



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines



BIDS AND AWARDS COMMITTEE

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SECTION III
BID DATA SHEET
PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING
AND COMMISSIONING OF VARIOUS BRAND-NEW EQUIPMENT FOR
CLINICAL LABORATORY SECTION CY 2024
IB No. E-003-2024-PB

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. Clinical Laboratory Equipment b. completed within 2 years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted in Philippine Peso.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than five percent (5%) of ABC if bid, security is in Surety Bond.
19.3	PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF VARIOUS BRAND-NEW EQUIPMENT FOR CLINICAL LABORATORY SECTION CY 2024 <i>Please see Annex A (List of Items) for complete lists, quantity and ABC</i>
20.2	Within a non-extendable period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that is submitted the Lowest Calculated Bid, the Bidder shall submit its: <ul style="list-style-type: none"> a. Current and Valid Tax Clearance b. Latest Annual Income Tax Return (with corresponding eFPS Filing Reference Number and successful payment page or its equivalent proof of payment, if applicable). c. Certificate of PhilGEPS Registration (Platinum Membership) d. Current and Valid Mayor's Permit

- e. **Notice of Award or Notice to Proceed or Contract** issued by the owners, as attachment for the Statement of the Prospective bidder of **All Its On Going Government and Private Contracts**.
- f. **Notice of Award or Notice to Proceed** Issued by the owners, as attachment for the **Single Largest Completed Contract (SLCC)** within the past 2 years prior to the date of submission and receipt of bids.
- g. **Certificate of Good Performance for Medical Equipment related projects** [For **current supplier**, it shall be issued by the **Head of the Procuring Entity** for the current year. For non-current Contractor, certificate issued from other Hospitals or agencies are acceptable (**at least SATISFACTORY RATING**)].
- h. Current and valid certificate of authorized or exclusive distributorship.
- i. Current and valid certificate of Manufacturer's compliance with ISO 13485.
- j. Certification from the manufacturer stating that the equipment is brand new, unused and not a discontinued model or was listed in the market recall.
- k. Certification guaranteeing the availability on the supply of spare parts ten (10) years from the end of production. A certification must be issued by the manufacturer for the bidder.
- l. Certification that the bidder must be in the local market for a minimum of ten (10) years.
- m. Certification that the system or machine is not a retrofit solution.
- n. Manufacturer's approved US FDA Permanent Notification (PMN) or CE mark approval certificate.
- o. Certification that the supplier has the capability or authority for corrective and preventive maintenance of the unit. The certificate must be issued by the manufacturer to the bidder.
- p. Certification from the manufacturer authenticated by the Philippine Consulate from the country of origin of the unit that the warranty should not be affected with a change of distributor.
- q. Warranty Certification: Certification that the bidder / supplier shall provide a three (3) year warranty for parts and services that includes corrective maintenance, preventive maintenance, and/or calibration. The warranty shall commence upon the acceptance of the end-user.
- r. Certification that the bidder shall provide preventive maintenance and/or calibration schedule within warranty period.
- s. Certification that the supplier / bidder shall provide applications training for the user and maintenance personnel of the hospital.
- t. Certification to provide manuals: Two (2) sets of service manual in English Language and Two (2) sets of user manual in English Language upon delivery of the equipment.
- u. Certification that the brand has been in the local market for at least five (5) years with at least 5 current installations.
- v. Certification that the supplier will be responsible for the notification, transportation to the site, delivery, installation and testing on the site (hospital / health facility) expenses for such will be on the account of the supplier.

	w. Certification that the supplier / bidder shall provide free installation of the equipment.
21.2	<p>List of additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.</p> <p>a. Contract Agreement</p> <p>b. Performance Security</p>

The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**ORANGE FOLDER**). Each folder with **fastener / shoelace on top or ring bind on left side, with Table of Contents and Tabs (properly labeled according to the checklist for bidders issued).**

**MARKING FOR ELIGIBILITY/TECHNICAL PROPOSALS /
FINANCIAL PROPOSALS**

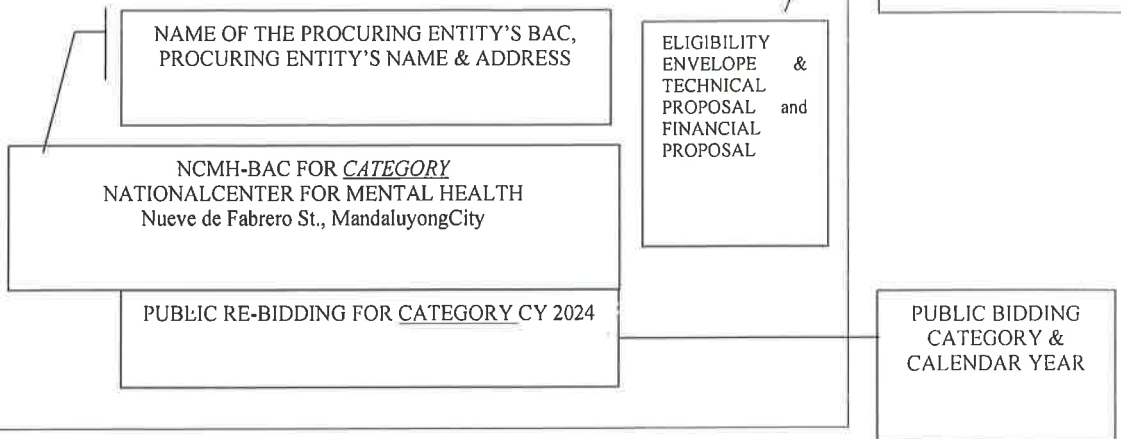
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table> <p align="right">"Copy No. ___"</p> </div> <p>NATIONALCENTER FOR MENTAL HEALTH Nueve De Febrero St., Mandaluyong City</p> <p align="center">PUBLIC BIDDING FOR <u>(CATEGORY)</u> CY 2024</p> <p>ELIGIBILITY DOCUMENTS</p> <p><u>TECHNICAL PROPOSAL</u></p> <p align="center">/</p> <p><u>FINANCIAL PROPOSAL</u></p> <p>DELA CRUZ COMPANY <u>143 Pag-ibig St., Quezon City</u> Tel: / Fax:</p>							<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Indicate here "Original Copy / First Copy or Second Copy of Eligibility Documents & Technical Proposal. and Financial Proposal"</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>PROCURING ENTITY'S NAME & ADDRESS</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>PUBLIC BIDDING CATEGORY & CALENDAR YEAR</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>BID PROPOSAL NAME</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>NAME, ADDRESS, & CONTACT NOS. (TELEPHONE & FACSIMILE) OF THE BIDDERS</p> </div>

NOTE: Color of Folder is **ORANGE** (preferably)
Color of Envelope is **ORANGE** (preferably)

Note: All tabbing shall be in words / title based on the Checklist.




The Eligibility Documents and Technical Proposal combined in one folder and the Financial Proposal in separate Folder (**ORANGE**). All envelopes shall have the following markings:



MARKINGS FOR ENVELOPES

DELA CRUZ COMPANY
143 Pag-Ibig St., Quezon City
Tel: _____ / Fax: _____
DO NOT OPEN BEFORE: ____ / ____ :

NAME, ADDRESS & CONTACT NUMBERS (Telephone & Facsimile) OF THE BIDDER, "DO NOT OPEN" LABEL WITH THE DATE & TIME OF THE SUBMISSION & OPENING OF BIDS