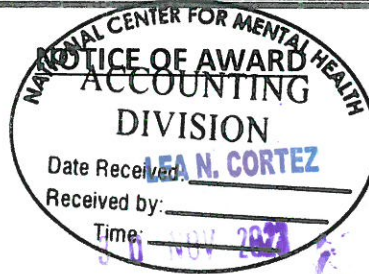




# National Center for Mental Health

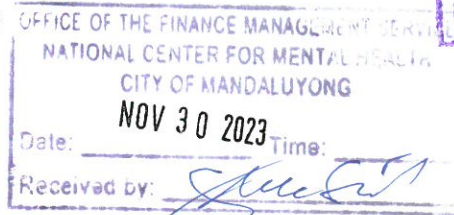
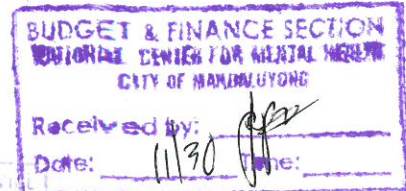
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November 20, 2023

**BURI TECHNOLOGIES INC**

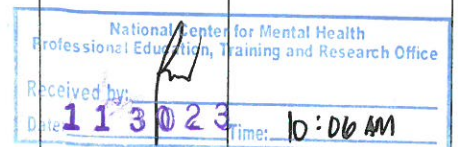
No. 109 Sct. Fernandez St. Cor. Sct. Torillo Sts.  
Sacred Heart, Quezon City  
1103 Metro Manila, Philippines  
Mobile No: 0917-7134010



Sir / Madam:

Please be advised that an Alternative Methods of Procurement via Negotiated Procurement – Small Value Procurement is recommended by the National Center for Mental Health – Bids and Awards Committee for Contract Services and Consultancy for the **Procurement of Development of Content for the NCMH Learning Management System (LMS) CY 2023** and is hereby awarded to your company the following:

NO.	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1	<p><b>Procurement of Development of Content for the NCMH Learning Management System (LMS) CY 2023</b></p> <p><b>Scope of Work:</b> The Consulting Services shall provide the following professional services to NCMH:</p> <ul style="list-style-type: none"> <li>a. Take charge in the production of the following e-learning courses / contents:               <ul style="list-style-type: none"> <li>1. Mental Health Act</li> <li>2. NCMH New Employees Orientation</li> <li>3. Fundamentals of Psychiatric Nursing, and</li> <li>4. Code of Ethics of the NCMH Residency Program in Psychiatry</li> </ul> </li> <li>b. Develop the instructional design and scripts for four (4) e-learning courses mentioned above.</li> <li>c. Develop a prototype of content, quizzes, information nuggets, or scenarios and other learning materials to be interspersed</li> <li>d. The e-learning content shall be compatible and integrated with the current NCMH-LMS</li> </ul> <p>These e-learning courses will be designed based on existing content materials and from consultations with subject matter experts in NCMH.</p>	1	----	Php888,880.00	Php888,880.00



*"There is no Health without Mental Health"*



<p><b>Project Duration / Period of Engagement:</b> Service Provide shall be engaged for a period of nine (9) months, reckoned from the issuance of the Notice to Proceed (NTP) or commencement of the undertaking according to the date indicated in the NTP.</p>											
<p><b>Proposal for NCMH:</b></p> <table border="1"> <thead> <tr> <th><i>Item Description</i></th> <th><i>Amount VAT-Inclusive)</i></th> </tr> </thead> <tbody> <tr> <td> <p><b>Online Course Content Creation: Code of Ethics</b></p> <ul style="list-style-type: none"> <li>• Course duration: 82-89 mins</li> <li>• Provision for up to 3 videos (est. 14-17 mins of length)</li> <li>• Up to 4 assessments</li> <li>• Up to 7 ebooks / infographics</li> <li>• Draft Learning Outline: <u>Code of Ethics</u></li> </ul> </td> <td rowspan="4" style="text-align: center; vertical-align: middle;"> <p><b>Php888,880.00</b></p> </td> </tr> <tr> <td> <p><b>Online Course Content Creation: New Employee Onboarding</b></p> <ul style="list-style-type: none"> <li>• Course duration: 50-165 mins</li> <li>• Provision for up to 5 videos (est. 25-30 mins of length)</li> <li>• Up to 4 assessments</li> <li>• Up to 14 ebooks / infographics</li> <li>• Draft Learning Outline: <u>New Employee Onboarding</u></li> </ul> </td> </tr> <tr> <td> <p><b>Online Course Content Creation: Fundamentals of Psychiatric Nursing</b></p> <ul style="list-style-type: none"> <li>• Course duration: 33-36 mins</li> <li>• Provision for up to 2 videos (est. 4-7mins of length)</li> <li>• Up to 1 assessment</li> <li>• Up to 4 ebooks / infographics</li> <li>• Draft Learning Outline: <u>Fundamentals of Psychiatric Nursing</u></li> </ul> </td> </tr> <tr> <td> <p><b>Online Course Content Creation: Mental Health Act</b></p> <ul style="list-style-type: none"> <li>• Course duration: 82-92 mins</li> </ul> </td> </tr> </tbody> </table>		<i>Item Description</i>	<i>Amount VAT-Inclusive)</i>	<p><b>Online Course Content Creation: Code of Ethics</b></p> <ul style="list-style-type: none"> <li>• Course duration: 82-89 mins</li> <li>• Provision for up to 3 videos (est. 14-17 mins of length)</li> <li>• Up to 4 assessments</li> <li>• Up to 7 ebooks / infographics</li> <li>• Draft Learning Outline: <u>Code of Ethics</u></li> </ul>	<p><b>Php888,880.00</b></p>	<p><b>Online Course Content Creation: New Employee Onboarding</b></p> <ul style="list-style-type: none"> <li>• Course duration: 50-165 mins</li> <li>• Provision for up to 5 videos (est. 25-30 mins of length)</li> <li>• Up to 4 assessments</li> <li>• Up to 14 ebooks / infographics</li> <li>• Draft Learning Outline: <u>New Employee Onboarding</u></li> </ul>	<p><b>Online Course Content Creation: Fundamentals of Psychiatric Nursing</b></p> <ul style="list-style-type: none"> <li>• Course duration: 33-36 mins</li> <li>• Provision for up to 2 videos (est. 4-7mins of length)</li> <li>• Up to 1 assessment</li> <li>• Up to 4 ebooks / infographics</li> <li>• Draft Learning Outline: <u>Fundamentals of Psychiatric Nursing</u></li> </ul>	<p><b>Online Course Content Creation: Mental Health Act</b></p> <ul style="list-style-type: none"> <li>• Course duration: 82-92 mins</li> </ul>			
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					Delivery Period:	7 Working Days																																			
					Warranty:	N/A for services																																			
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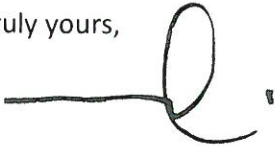
You are hereby required to provide the following within ten (10) calendar days;

- Notarized Performance Securing Declaration; or
- Performance Security in any forms and amount stipulated below:

A. Cashier's Managers Check Bank Guarantee	Five Percent (5%) of the Total Contract Price
B. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission / GSIS	Thirty Percent (30%) of the Total Contract Price

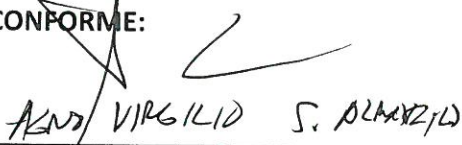
Failure to provide any of the above shall constitute sufficient ground for cancellation of the Award and forfeiture of the Bid Security.

Truly yours,



**NOEL V. REYES, MD, FPPA, MMHoA**  
 Medical Center Chief II

CONFORME:



Authorized Representative

SEPTEMBER 24, 2023

Date and Time