



NATIONAL CENTER FOR MENTAL HEALTH
Nueva de Pablero St., Mandaluyong City
Annual Procurement Plan for FY 2021 (Indicative)



Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Ads/Post of (BIRE)	SubOpen of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	HOUSEKEEPING (DISHWASHING AND MISCELLANEOUS SUPPLIES)												
1	BEDMAT Plastic, 36' x 72" with edging	NCMH - DIFFERENT OFFICES AND PAVILIONS	PUBLIC BIDDING						674,700.00	674,700.00			
2	Broom "Tambo"									119,856.00	119,856.00		
3	Broom "Tingling", usable length : 760mm min.									46,875.00	46,875.00		
4	Brush, Toilet									13,107.00	13,107.00		
5	Chlorine Disinfectant Agent, Granule									704,250.00	704,250.00		
6	Dishwashing Liquid									1,080,000.00	1,080,000.00		
7	Dipper plastic, 1L									9,375.00	9,375.00		
8	Dustpan, non rigid plastic with detachable handle									29,760.00	29,760.00		
9	Mophead, 400gms, cotton									112,060.00	112,060.00		
10	Mop Holder aluminum handle, length 4 ft									140,565.00	140,565.00		
11	Mop Squeezer, 20 Liters, Heavy Duty									139,166.40	139,166.40		
12	Nail Cutter, Big, heavy duty									28,500.00	28,500.00		
13	Padlock, laminated steel 3/8" hardened steel shackle									299,500.00	299,500.00		
14	Pump, Toilet									21,675.00	21,675.00		
15	Sanitary Napkin									82,800.00	82,800.00		
16	Shaver, disposable									93,250.00	93,250.00		



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				Adspost of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	JANITORIAL CHEMICALS											
1	BATHROOM CLEANER, 3 in 1 Cleaner, Deodorizer, Disinfectant, 20 Liters / carboy, concentrated, cleaner for toilet bowls, kitchen sinks and lavatories, non-staining compound, effective in removing soap scum, stain and tough grease, antibacterial agent that gives fresh scent.	NCMH - DIFFERENT OFFICES AND PAVILION	PUBLIC BIDDING					885,487.50	885,487.50			
2	SOAP, Powder easily and completely dissolves (no residues) for hand wash and machine wash, all purpose, 10 kilos per bag							666,000.00	666,000.00			
3	SURFACE CLEANER, 3 in 1 (Cleaner, Deodorizer, Disinfectant) 20 Liters / carboy, concentrated cleaner for building surfaces with concrete or tile finished, non-toxic and non-staining compound, effective in removing all forms of dirt, tough grease and grime, anti-bacterial agent that disinfects areas; with deodorant composition that gives fresh scent							2,446,500.00	2,446,500.00			
TOTAL										3,997,987.50		

Prepared by :
JERRY C. RODRIGUEZ, MGM-ESP
 Head, BAC Secretariat

Recommending Approval:
DIONISIO A. TOLENTINO, MPA
 Chief, Finance Service

Approved by :
NOEL V. REYES, MD, FPPA
 OIC, Medical Center Chief II



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IT SUPPLIES (CONSUMABLES AND ACCESSORIES)													
1	UTP Outdoor Cable CAT 5E/6 (305m)								16,500.00	16,500.00			
2	UTP Indoor Cable CAT 5E/6 (305m)								11,550.00	11,550.00			
3	External Portable Hard Drive, 1TB								84,000.00	84,000.00			
4	UPS								220,000.00	220,000.00			
5	Automatic Voltage Regulator								40,700.00	40,700.00			
6	Ink Cartridge, Black, Original, compatible HP Deskjet Ink Advantage 2060								83,160.00	83,160.00			
7	Ink Cartridge, Tri-color, Original, compatible HP Deskjet Ink Advantage 2060								27,000.00	27,000.00			
8	Ink, Cartridge, Black, Original Canon Pixma ES00, ES10, ES600 and ES10 printers								4,850.00	4,850.00			
9	Ink, Cartridge, Tri-color, Original Canon Pixma ES00, ES10, ES600 and ES10 printers								5,155.00	5,155.00			
10	Ribbon Cartridge, Black, Original compatible with Epson LX-300								50,400.00	50,400.00			
11	Ribbon Cartridge, Black, Original compatible with Epson LX-310								46,500.00	46,500.00			
12	Toner Cartridge, Black, Original compatible with LaserJet Pro P1102								1,314,000.00	1,314,000.00			
13	Toner Cartridge, Black, Original compatible with LaserJet Pro MFP 127								202,950.00	202,950.00			
14	Toner Cartridge, Original, compatible with Brother HL-1110/1111/112 Printers								67,500.00	67,500.00			
15	Ink Dye-based, Black, 70 ml, Original compatible with Epson L120								30,000.00	30,000.00			
16	Ink Dye-based, Cyan, 70 ml, Original compatible with Epson L120								24,000.00	24,000.00			
17	Ink Dye-based, Magenta, 70 ml, Original compatible with Epson L120								24,000.00	24,000.00			
18	Ink Dye-based, Yellow, 70 ml, Original compatible with Epson L120								24,000.00	24,000.00			
19	Ink Cartridge, Pigment-based, Black compatible with Brother MFC-J2330W								42,780.00	42,780.00			
20	Ink Cartridge, Pigment-based, Cyan compatible with Brother MFC-J2330W								3,565.00	3,565.00			
21	Ink Cartridge, Pigment-based, Magenta compatible with Brother MFC-J2330W								3,565.00	3,565.00			

NCMH - DIFFERENT OFFICES AND PAVILIONS

PUBLIC BIDDING

22	Ink Cartridge, Pigment-based, Yellow compatible with Brother MFC-J2330W									3,565.00	3,565.00		
23	Ribbon Cartridge, Black, Original compatible with Epson FX 2190 / FX 2175									4,080.00	4,080.00		
24	Toner Cartridge, Black, Original compatible with Samsung ML 1660									17,025.00	17,025.00		
25	Toner Cartridge, Black, Laser Ink Technology, High Yield, approx. 8000 pages, compatible with Brother MFC-L5900dw									59,290.00	59,290.00		
26	Toner Cartridge, Black, Original compatible with Samsung ML 1640									118,500.00	118,500.00		
27	Toner Cartridge, Black, Original compatible with Canon LBP -2900									149,275.00	149,275.00		
28	Ink Black, 108 ml compatible with Brother DCP T300 / DCP -T700W / DCP-T710w									2,000.00	2,000.00		
29	Ink Cyan, 48.8 ml compatible with Brother DCP T300 / DCP -T700W / DCP-T710w									2,000.00	2,000.00		
30	Ink Magenta, 48.8 ml compatible with Brother DCP T300 / DCP -T700W / DCP-T710w									2,000.00	2,000.00		
31	Ink Yellow, 48.8 ml compatible with Brother DCP T300 / DCP -T700W / DCP-T710w									2,000.00	2,000.00		
32	Ink, Pigment-based, Black, 127 ml compatible with Epson L4150 L4160 L6150									4,700.00	4,700.00		
33	Ink, Dye-based, Cyan, 70 ml compatible with Epson L4150 L4160 L6150									7,750.00	7,750.00		
34	Ink, Dye-based, Magenta, 70 ml compatible with Epson L4150 L4160 L6150									4,650.00	4,650.00		
35	Ink, Dye-based, Yellow, 70 ml compatible with Epson L4150 L4160 L6150									4,650.00	4,650.00		
36	Ink Pigment-based , Black compatible with HP 415 Ink Tank Wireless									4,200.00	4,200.00		
37	Ink Pigment-based , Cyan compatible with HP 415 Ink Tank Wireless									4,200.00	4,200.00		
38	Ink Pigment-based , Magenta compatible with HP 415 Ink Tank Wireless									4,200.00	4,200.00		
39	Ink Pigment-based , Yellow compatible with HP 415 Ink Tank Wireless									4,200.00	4,200.00		
40	Ink Cartridge Black, original compatible with HP Deskjet Advantage 3776									24,000.00	24,000.00		
41	Ink Cartridge Tri-color, original compatible with HP Deskjet Advantage 3776									14,400.00	14,400.00		
42	Ink Cartridge Black, original compatible with Pixma MG2570 , Canon IP2870									12,840.00	12,840.00		
43	Ink Cartridge Tri-color, original compatible with Pixma MG2570 , Canon IP2870									17,160.00	17,160.00		
44	Ink Cartridge Black, Original, Compatible with HP 1410 All in one , HP Deskjet D2360 / D2460									6,205.00	6,205.00		
NCMH - DIFFERENT OFFICES AND PAVILIONS													
PUBLIC BIDDING													

17	Magazine File, Large Size, made of chipboard									26,000.00	26,000.00		
18	Marker, fluorescent, assorted, 3s									2,327.00	2,327.00		
19	Marker, Permanent, Bullet type, Black									5,615.00	5,615.00		
20	Marker, Permanent, Bullet type, Blue									5,615.00	5,615.00		
21	Marker, Permanent, Bullet type, Red									1,347.60	1,347.60		
22	Marker, Whiteboard, Black, felt tip, bullet type									14,830.00	14,830.00		
23	Marker, Whiteboard, Blue, felt tip, bullet type									14,830.00	14,830.00		
24	Marker, Whiteboard, Red, felt tip, bullet type									1,779.60	1,779.60		
25	Paper, multi-purpose, 70gsm. Size : 210mm x 297mm									1,996,800.00	1,996,800.00		
26	Paper, 70gsm, size : 216mm x 330mm, Legal Size									173,000.00	173,000.00		
27	Paper, ruled pad, size : 216mm x 330mm									1,820.00	1,820.00		
28	Paper, size : 210 x 297mm, multi-purpose									601.25	601.25		
29	Pencil lead with eraser, wood cased									5,198.00	5,198.00		
30	Puncher Paper, heavy duty, with 2 hole guide									8,247.50	8,247.50		
31	Record Book 300pp									44,200.00	44,200.00		
32	Record Book 500pp									63,700.00	63,700.00		
33	Rubber Band, 70mm min, lay flat length (#18)									6,844.00	6,844.00		
34	Ruler, plastic, 450mm (18"), width : 38mm min									1,105.00	1,105.00		
35	Scissor, symmetrical, blade length : 70mm min									1,950.00	1,950.00		
36	Sharpener, pencil, manual, single, cutter head									12,675.00	12,675.00		
37	Sign Pen, Black, liquid gel ink, 0.5mm needle tip									15,573.60	15,573.60		
38	Sign Pen, Blue, liquid gel ink, 0.5mm needle tip									15,573.60	15,573.60		
39	Stamp Pad Felt, 60mm x 100mm min									4,369.00	4,369.00		
40	Stamp Pad Ink, Purple or Violet									3,283.00	3,283.00		
41	Stapler, standard size									19,435.00	19,435.00		
42	Staple Wire, standard size									15,036.00	15,036.00		
43	Tape, masking 24mm (1")									40,950.00	40,950.00		
44	Tape, masking 48mm (2")									79,950.00	79,950.00		
45	Tape, transparent 24mm (1")									15,132.00	15,132.00		
46	Tape, transparent 48mm (2")									14,976.00	14,976.00		
47	Air Freshener, aerosol, 280ml/150g min.									60,244.80	60,244.80		
48	Chair, monobloc, white, with backrest w/o armrest									75,340.00	75,340.00		
49	Disinfectant Spray									112,833.00	112,833.00		

NCMH - DIFFERENT OFFICES AND PAVILIONS

AGENCY TO AGENCY

50	Electric Fan, stand type, plastic blade, oscillation control, fully enclosed and low noise motor, 220-240 volts, plastic blade: 380mm min, 1 unit per box	NCMH - DIFFERENT OFFICES AND PAVILIONS					128,529.60	128,529.60		
51	Electric Fan, Orbit Type	AGENCY TO AGENCY					119,847.00	119,847.00		
52	Electric Fan, Wall Type					192,528.00	192,528.00			
53	Insecticide aerosol, net content 600ml min					139,360.00	139,360.00			
54	Toilet Tissue Paper 2 ply (100% recycled)					39,330.00	39,330.00			
55	Wastebasket					3,495.00	3,495.00			
TOTAL						PHP	6,915,948.00			

Prepared by: 
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OFFICE SUPPLIES AND FORMS												
1	Colored Paper, Light Green	NCMH - DIFFERENT OFFICES AND PAVILIONS	PUBLIC BIDDING					GOP	140,400.00	140,400.00		
2	Colored Paper, Light Pink			137,250.00	137,250.00							
3	Handbook (RA9184), 8th Edition			4,093.00	4,093.00							
4	PT's Master Index, 3 x 5			99,000.00	99,000.00							
5	Continuous Form, 3 ply, carbonless 280x241mm			134,640.00	134,640.00							
6	Continuous Form, 3 ply, carbonless 280x378mm			137,280.00	137,280.00							
7	NCMH ID Big			85,800.00	85,800.00							
8	NCMH ID Small			55,000.00	55,000.00							
9	Inventory Tag (Other Supp. Equipment)			58,080.00	58,080.00							
10	Charge slip			109,560.00	109,560.00							
11	Prescription Slip			209,550.00	209,550.00							
12	Statement of Account			141,570.00	141,570.00							
13	Patients ID			40,000.00	40,000.00							
14	Individual Record of RCI (Index Card)			25,960.00	25,960.00							
15	Data Folder, 3" x 9" x 15", Dark Green			225,000.00	225,000.00							
16	Data Folder, 3" x 13 3/4" x 11", Dark Green			36,000.00	36,000.00							
17	Laminating Sheet, A4 125 microns, 100's/pack			31,250.00	31,250.00							
18	NCMH Letterhead, A4			198,100.00	198,100.00							
19	Photo Paper High Gloss, A4 200g/m2, 10's/pack			5,400.00	5,400.00							
TOTAL								PHP	1,873,933.00			

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ACCOUNTABLE FORMS												
1	Accountable Form 51-C	NCMH - DIFFERENT OFFICES AND PAVILIONS	AGENCY TO AGENCY						600,000.00	600,000.00		
2	Birth Certificate			3,600.00	3,600.00							
3	Birth Registry			980.00	980.00							
4	Death Certificate			5,760.00	5,760.00							
5	Death Registry			980.00	980.00							
6	Fetal Death Certificate			240.00	240.00							
7	Form #105 Warrantly Register			2,625.00	2,625.00							
8	Form (General) #103 Cash Book			840.00	840.00							
9	Property Card			4,900.00	4,900.00							
10	Record of Admission			26,250.00	26,250.00							
11	Requisition and Issuance Slip (RIS)			147,650.00	147,650.00							
12	Stock Card			10,500.00	10,500.00							
TOTAL								PHP	804,325.00			

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	FIRE EXTINGUISHER (REFILL)												
1	10 lbs	NCMH - DIFFERENT OFFICES AND PAVILIONS	PUBLIC BIDDING					GOP		2,352.00	2,352.00		
2	20 lbs									33,264.00	33,264.00		
3	50 lbs									840.00	840.00		
4	75 lbs									6,300.00	6,300.00		
TOTAL								PHP			42,756.00		

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					Asst of IB/REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	RENTERAL COPIER COPIER MACHINE (RENTAL SERVICE, for Fifteen (15) Machine Specifications: Multifunction Device, Type: Console, Copy Resolution: 600 x 600dpi, Memory Capacity: 1GB, Hard Disk: 60GB, Four trays - 500 sheets/tray and One bypass 150 sheets, Maximum Original Size: A3 or Ledger (11" x 17"), Output Size: A3-A5(tray) A3-B6 (multiple By/Pass), Warm-up Time: 45 seconds, First Copy Time: 4 seconds or less, Copy Speed : 50cpm (A4), 20-30 cpm (A3), Zoom / Magnification: 25% - 400%, Paper Capacity: 1,150 sheets, Duplex, Ready to Print, With interruption function, including preventive maintenance, (with toner stock for two weeks-15 toners) . (0.80/copy x 12,800 copy/months x 15 units x 12 months)		NCMH - DIFFERENT OFFICES	PUBLIC BIDDING					GAA 2020	2,304,000.00	2,304,000.00		
TOTAL									PHP	2,304,000.00			

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1	JANITORIAL SERVICE	NCMH - DIFFERENT OFFICES	PUBLIC BIDDING					7,676,000.00	7,676,000.00			
2	SECURITY SERVICE							7,443,721.20	7,443,721.20			
3	LAUNDRY OUTSOURCING							12,000,000.00	12,000,000.00			
4	OUTSOURCING OF MEAL FOR BREAKFAST, LUNCH AND DINNER (MAIN) 365 DAYS (3200 PAX)							175,200,000.00	175,200,000.00			
5	PEST CONTROL SERVICE							2,000,000.00	2,000,000.00			
6	COMPUTER RENTAL							11,199,000.00	11,199,000.00			
PHP								215,518,721.20				

Prepared by:

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1	WATER EXPENSES	NCMH - DIFFERENT OFFICES						30,000,000.00	30,000,000.00		
2	ELECTRICITY EXPENSES						30,000,000.00	30,000,000.00			
3	POSTAGE AND COURIER SERVICE						720,000.00	720,000.00			
4	TELEPHONE (MOBILE & LANDLINE)						1,702,000.00	1,702,000.00			
5	INTERNET SUBSCRIPTION						1,800,000.00	1,800,000.00			
6	ADVERTISING EXPENSES						400,000.00	400,000.00			
7	OTHER PROFESSIONAL SERVICES						2,000,000.00	2,000,000.00			
							PHP	66,622,000.00			

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