INVITATION TO BID NO. 031-2023)

1. **Infrastructure Project No. 01-2023 (Construction of Patient's Service Vehicle Maintenance Facility) CY 2023 – 45CD**
2. **Infrastructure Project No. 02-2023 (Completion of Patient's Finance Records Building) CY 2023 – 30CD**

1. The **NATIONAL CENTER FOR MENTAL HEALTH**, through the **HFEP CY2022** intends to apply the sum of **Php 1,939,254.05** (One Million Nine Hundred Thirty-Nine Thousand Two Hundred Fifty-Four Pesos and 05/100 only) being the ABC to payments under the contract for the following Projects. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

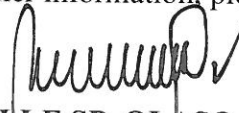
PROJECT	APPROVED BUDGET FOR THE CONTRACT (ABC)	
PUBLIC BIDDING FOR:		
1. Infrastructure Project No. 01-2023 (Construction of Patient's Service Vehicle Maintenance Facility) CY 2023	PHP	1,387,277.71
2. Infrastructure Project No. 02-2023 (Completion of Patient's Finance Records Building) CY 2023		551,976.34

2. The **NATIONAL CENTER FOR MENTAL HEALTH** now invites bids for the above Procurement Projects. Completion of the Works is required (**Infra. Project No. 01 – 45 Calendar Days and Infra. Project 02 – 30 Calendar Days**). Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **"PASS/FAIL"** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Prospective Bidders may obtain further information from **Procurement Section of the National Center for Mental Health** and check the completeness of the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 22, 2023 – September 08, 2023 (Monday to Friday, 8:00AM – 4:00PM)** from the given address and website below, and upon submission of **LETTER OF INTENT** and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000.00 and below	500.00
More than 500,000.00 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

6. The **National Center for Mental Health** will hold a **Pre-Bid Conference** on **August 30, 2023, 1:30 PM (Wednesday)** at the **BAC Conference Room of National Center for Mental Health**, which shall be open to prospective Bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. **Bid opening** shall be on **September 11, 2023 (Monday), 9:00AM** at the **BAC Conference of National Center for Mental Health**. Late bids shall not be accepted. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
10. *[Other necessary information deemed relevant by the Procuring Entity such as the use of a back-up data or cloud storage for large files uploaded for online bid submissions] – **NOT APPLICABLE***
11. The **National Center for Mental Health** reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 and the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

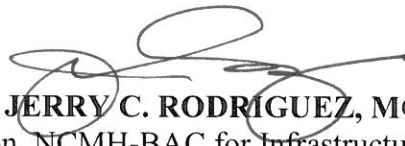

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OIC, Procurement Section

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www.ncmh.gov.ph

13. You may visit the following websites: www.philgeps.gov.ph (PhilGEPS website using suppliers/bidders account)

August 22, 2023

Date of Issue



JERRY C. RODRIGUEZ, MGM-ESP
Chairperson, NCMH-BAC for Infrastructure Projects CY 2023