



May 29, 2025

NOTICE OF AWARD

AMERICAN TECHNOLOGIES INC.

No. 5 Ideal St. Cor. McCollough St.,
Brgy. Addition Hills, Mandaluyong City,
Contact No.: 98584-0000 Local 2051
Mobile No.: 0997-2914714

Sir / Madam:

Please be advised that an Alternative Methods of Procurement via Negotiated Procurement – Small Value Procurement is recommended by the National Center for Mental Health – Bids and Awards Committee for Contract Services and Consultancy for the **Procurement of Monthly Preventive Maintenance for Private Automatic Branch Exchange (PABX) System CY 2025 (covering the period from June 1 to December 31, 2025)** and is hereby **awarded** to your company the following:

ITEM / DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
Monthly Preventive Maintenance for Private Automatic Branch Exchange (PABX) System CY 2025 (covering the period from June 1 to December 31, 2025)				
I. Scope of Work: 1. Monthly preventive maintenance 2. Check and diagnosed system for faulty parts (Physical inspection) 3. Back up system configuration 4. Modification/adjustment in system programming. 5. Check for program conflict and parameter. 6. Check trunk card and extension 7. PABX NEW Firmware version upgrading (if necessary) 8. Inspect terminal block 9. Random Test Call 10. Battery testing 11. Cleaning of PABX 12. Priority service support as soon as technical problem arises.	1	Lot	Php15,000.00 X 7 mos.	Php105,000.00
II. Roles and Responsibilities: a. The winning service provider should coordinate with the Facilities and Equipment Section before and after the preventive maintenance for proper accountability of the contract. b. A bidder should have current training certificate for technician/ engineers who will perform the services				

There is no Health without Mental Health

to ensure that the scope of work for the contract will be carried out safely.				
c. The technical team shall be mobilized around five (5) working days from the date of P.O				
d. Project completion should be within 1-2 days.				
e. The winning service provider must submit four (4) copies of complete service report for the service done.				
f. The winning service provider must submit four (4) copies of Preventive Maintenance Report that includes qualitative and quantitative data compliant with ISO 9001 documentation.				
g. Terms of payment: 15-30 days from the day of completion.				
TOTAL AMOUNT:				Php105,000.00
<i>Brand and Model:</i>				PANASONIC
<i>Delivery Period</i>				Comply
<i>Warranty</i>				Comply
<i>Price Validity</i>				Comply
<i>Payment Terms</i>				Comply

Truly yours,



NOEL V. REYES, MD, FPPA, MMHoA
Medical Center Chief II



CONFORME:



JENIEMI TURA
Authorized Representative

June 10, 2025

Date and Time