



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
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BIDS AND AWARDS COMMITTEE

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Section VI

Schedule of Requirements

PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW ELECTROCONVULSIVE THERAPY MACHINE FOR PAVILION 1 & 3 CY 2024
IB No. E-010-2024-PB

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Qty	Delivery Site			Delivery Period and Terms of Payment
			OFFICE	FACILITY	ADDRESS	
1	<p>Supply, Delivery, Installation, Testing and Commissioning of a Brand-New Electroconvulsive Therapy Machine for Pavilion 1 & 3 CY 2024</p> <p>SPECIFICATION:</p> <ul style="list-style-type: none"> * 8 Stimulus Parameter Knobs * 200-300 Joules, 220V 60Hz * Standard Monitoring Channels: One (1) EEG & ECG per unit <p>Power Requirement for Electrical/Electronic unit:</p> <ul style="list-style-type: none"> A. Voltage: 220 – 240 volts B. Frequency: 60Hz <p>Complete with the following features:</p> <ul style="list-style-type: none"> * Optical Motion Sensor with OMS Cable and Sensor * EEG Data Analysis Feature (EEG/ECG) * Dual Hand-Held Electrodes with Remote Button 	2	Nurse's Room	Pavilion III	National Center for Mental Health	<ul style="list-style-type: none"> a. One-time delivery within thirty (30) calendar days upon receipt of Notice to Deliver b. Terms of payment at least 30 days from receipt of Sales invoice
			Ward 4	Pavilion I		

<p>Inclusions:</p> <ul style="list-style-type: none"> * Textbook, APA Task Force Report – latest edition * Patient Stimulus Cable * Patient Safety Monitor Cable * Adjustable Headband * Flat Stimulus Electrodes * Concave Stimulus Electrodes * Automatic Voltage Regulator for the Safety of the Unit *40 pieces Bite block *10 boxes Chart paper (10 rolls/box) * 4 pieces Electrode gel * 4 pieces Electrode paste * EEG safety leads * ECG safety leads *200 pieces EEG disposable pads *200 pieces ECG disposable pads * Sensor strip box * Power Cord: Dual Insulated cable, at least 2 meters -Plug: 3 prong male/female plug, Hospital Grade <p>STANDARD REQUIREMENTS</p> <ol style="list-style-type: none"> 1) CTC/Notarized certification of current and valid Authorized or Exclusive Distributorship. 2) CTC/Notarized certificate of current and valid Manufacturer’s compliance with ISO 13485. 3) Notarized certification from the manufacturer stating that the equipment is brand new, unused and not a discontinued model or was listed in the market recall. 4) Notarized certificate guaranteeing the 					
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	<p>availability on the supply of spare parts within six (6) years from end of production.</p> <p>5) Notarized certification that the bidder must be in the business in the local market for a minimum of five (5) years.</p> <p>6) Notarized certification that the system or machine is not a retrofit solution.</p> <p>7) Notarized Certificate of manufacturer's approved US FDA Premarket Notification (PMN) or CE Mark Approval.</p> <p>8) The winning bidder shall provide current and valid calibration certificate for the equipment during delivery.</p> <p>9) Notarized certification that the supplier has the capability or authority for corrective and preventive maintenance of the unit.</p> <p>10) Notarized certification from the manufacturer authenticated by the Philippine consulate from the country of origin of the unit that the warranty should not be affected with a change of distributor.</p> <p>11) Notarized certificate that the bidder/supplier shall provide a three (3) years warranty for parts and services that include corrective maintenance, preventive maintenance, and/or calibration. The warranty shall commence upon the acceptance of the end user.</p> <p>12) Notarized certification the supplier/bidder shall provide applications training and certification for end users and maintenance personnel of the hospital.</p> <p>13) CTC/Notarized certification to provide Manuals: two (2) sets of</p>					
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	<p>Service Manual in English Language and two (2) sets of User Manual in English Language upon delivery of the equipment.</p>					
	<p>1. Scope of Warranty:</p> <p>A. Warranty Replacement: In case of unit malfunction, the bidder should replace the unit with a brand-new unit within one (1) month from the start of the warranty period.</p> <p>B. Service and Parts Warranty: at least three (3) years for both service and parts.</p> <p>C. Warranty Certificates: Comprehensive Warranty Certificates, must be included and define in the contract.</p> <p>D. Supplier must provide Preventive Maintenance scheduled quarterly within the warranty period.</p> <p>E. Provide Service Report per unit to End-Users.</p> <p>2. Acceptance and Maintenance</p> <p>A. Valid certificates of the Technicians/Engineers to conduct service/maintenance.</p> <p>B. Valid Certificates of calibration of the analyzer and testing equipment.</p> <p>C. List of Engineers/Technicians with their certificates to conduct service/maintenance</p> <p>D. List of Analyzers/Testing tools with their Brand/Model/Serial No. and its valid certificate of calibration.</p> <p>3. Preventive Maintenance</p> <p>a. Conduct quarterly cleaning and testing all parameters including all accessories</p> <p>b. Conduct quarterly Qualitative and Quantitative Test</p> <p>c. Conduct quarterly Calibration</p>					



	<p>d. Provide Service Report per unit. Calibration Certificates or equivalent</p> <p>e. Report Findings, Suggestions and Recommendations.</p> <p>4. Scope of Trainings:</p> <p>a. At least 16 hours training for NCMH medical personnel.</p> <p>b. Minimum of four (4) hours of basic trouble shooting and maintenance for the NCMH technical personnel.</p>					
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CONFORME:

(Company Name)

(Name and Signature of Authorized Representative)

