# **Bidding Forms**

- 1. Annex A: Bid Form
- 2. Annex B: List of all ongoing Government and Private Contracts including contracts awarded but not yet started
- 3. Annex C: Statement of Single Largest Completed Contract which is similar in nature at least 50% of the ABC, for the past three years
- 4. Annex D: Omnibus Sworn Statement (Affidavit)
- 5. Annex E: Bid Securing Declaration (As an additional Form of Bid Security, at the option of the prospective bidders)
- 6. Annex F: Detailed Estimates Form
- 7. Annex G: Letter of Nominee
- 8. Annex H: Certificate of Employment
- 9. Annex I: Bio-data
- 10. Annex J: List of Equipment, Owned or Leased and/or under Purchase Agreements
- 11. Annex K: Construction Schedule and S-Curve
- 12. Annex L: Manpower Utilization Schedule
- 13. Annex M: Affidavit of Site Inspection
- 14. Annex N: Performance Securing Declaration (To be submitted after receipt of the approved Notice of Award)
- 15. Annex O: Contract Agreement Form (To be submitted after receipt of the approved Notice of Award)
- 16. Annex P: Photocopy of Professional Tax Receipt and PRC License
- 17. Annex Q: Cash Flow by Quarter
- 18. Annex R: Detailed Unit Price Analysis (DUPA)

# Bid Form for the Procurement of Infrastructure Projects [shall be submitted with the Bid]

# **BID FORM**Date : \_\_\_\_\_

Project Identification No.:

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates.
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines 12 for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts

List of all ongoing Government and Private Contracts including contracts awarded but not yet started

Name of the Procuring Entity	ng Entity				Project Reference Number Name of the Project Incation of the Project	• Number ect	
List of all Ongoing Go	List of all Ongoing Government and Private Contracts induding Contracts Awarded but not yet started	ontracts induding	Contracts Awarded b	but not yet started		<u> </u>	
Business Name : Business Address			Ĩ				
Name of Contract /	a. Owner's Name	Nature of	Eldder's Role	a. Date Awarded	% Of		Value of Outstanding
Project Cost	c. Telephone No.	Work	Description %	T	Manned Act	Achial	Works / Undelivered
Government			-	+			
Private							
Note: This statement	Note: This statement shall be supported with:						
1. Notice of Award and / or Contracts 2. Sales Invoices (Private Contracts)	Notice of Award and / or Contract (Government and Private Contracts)     Sales Invoices (Private Contracts)	ent and Private C	ontracts)				
Submitted by	: (Signature Above Printed Name)	Printed Name)					
Designation			1				
Date			ľ				

necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

1. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

Statement of Single Largest Completed Contract which is similar in nature at least 50% of the ABC, for the past three years

Project Reference Number Location of the Project Name of the Project

Statement of Single Largest Completed Contract which is similar in nature for the past 3 years

**Business Address Business Name** 

Name of the Procuring Entity

b. Contract Effectivity c, Date Completed a. Date Awarded b. Amount at Completion c. Duration a. Amount of Award Ж Bidder's Role Description Nature of Work a. Owner's Name c. Telephone No. b. Address Name of Contract Government Private

1. Notice of Award and/or Contract (Government and Private Contracts) Note: This statement shall be supported with:

2. Sales Invoice (Private Contracts)

(Signature Above Printed Name) Submitted by

Designation

Date

# Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES	
) CITY/MUNICIPALITY OF	) S.S.

#### **AFFIDAVIT**

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly

authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code

IN	WITNESS	WHEREOF,	I have	hereunto	set my	hand	this_	_day	of,	20
_		D1 '11'						_at		
-		Philippines.								

[Insert NAME OF BIDDER OR ITS
AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

# Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)	
CITY OF	) S.S.

#### **BID SECURING DECLARATION**

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f),of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this\_\_\_\_day of [month] [year] at [place of execution].

# [Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

## Detailed Estimate

			DE	<b>DETAILED ESTIMATE</b>	D EST	IMATE	1.1						
PROJECT TITLE: CONSTRUCTION OF AMBULANCE	MBULA		<b>AY PAR</b>	<b>BAY PARKING WITH OFFICE</b>	WITH OI	FFICE							
LOCATION: NCMH Compound, 9 de Pebrero, Mauway, Mandal	lauway, M		uyong City										
DESCRIPTION	QUANTITY	UNIT	UNIT	MATERIAL	LABOR	DIRECT	MARK-UP II	MARK-UP IN PERCENT	TOTAL	TOTAL MARK-UP	TAV	INDIRECT	TOTAL
			ISOS	cosi	SOS	SOS	OCM	PROFIT	%	VALUE	7	LOST	COST
GENERAL REQUIREMENTS													
	1.00	lot											
b.Temporary facility	1.00	lot											
c. 8' x 8' COA Billboard	1.00	pc.											
d. 4' x 8' Project Tarpaulin	1.00	pc.											
e. 1/2" Plywood	4.00	DC.											
f. Lumber, Assorted	5.00	bd.ft											
g. Common Wire Nails, Assorted	2.00	kg.											
h. Safety Signages	1.00	lot											
											SUB-TOTAL	OTAL	
DEMOLITION WORKS													
a. Demolition of Existing Structure and Roofing	50.00	sq.m											
											SUB-TOTAL	OTAL	٠
EARTH WORKS													
a.Excavation (adobe soil)	20.00	cu.m											9
	22.00	cu.m											¥
c. Soil Poisoning	210.00	sq.m											
	100.00	cu.m											6
											F 0170	LINT TOT ALL	

4	CONCRETE WORKS				
	a.Concrete, 4500 psi	18.00	cu.m		
	b.Concrete, 3500 psi	28.00	cu.m		
	с.16mm Ø Deformed Steel Bars. Gr. 60	1,100.00	kg		
	d.10mm Ø Deformed Steel Bars. Gr. 40	1,600.00			
	e.#16 G.I. Tie Wire	20.00	kg		
	f. Formworks	120.00	o,		
	g. Common Wire Nails, Assorted	8.00	kg.		
				SUB-TOTAL	
သ	MASONRY WORKS				
	a. 6" CHB	1,000.00	DC.		
	b, 4" CHB	350.00	.j.		
	c. #16 G.I. Tie Wire	30.00	kg.		
	d. Nylon String	2.00	2		
	e. Concrete Nail, Assorted	18.00	kg.		
	f. Cement	20.00	pag	6	
	g Sand	13.00	cu.m	E	
	h. 10mm Ø Deformed Steel Bars. Gr. 40	110.00	kg		
				SUB-TOTAL	
9	CEILING SYSTEM WORKS				
	a. 4' x 8' x 4.5mm Thick Fiber Cement Board	2.00	pc.		
	b. 3/4 Black Screw	180.00	pc.		
	c. Wall Angle, 25mm x 25mm x 0.5mm, 3m	00.9	pc.		
	d. W-Clip	36.00	pc.		
	e. Hanger Rod, 10mm Diameter	18.00	pc.		
	f. Concrete Nail, Assorted	10.00	kg.		
	g.Drill Bit, Assorted	20.00	pc.		
	h. 19mm x 25mm x .40mm THK,5m Double metal Furring	8.00	pc		
	i. Blind Rivet, Assorted	8.00	xoq	×	
	j. 12mm x 38mm x .8mm THK Carrying Channel (5m)	4.00	pc.		
				SUB-TOTAL	
7	ROOFING SYSTEM WORKS AND OTHER STEEL WORKS				
⋖	Main Roofing				
	a. 300mm x 700mm x 25mm Thick MS Plate w/ 10-18mm dia. Hole, A36 (BP -1)	6.00	sets	2	
	b. 250mm x 250mm x 16mm Thick MS Plate w/ 4-14mmØ Hole, A36 (BP-2)	00.9	sets	20	
	c. 200mm x 200mm x 10mm Thick MS Plate w/ 4-14mmØ Hole, A36 (EP-3)	11.00	sets	Δ	

d. 16mmØ x 450mm Anchor Bolt, A307 w/ Standard Nuts and Washer, Complete with Necessary Accessories (AB-1)	90.00	sets	
e. 12mmØ x 200mm Anchor Bolt, A307 w/ Standard Nuts and Washer, Complete with Necessary Accessories (AB-2)	00.09	sets	
f. Fabricated Stiffener Plate (SP - 1) Length 420mm & 315mm x Height = 150 mm x Thickness = 5mm	9.00	sets	
g. Stiffener Plate (SP - 2) 50mm x 50mm x 3mm Thick Fabricated Triangular w/ 25mm cuts	130.00	sets	
h. Fabricated Stiffener Plate (SP - 3) Length= 100mm x Height = 100mm x Thickness = 6mm	9.00	sets	
i. Fabricated Stiffener Plate (SP - 3) Length= 100mm x Height = 100mm x Thickness = 10mm	12.00	sets	
j. Stiffener Plate (SP - 4) 50mm x 50mm x 6mm Thick Fabricated Triangular w/ 25mm cuts	44.00	sets	
k. 2" (inches) x 6" (inches) x 3.0mm Thick Tubular, GI	45.00	DG.	
I. 2" (inches) x 6" (inches) x 3.0mm Thick Tubular, BI	00.6	bc	
m. 2" (inches) x 3" (inches) x 2mm Thick Tubular, GI	2.00	od.	
n. 2" (inches) x 3" (inches) x 1.5mm Thick Tubular, Gl	65.00	DG.	
o. 1 1/2" x 1/4 Angle Bar	2.00	bc	
p. 0.5mm Thick GI Sheet Fascia Flashing, 16" (inches)x8' (feet), Brown	32.00	DC.	
q. 0.5mm x 1040mm Nominal Width Thick GI Rib-Type Roofing, Blue	200.00	뜨	
r. 4' x 8' x 10mm Thick Polycarbonate Solid Sheet, Brown, with Complete Necessary Installation Accessories	3.00	pc.	
s. 2mm Thick MS Plain Sheet	1.00		
t. 10mm Thick Double Sided Insulation Foam	200.00	lm m	
u. 3/8" x 3' Polyethelene Screen	180.00	щ	
			TOTAL (A)
Hardware Materials and Accessories	250 00	5	
b Cutting Disc, 4" (inches)	10.00	xoq	
c. Cut - Off Disc, 12" (inches)	10.00	pc.	
d. 2 1/2 " (inches) Tek Screw	2,500.00	DG.	
e. Grinding Disc, 4" (inches)	10.00	bc.	
f. Polytuff with Hardener	9:00	liters	
d. Silicon Sealant	10.00	tithe	

i. Elastomeric Sealant			
	15.00	liters	
j. Drill Bit, Assorted	25.00	ъ.	
			TOTAL (B)
			SUB-TOTAL
ELECTRICAL SYSTEM WORKS			
a. Weatherproof Housing Economy 2x4ft, Polycarbonate Housing + Metal Sheet Powdercoated with 2x20W Led Tube, Complete with Necessary Accessories	7.00	Ъс	
b. 2x18W Led Tube, Louverized, Complete with Accessories	1.00	set	
c. 12W Led Recessed Downlight, Complete with Necessary Accessories	2.00	set	
d. Led Solar Street Light, 100W, Premium Industrial Type with pole arm with Complete Necessary Installation Accessories	1.00	set	
e. 4.5 meters Galvanized Octagonal Street Light Pole, 6mm Thickness, 150mm Base Diameter & 60mm Top Diameter, Square Baseplate with Slotted Hole for A307 Anchor Bolts with Concrete Pedestal and Footing, Complete with All Necessary Accessories	1.00	set	
f. THHN Wire #14 (150m roll)	3.00	<u>[</u> 0	
g. THHN Wire #12 (150mm roll)	3.00	lloı	
h. 3 Gang switch	2.00	set	
i. 2 Gang switch	4.00	set	
j. High Grade Duplex Universal Outlet with Ground – Complete set	2.00	DC.	
k. Aircon Tandem Outlet with Ground – Complete set	1.00	pc.	
I. 40A Circuit Breaker bolt-on type	00.9	bcs	
m. Panel board, 8-branch circuit	1.00	S	
n. 5/8° Copper Weld Ground Rod (2.4 m rod), Complete set	1.00	Ö.	
o. 3/4" PVC Conduit Pipe (3m)	20.00	pc.	
p. Junction Box	20.00	DG	
q. Utility Box	10.00	DC.	
r. Electrical Tape	10.00	pc.	
s. All purpose adhesive	10.00	pc.	
t. 10" Ceiling Mounted exhaust fan	1.00	Ö	

PLUIVIBING SYSTEM WORKS				
a. 1/2" (inches) PPR Pipe PN 20	3.00	.j		
b. 1/2" (inches) PPR Elbow	2.00	<u>2</u>		
c 1/2" (inches) PPR Tee	2.00	DG.		
d. 1/2" (inches) PPR Elbow with Thread	2.00	S.		
e. 3/4" (inches) x 1/2" (inches) PPR Elbow Reducer	3.00	DC.		
f. 3/4" (inches) PPR Elbow	2.00	S.		
g. 3/4" (inches) PPR Tee	2.00			
h. 3/4" (inches) PPR Coupling	2.00	SG		
i. 3/4" (inches) PPR Pipe PN 20	8.00	S		
. 2" (inches) PVC Pipe series 600	4.00	S.		
k. 2" (inches) PVC Elbow Bend 90° DH	2.00	DG.		
. 2" (inches) PVC P-Trap	3.00	DG.		
m. 4" (inches) PVC Pipe Series 600	8.00	DG.		
n. 4" (inches) PVC Coupling	2.00	DC.		
o. 4" (inches) PVC Elbow Bend 45° DH	9.00	DC.		
p. 4" (inches) PVC Wye	1.00	DC:		
q.4" (inches) x 2" (inches) PVC Wye	3.00	DC.		
r. 4" (inches) PVC Clean-Out Adapter and Plug	1.00	DC.		
s. 6" (inches) PVC Pipe Series 1000	2.00	DC:		
t.6" (inches) x 4" (inches) PVC Wye	1.00	DC.		
u. 6" (inches) PVC Clean- Out Adapter & Plug	1.00	DC.		
v. 3/4" (inches) G.I. C-Clamp	10.00	) DC		
w. 1/2" (inches) G.I. C-Clamp	10.00	S		
х. Solvent Cement 400cc	2.00	can		
y.Gate Valve	2.00	DC.		
z. Teflon Tape	2.00	pc.		
aa. Floor Drain 4" (inches), stainless steel	2:00	pc.		
ab. High Grade Stainless Chrome Wall Mounted Faucet, Complete with Necessary Accessories.	1,00	pc.		
ac. High Grade One piece Glossy Water Closet L750mm x W390mm x D740mm w/ Complete Necessary Accessories.	1.00	.j.		
ad. High Grade 400mm Wall Hung Ceramic Lavatory Sink With Ceramic Pedestal and Stainless Faucet w/ Complete Accessories	1.00	8.		
			IND TOTAL	1010

10	PAINTING WORKS						
	a. Flat Latex, White, 16L	2.00	ţį.				
	b. Semi-Gloss Latex, White, 16L	2.00	ţi				
	c. Skim Coat, 25 kg. bag	8.00	bag				
	d. Acry-Color, Assorted	5.00	liters				
7.	e. 4" (inches) Paint Brush	15.00	DC.				
	f. 3" (inches) Paint Brush	15.00					
-	g. 2" (inches) Paint Brush	15.00					
	h. 4" (inches) Roller Brush	15.00	2				
	i. 7" (inches) Roller Brush	15.00	2				
	J. Sand Paper, Assorted	10.00	doz.				
	k. Masking Tape	30.00	2				
	I. Stopa Rug	8.00	Đ.				
	m. Paint Thinner	15.00	gal				
	n. Epoxy Primer, Gray	40.00	gal				
	o. Paleta	5.00	pair				
	p. Lacquer Thinner	12.00	gal				
	q. Quick Drying Enamel, Black	40.00	gal				
	r. Alkyd Reflectorized Traffic Paint, Yellow	5.00	gal				
	s. Alkyd Reflectorized Traffic Paint, Black	1.00	gal				
	TILE WORKS						
	a. 60cm x 60cm Homogeneous Floor Tiles	35.00	pc.		(%)		
	b. 60cm x 60cm Non-skid Ceramic Floor Tiles	10.00	pc.				
	c. 60cm x 60cm Glaze Ceramic Wall Tiles	25.00	DC:				
	d. Cement	2.00	pag				
	e. Tile Adhesive	8.00	pag				
	f. Tile Grout	4.00	bag				
-	g. Diamond Cutting Disc	4.00	pc.				
	h. Sand	3.00	cu.m				
	i. Water Resistant and Dust Resist Grout Sealer with painting brush	2.00	set				
				a)			
	FABRICATED MATERIALS						
	a. (D-1) 1.68m x 2.1m Double Sliding Panel Door, UPVC Frame, 6mm THK tempered brown glass, with lock, Complete Accessories	1.00	set				
	b. (D-2) 0.7m x 2.1m Panel Door, 5"x1 3/4", Solid Wood w/ 2"x6" Jamb , Complete Accessories, Varnish Finish, Ball Type Door Knob	1.00	set				
100							

glass window with nylon 6mm THK tempered brown 2.00 pc.	g window (1 panels), with 1.00 pc.	ction glass window, with UPVC sred Clear Glass, with 300mm 1.00 set		Split - Type Airconditioning tial ThermoStat with Remote, 1.00 set Accessories, Branded		15.00 pc.	2.00 cum	4.00 cu,m	50.00 kg	5.00 kg.	2.00	5.00 pc.	Adapter & Plug 4.00 pc.	2.00 can	130.00 pc.			Health Logo, 1.0 meter 1.00 set/s s with Necessary Accessories	Embossed Letters, 275mm NN" with LED Strip Warm White 16.00 sets
c. (W-1) - 1.2m x1.2m sliding glass window with nylon screen, with UPVC frame and 6mm THK tempered brown glass	d. (W-2) - 0.6m x 0.6m awning window (1 panels), with Series 38 Aluminum frame and 6mm THK tempered brown glass	e. (W-3) - 1.2m x 1.2m transaction glass window, with UPVC Frame and 6mm Thick Tempered Clear Glass, with 300mm width concrete Counter	13 HVAC System	a. 2 Horse Power Heavy Duty Split -Type Airconditioning Unit Silent Type, Inverter, Digital ThermoStat with Remote, Complete with All Neccessary Accessories, Branded	14 SEPTIC TANK	a.Cement	b.Sand	c.Gravel	d.10mm,DSB, Grade 40,	e. #16 G.I. Tie Wire	f. 6" (inches) PVC Pipe Series 1000	g.6" (inches) PVC Tee	h. 6" (inches) PVC Clean- Out Adapter & Plug	i. Solvent Cement 400cc	j. 6" (inches) CHB	15 MISCELLANEOUS	A. Building Signages	a. National Center for Mental Health Logo, 1.0 meter diameter, High Grade Panaflex Material with LED Lighting, Weather Resistant, Complete with Necessary Accessories	b. Stainless Steel High Grade Embossed Letters, 275mm High, "TRANSPORT SECTION" with LED Strip Warm White

						-		_		
_ F	a. 4 Channel Surveillance Server/Network Video Recorder, 8TB, Complete with all necessary accessories	1.00	nuiţ							
	b.UTP cable, CAT 6 Indoor, 24 AWG, HDPE(305 meters per box)	1.00	set							
ادہ ہے	c. Security Camera dome type, atteast 8MP,30 IR Length,2.8 Lens	4 00	unit							
3 6 72	d.32 inches LED Diplay with HDMI, VGA and USB LCD Monitor, Complete with necessary accessories and High Grade Mounting kits, Resolution at least 1920x1080	1.00	unit							
Q	e. Information Outlet Cat 6, 2 Ports with 2 Gang Faceplate , Complete Set	2.00	sets							
-1	f. HDMI Cable	2.00	E							
- 11									101	TOTAL (B)
ω I	Landscaping									
	a. Garden Soil (Loamy Soil)	3.00	cu.m							
- L	b. Supply and Installation of Ornamental Landscaping Tropical Outdoor Plants on All Required Areas	1.00	lot							
									.OT	TOTAL (C)
									SUB	SUB-TOTAL
I LE	PROVISIONAL ITEMS									
	a. Provisional Materials' Quantities	1.00	lot							
	b. Preparation of As-Built Plans	1.00	lot							
1.1	c. Materials testing (Deformed bars and concrete)	1.00	lot				*			
_ e + c	d. Smoke Detector, with Non-Radioactive photoelectric sensor, Atleast 9V Built - in Battery & Approximately 1 Year of Operation, Sound Level:85dB and Detector Coverage should be atleast 5 meter radius	1.00	set	/						4
1 0									SUB	SUB-TOTAL

17   CLEARING/GRUBBING/HAULING			
a. Demobilization/Site Clearing	1.00	lot	
b. Hauling of Demolished Materials	1.00	lot	
c. Restoration of Areas affected by the Construction	1.00	1.00 lot	
			SUB-TOTAL
			TOTAL PROJECT COST

Name and Signature of Bidders Authorized Representative

Submitted by:

Position

Name of Bidder

## Letter of Nominee

# LETTER OF NOMINEE FOR (e.g., PROJECT MANAGER/ENGINEER, MATERIALS ENGINEER, ELECTRICAL ENGINEER, AND SAFETY OFFICER/ENGINEER)

	ELECTRICAL ENGINEER, AND SAFETT OFFICENCINEER)
-	(Date)
Name Natio	nal Center for Mental Health (Address)
Sir:	
Const	ementing our Confidential Application Statement for Eligibility for the Proposed ruction of (name of project and location), I/we have the honor to submit and certify with to be true and correct, the following pertinent information:
1.	That I/we have engaged and contracted the services of Mr./Mrs, hereinafter called the (Project Manager/Engineer, Materials Engineer, Electrical Engineer, And Safety Officer/Engineer), a registered Engineer with Professional License Certificate No issued on and who has paid his Professional Tax for the current year, dated and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data:
2.	That said Engineer shall be appointed and designated by us as ( <u>Project Manager/Engineer</u> , Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3.	That said ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, Special Provisions and other provisions embodied in the proposed Contract;
4.	That said (Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Project Manager all the time;
5.	That, in order to guarantee that said ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the NCMH Engineer at the end of every month. That I/we shall not start the work without the Project Manager at the jobsite;
6.	That in the event that I/we elect or choose to replace the said ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ) with another ( <u>Project Manager/Engineer</u> , <u>Materials Engineer</u> , <u>Electrical Engineer</u> , and <u>Safety Officer/Engineer</u> ), the Head, Implementing Office of the NCMH will be notified by us accordingly in writing

at least twenty-one (21) days before making replacement;

- 7. That the name of the proposed new (Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer), his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the NCMH for prior approval; and
- 8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the NCMH.

Very truly yours,
(Contractor)
CONCURRED IN:
(Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safe Officer/Engineer)
(Address)

# Certificate of Employment

(e.g., PROJECT MANAGER/ENGINEER, MATERIALS ENGINEER, ELECTRICAL ENGINEER, AND SAFETY OFFICER/ENGINEER) CERTIFICATE OF EMPLOYMENT

:	(Date)		
Name of Procuring Er National Center for M	ntity Iental Health	(Addre	ss)
Sir:			
I am a licensedat	Engineer wit	h Professional Licer	nse No issued on
I hereby certify that		contracted my	services as Project Manager on the led to him.
	lectrical Engineer,		e as (e.g., Project Manager/Engineer, /Engineer) (mention only projects of
NAME OF PROJECT	OWNER	COST	DATE COMPLETED
At present, I am superv			
NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
			above-mentioned Contractor, I shall one (21) days before the effective date
I have read carefully Confidential Application	and will abide ton Statement for P	by the conditions re-qualification of the	required of me in the Contractor's he above Contractor.
Officer/Engineer), I kn	ow I will have to	stay in the Project a	Electrical Engineer, And Safety all the time to supervise and manage m authorized to handle only one (1)

project at a time.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as (e.g., Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as (e.g., Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer) in any future bidding or employment for any Contractor doing business with the National Center for Mental Health.

(Signature of (e.g., Project Manager/Engineer, Materials Engineer, Electrical Engineer, and Safety Officer/Engineer))	
REPUBLIC OF THE PHILIPPINES) CITY OF	
SUBSCRIBED AND SWORN TO BEFORE ME this exhibiting to me his Residence Tax Certificate No.	
	Notary Public PTR No. Until
Doc. No. Page No. Book No. Series of	

## BIO - DATA

Proposed Position:
Name of Firm:
Name of Staff:
Profession:
Date of Birth:
Years with Firm/Entity:Nationality:
Membership in Professional Societies:
Detailed Tasks Assigned:
Key Qualifications:  [Give an outline of staff member's experience and training most pertinent to tasks on project.  Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]
Education:
[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]
Employment Record:
[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of

Languages:
[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, writing.]
Certification:
I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.
Date:
[Signature of staff member and authorized representative of the firm] Day/Month/Year
Full name of staff member:
Full name of authorized representative:

Name of the Procuring Entity

Standard Form Number: SF-INFR-49

Location of the Contract: Business Name:

Location of the Contract Name of Contract Project No

List of Equipment, Owned or Leased and/or under Purchase Agreements, Pledged to the Proposed Contract

Description	Model / Year	Capacity / Performance Size	Plate No.	Motor No. / Body No.	Location	Condition	Proof of ownership
A. Owned							/ Lesson or vendor
:#							
Ë							
iv.							
٧.							
B. Leased							
ıv.							
Ä,							
C. Under Purchase Agreements							
1							
i don							
iv.							
×.							

List of minimum equipment required for the project:

Submitted by

Designation

(Printed Name & Signature)

Name of Procuring Entity

Standard Form Number: SF-INFR-41

Construction Schedule and S-Curve

Location of the Contract

Project No Name of Contract

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Name of Representative of the Bidder:

Position:
Name of the Bidder:

Submitted by:

Name of Procuring Entity

Standard Form Number: SF-INFR-42

MANPOWER UTILIZATION SCHEDULE

Project No Name of Contract Location of the Contract

Category	ò					Mo	Month					
	₩	2	m	4	2	9	7	00	6	10	11	12
Contractor's Name:	Name o	f the Proc	Name of the Procuring Entity:	ity:		Contract Name:	t Name:					

Date:		
Name of Representative of the Bidder.	Position:	Name of the Bidder:

Submitted by:

#### AFFIDAVIT OF SITE INSPECTION

Name of the Procuring Entity

Name of Contract Location of the Contract

Standard Form Number: SF-INFR-51

Standard Form (validoci, SF-119FR-5)	
AFFIDAVIT OF SITE INSPECTION	
I, ( <i>Representative of the Bidder</i> ), of legal age, ( <i>civil status</i> ), Filipino and residing <i>Representative</i> ), under oath, hereby depose and say:	at ( <u>Address of the</u>
<ol> <li>That I am the (<u>Position of the Authorized Representative</u>) of the (<u>Name of to office at (<u>Address of the Bidder</u>);</u></li> </ol>	he Contract), with
2. That I have inspected the site for (Name of the Contract), located at (Location	n of the Contract);
3. That I am making this statement as part of the requirement for the Technical of the Bidder) for (Name of the Contract).	Proposal of ( <u>Name</u>
IN FAITH WHEREOF, I hereby affix my signature this day of, Philippines.	2024, at
_	Affiant
SUBSCRIBED AND SWORN TO before me this day of exhibiting to me his/her Community Tax Certificate No at, Philippines	2024, affiant issued on
	(Notary Public)
	Until PTR No. Date Place TIN
Doc. No Page No Book No	

# Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)	
CITY OF	_) S.S

#### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents] To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
- 2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
- 3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this\_\_\_\_\_day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

#### [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

# Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

#### **CONTRACT AGREEMENT**

THIS AGREEMENT, made this [insert date] day of [insert month], [insert year] between [name and address of PROCURING ENTITY] (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- a. Philippine Bidding Documents (PBDs);
  - i. Drawings/Plans;
  - ii. Specifications:
  - iii. Bill of Quantities;
  - iv. General and Special Conditions of Contract;
  - v. Supplemental or Bid Bulletins, if any;
- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after

# the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.

The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Name and Signature]

#### SIGNED IN THE PRESENCE OF:

RIC B. CABRADILLA, CPA

Chief - Accounting Section

JERRY C. RODRIGUEZ, MGM-ESP

Chief - Hospital Operations and Patient Support Service

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practices]

PHOTOCOPY OF VALID PRC ID (FRONT) PHOTOCOPY OF VALID PHOTOCOPY OF PRC ID **UPDATED** (BACK) **PROFESSIONAL** TAX RECEIPT **SIGNATURE (1) SIGNATURE (2) SIGNATURE (3)** 

Photocopy of Professional Tax Receipt and PRR License. Affix with 3 original specimen signature in **BLUE** ink and stamp of Professional's Seal (Dry Seal)

CONTRACT ID
CONTRACT NAME
LOCATION OF PROJECT

# CASH FLOW BY QUARTER

FOURTH				
THIRD QUARTER				
SECOND QUARTER				
FIRST QUARTER				
TIND	ľn %	In Php.	ln%	In Php.
PARTICULAR UNIT	Accomplishment per Quarter	Cash Flow Per Quarter	Cumulative Accomplishment Per Quarter	Cumulative Cash Flow Per Quarter

Submitted by:

Authorized Representative

Name of Construction Company/Firm

#### Detailed Unit Price Analysis (DUPA)

Detailed Unit Price Analysis (DUPA) with complete and detailed costing of materials, labors and equipment of all Items of Work indicated in the Detailed Estimates.

<u>Note:</u> Softcopy will be provided to the bidders who will buy the bidding documents. **Brand-New and Sealed Flash drive** must be provided by the bidder.

Republic of the Philippines

Government Procurement Policy Board