



REPUBLIC OF THE PHILIPPINES

Department of Health

NATIONAL CENTER FOR MENTAL HEALTH



June 03, 2025

## NOTICE OF AWARD

**WMG GLASS ALUMINUM STEELWORKS & GENERAL MDSE.**

45 M.H. del Pilar St., Brgy. Mabolo, Valenzuela City

Tel. No.: 0977-836-1165

Email: wmg.glassaluminum2003@gmail.com

Dear Sir/Madam,

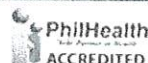
Please be advised that a **Negotiated Procurement- Small Value Procurement** is used as **Alternative Method of Procurement** by the National Center for Mental Health for the **Procurement of Supply, Delivery, Installation and Commissioning of Frameless Tempered Glass Partition with Double Swing Door for the Office of Strategy Management at the Research and Development Building CY 2025 (LOT)** and is hereby **awarded** to your company the following:

No.	Qty	Unit	Item Specifications / Description	Total Price
1	1	set	0.2 meter x 2.70 meter Fixed 12mm Thick Tempered Clear Glass, Complete with Necessary Accessories as per reference drawing Offer: ASAHI Glass	P3,484.98
2	1	set	0.9 meter x 2.10 meter Double Swing 12mm Thick Tempered Clear Glass Door with Frosted Stickers as shown in the attached reference drawing with High Grade Stainless Steel spring or pivot hinges, High grade stainless D Type Pull Handles (Back to Back), Complete with Necessary Accessories as per reference drawing Offer: ASAHI Glass PHOENIX brand Door Closers & Accessories PHOENIX Stainless Steel D Type Handle S304	P30,318.40
3	5	set	0.90 meter x 0.60 meter Fixed 12mm Thick Tempered Glass, Complete with Necessary Accessories as per reference drawing Offer: ASAHI Glass	
4	5	set	75mm x 2700mm x 12mm thick stiffener tempered glass for every jointing of panel Complete with all necessary accessories as per reference drawing Offer: ASAHI Glass	P73,169.60
5	4	set	0.9 meter x 2.70 meter Fixed 12mm Thick Tempered Glass with Frosted Stickers as shown in the attached reference drawing, Complete with Necessary Accessories as per reference drawing Offer: ASAHI Glass	P14,559.82
	1	lot	Other Accessories and Materials to complete the required Length: 4.70 meter x Height: 2.70 meter Frameless Glass Partition with Swing Door as per reference drawing Offer: ASAHI Glass	P8,467.20
<b>TOTAL PRICE:</b>				<b>P130,000.00</b>
Brand and Model:				PHOENIX
Delivery Period:				15 calendar days
Warranty:				1 year
Price Validity:				30 days

*"There is no Health without Mental Health"*

9 De Pebrero St., Brgy. Mauway, Mandaluyong City

Trunkline: 8531-9001 Website: www.ncmh.gov.ph



## TERMS OF REFERENCE

### I. PROJECT OVERVIEW:

- The project entails the supply and installation of a frameless tempered glass partition with a double swing door to establish a well-defined workspace for the Office for Strategy Management's secretariat. Designed to maximize the use of a large vacant space for clerical work rather than leaving it idle, this initiative promotes the rational use of space. Constructed from 12mm thick tempered glass, the partition ensures durability and safety while delivering a sleek, seamless aesthetic. The double swing door will feature high-quality pivot hinges and a secure locking system, ensuring smooth operation and controlled access. Installation will involve a comprehensive process, including site assessment, precision cutting, fitting, sealing, and final polishing, to guarantee a flawless and sturdy structure. Beyond enhancing workspace functionality, this investment supports a healthier, more productive, and inspiring office environment. Moreover, the adoption of this state-of-the-art partition system reflects the organization's commitment to employee well-being, sustainability, and operational efficiency.
- **Project Location** : Second Floor of the Research and Development Building
- **Duration** : 15 Calendar Days

### II. PROJECT REQUIREMENTS:

#### 1. Materials and Specifications:

- Frameless Tempered Glass Partition
  - Glass Type: Clear tempered glass with a frosted sticker film applied according to the approved plan.
  - Thickness: 12mm (standard for office partitions, adjustable as needed)
  - Edge Finish: Polished for safety and aesthetics
  - Height: 2.70 meters & Width: 4.70 meters
  - Fixing System: Stainless steel U-channels, patch fittings, and wall brackets
  - Silicone Sealing: Clear structural silicone for enhanced stability
- Double Swing Door Assembly
  - Glass Type: Matching 12mm thick tempered glass
  - Hinges: High Grade Stainless Heavy-duty floor spring or pivot hinges
  - Handles: High-Grade Stainless-Steel D-type pull handles
  - Locking Mechanism: Floor-mounted lock for security

#### 2. Installation Requirements:

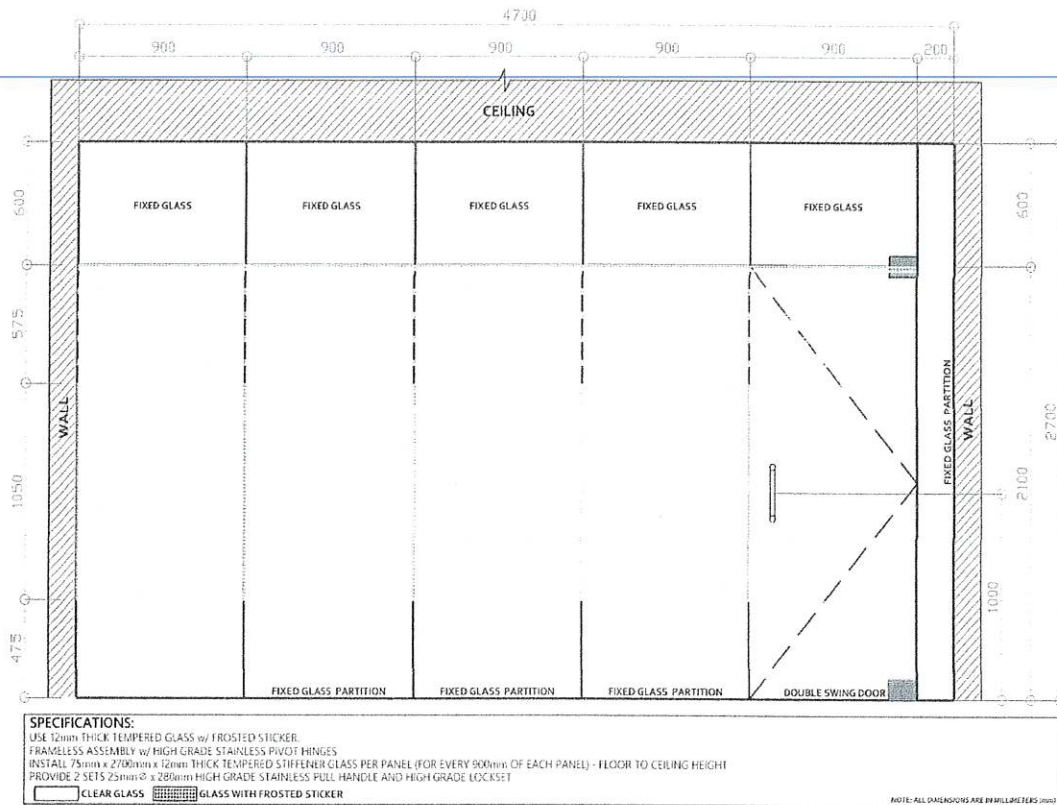
- Site measurement and verification prior to fabrication.
- Proper alignment and leveling of glass panels.
- High-grade stainless-steel patch fittings and floor pivots.
- Structural silicone to enhance sealing and reinforcement.
- Final cleaning and polishing for a flawless finish.

#### 3. Safety and Compliance:

- Use high-quality tempered glass to prevent shattering.

- Ensure compliance with building safety codes and accessibility standards.
- Implement proper handling and installation techniques to prevent damage.

#### REFERENCE DRAWING:



#### FRAMELESS GLASS PARTITION w/ SWING DOOR

LOCATION : RESEARCH AND DEVELOPMENT BUILDING  
 OFFICE : OFFICE FOR THE STRATEGY MANAGEMENT

- Using U-Channel Aluminum Clip as Top and Bottom Glass Holder
- Using 12mm thick Tempered Clear Glass for Fix Glass and Transom
- Using 12mm thick Tempered Clear Glass with Holes and Notches for Glass Door
- Using 32mm diameter x 18" (inches) D-Type / H-Type / C-Type Glass Door Handle
- Using Phoenix Floor Hinge (Door Closers) 150kg and up
- Using Phoenix Top, Bottom, Lock Patches on Stainless Steel Finish for Glass Door Accessories
- Using 1.2mm MACAL Frosted Stickers

#### III. ADDITIONAL REQUIREMENTS:

1. Maintain a Clean and Organized Worksite
  - Keep the worksite free from debris and hazards throughout the installation process.
  - Properly dispose of waste materials in accordance with NCMH regulations.
  - Ensure all tools and equipment are stored safely when not in use.

2. Deliver Work in a Timely and Professional Manner

- Adhere to the agreed-upon project timeline and milestones.
- Communicate any potential delays or issues promptly with the end user.
- Ensure all work is completed with professionalism and attention to detail.

3. Adhere to Safety Protocols and Quality Standards

- Follow all industry best practices and safety guidelines.
- Ensure workers are properly trained and equipped with necessary safety gear.
- Conduct regular inspections to maintain high-quality workmanship.

4. Ensure Compliance with Legal and Regulatory Requirements

- Obtain all necessary documents and approvals from NCMH Bids and Awards Committee before commencing work.
- Adhere to NCMH regulations for the implementation of the project.
- Maintain accurate records and documentation by the procuring entity.

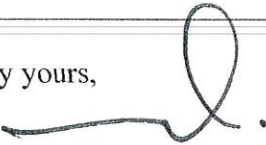


5. Provide a Warranty for Workmanship and Materials

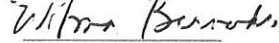
- Guarantee the quality of labor and materials used in the project.
- Address any defects or issues within the warranty period at no additional cost.
- Clearly outline warranty terms, coverage, and duration.

Basis of Payment

*All work performed and measured and as provided for in the Term of Reference shall be paid for the Unit Bid of Contract Unit Price which payment shall constitute full compensation including labor, materials, tools and incidentals necessary to complete this item.*

Truly yours,

  
**NOEL V. REYES, MD, FPPA, MMHQA**  
Medical Center Chief II  

CONFORMED BY:   
DATE AND TIME: 6/19/25