

## ***Section VIII. Checklist of Technical and Financial Documents***

### **I. TECHNICAL COMPONENT ENVELOPE**

#### ***Class "A" Documents***

##### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); **and**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, **and**
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; **and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

##### Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission (not less than 5% of the ABC); **or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed and notarized Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; **and**

##### Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of

- bid submission (CY 2023 with comparative year of 2023 and 2022); **and**
- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**Class "B" Documents**

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

NOTES:

- (a) The JVA or the Protocol must specify the company/partner and the name of the office designated as the authorized representative of the joint venture.
- (b) Each partner of the joint venture shall submit their respective Legal (I.A) —Eligibility Documents.
- (c) The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided that*, the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and latest Audited Financial Statements.

**\*\*\*\*IF NOT APPLICABLE INDICATE IN A SEPARATE SHEET WITH  
TABBING THAT JOINT VENTURE AGREEMENT IS NOT  
APPLICABLE\*\*\*\***

**II. FINANCIAL COMPONENT ENVELOPE**

- (m) Original of duly signed and accomplished Financial Bid Form; **and**
- (n) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (o) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (p) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.



Annex A

LIST OF ITEMS

PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF DRUGS AND MEDICINES FOR NCMH MEDICINE ACCESS PROGRAM- MENTAL HEALTH (MAP-MH) CY 2024

NO.	ITEM CODE	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1	MAPMH24-01	Aripiprazole 10 mg	540,000	TABLET	50.00	27,000,000.00
2	MAPMH24-02	Aripiprazole 10 mg Orodispersable	25,000	TABLET	222.03	5,550,750.00
3	MAPMH24-03	Aripiprazole 400 mg Powder for Injection	3,600	PRE-FILLED SYRINGE	6,938.39	24,978,204.00
4	MAPMH24-04	Biperiden Hydrochloride 2 mg	50,000	TABLET	5.19	259,500.00
5	MAPMH24-05	Carbamazepine 200 mg	21,300	TABLET	4.00	85,200.00
6	MAPMH24-06	Fluphenazine Decanoate 25 mg/ml, 1ml	3,000	AMPULE	78.72	236,160.00
7	MAPMH24-07	Diphenhydramine 50 mg/ml, 1ml	500	AMPULE	98.00	49,000.00
8	MAPMH24-08	Quetiapine 200 mg	20,000	TABLET	28.37	567,400.00
9	MAPMH24-09	Flupentixol Decanoate 20 mg/ml	1,000	AMPULE	344.00	344,000.00
10	MAPMH24-10	Chlorpromazine 200 mg	50,000	TABLET	25.00	1,250,000.00
11	MAPMH24-11	Clozapine 100 mg tablet	200,000	TABLET	20.00	4,000,000.00
12	MAPMH24-12	Divalproex Sodium 250 mg tablet ER	100,000	TABLET	8.88	888,000.00

13	MAPMH24-13	Divalproex Sodium 500 mg tablet ER	100,000	TABLET	23.00	2,300,000.00
14	MAPMH24-14	Donepezil 10 mg	20,000	TABLET	34.98	699,600.00
15	MAPMH24-15	Escitalopram 10 mg	20,000	TABLET	21.00	420,000.00
16	MAPMH24-16	Fluoxetine 20 mg	15,000	CAPSULE	26.10	391,500.00
17	MAPM 24-17	Haloperidol 5 mg	20,000	TABLET	23.50	470,000.00
18	MAPMH24-18	Haloperidol 5 mg/ml, 1 ml	3,000	AMPULE	731.00	2,193,000.00
19	MAPMH24-19	Lamotrigine 100 mg	40,000	TABLET	7.75	310,000.00
20	MAPMH24-20	Levetiracetam 100 mg/ml, 5ml solution for injection	1,000	VIAL	1,725.00	1,725,000.00
21	MAPMH24-21	Levetiracetam 500 mg Film coated	30,000	TABLET	16.38	491,400.00
22	MAPM 24-22	Lithium Carbonate 450 mg MR	40,000	TABLET	12.00	480,000.00
23	MAPMH24-23	Memantine 10 mg Film coated	70,000	TABLET	19.80	1,386,000.00
24	MAPMH24-24	Olanzapine 10 mg	150,000	TABLET	12.75	1,912,500.00
25	MAPMH24-25	Olanzapine 10 mg Oro-Dispersible Tab- let (ODT)	30,000	TABLET	18.25	547,500.00
26	MAPMH24-26	Oxcarbazepine 300 mg	2,000	TABLET	21.51	43,020.00
27	MAPMH24-27	Paliperidone Palmitate 100 mg/1.5 ml	1,250	PFS	6,066.07	7,582,587.50
28	MAPMH24-28	Paliperidone Palmitate 150 mg/1.5 ml	500	PFS	6,066.07	3,033,035.00

29	MAPMH24-29	Quetiapine 25 mg	100,000	TABLET	18.00	1,800,000.00
30	MAPMH24-30	Risperidone 2 mg	444,000	TABLET	58.00	25,752,000.00
31	MAPMH24-31	Risperidone 2 mg Oro-dispersible tablet (ODT)	4,876	TABLET	60.50	294,998.00
32	MAPMH24-32	Sertraline 50 mg tablet	30,000	TABLET	15.00	450,000.00
33	MAPMH24-33	Clozapine 25 mg	72,000	TABLET	15.83	1,139,760.00
34	MAPMH24-34	Sodium Valproate 250 mg/5ml syrup	1,000	BOTTLE	888.00	888,000.00
35	MAPMH24-35	Sodium Valproate + Valproic Acid 500 mg (133 mg Sodium Valproate + 145 mg Valproic Acid) controlled release	40,000	TABLET	11.38	455,200.00
<b>GRAND TOTAL</b>						<b>₱ 119,973,314.50</b>

**Submitted By:**

  
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**Recommending Approval:**

  
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 Chairperson, BAC for Goods CY 2024

**Approved By:**

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 Medical Center Chief II