



REPUBLIC OF THE PHILIPPINES  
Department of Health  
**NATIONAL CENTER FOR MENTAL HEALTH**  
Nueve de Febrero Street, Mandaluyong City, Philippines

## **BIDDING DOCUMENTS**

**PUBLIC BIDDING FOR THE  
SUPPLY, DELIVERY,  
INSTALLATION, TESTING AND  
COMMISSIONING OF BRAND-NEW  
ELECTROCONVULSIVE THERAPY  
MACHINE FOR PAVILION 1 & 3 CY  
2024**

**NCMH-BIDS AND AWARDS COMMITTEE-EQUIPMENT**

**Sixth Edition  
July 2020**

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Department of Health  
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Nueve de Febrero Street, Mandaluyong City, Philippines



**BIDS AND AWARDS COMMITTEE**

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**SECTION I**

**Invitation to Bid**

**PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW ELECTROCONVULSIVE THERAPY MACHINE FOR PAVILION 1 & 3 CY 2024  
IB No. E-010-2024-PB**

1. The **National Center for Mental Health**, through the **HFEP CY 2024** intends to apply the sum of **Nine Million Nine Hundred Eighty Thousand Pesos Only (Php 9,980,000.00)** being the ABC to payments under the contract for **Supply, Delivery, Installation, Testing and Commissioning of Brand-New Electroconvulsive Therapy Machine for Pavilion 1 & 3 CY 2024 / IB No. E-010-2024-PB**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **National Center for Mental Health** now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within **2 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **Procurement Section of the National Center for Mental Health** and inspect the Bidding Documents at the address indicated on the next page during **8:00 AM to 5:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 02, 2024 to June 21, 2024 (Monday to Friday, 8:00AM to 5:00PM)** from the given address and website(s) below, and upon submission of **LETTER OF INTENT** and payment of the applicable fee for the bidding documents, pursuant to the latest guidelines issued by the GPPB, in the amount of as indicated below. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through in person payment.

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000.00 and below	500.00
More than 500,000.00 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

6. The **NATIONAL CENTER FOR MENTAL HEALTH** will hold a Pre-Bid Conference on **June 10, 2024 (Friday) 9:00AM** at **BAC Conference Room, NCMH Compound**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **June 24, 2024 (Monday) 9:00AM** at the **BAC Conference Room, NCMH Compound**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. **NOT APPLICABLE**
11. The **National Center for Mental Health** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:  
  
**RUSSELLE SP. OLASO, MPA**  
*OIC, Procurement Section*  
*Head, BAC Secretariat*  
*Nueve de Febrero St. Brgy. Mauway, Mandaluyong City*  
*Tel: (02) 8531-9001 loc 239, 240, 1823*  
*Telefax: (02) 8531-8318*  
*Email: [bacncmh@yahoo.com](mailto:bacncmh@yahoo.com)*  
*Website: [www.ncmh.gov.ph](http://www.ncmh.gov.ph)*
13. You may visit the following websites for downloading of Bidding Documents: ([www.ncmh.gov.ph](http://www.ncmh.gov.ph)); PhilGEPS website using suppliers/bidders account at [www.philgeps.gov.ph](http://www.philgeps.gov.ph))

**June 02, 2024**

  


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**ALDEN C. CUYOS, MD, FPPA, MHHoA**  
 Chairperson, NCMH-BAC for Equipment