



NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Pebrero St., Mandaluyong City



Annual Procurement Plan for FY 2020

Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	RENTAL COPIER												
1	COPIER MACHINE (RENTAL SERVICE, for Fifteen (15) Machine Specifications: Multifunction Device, Type: Console, Copy Resolution: 600 x 600dpi, Memory Capacity: 1GB, Hard Disk: 60GB, Four trays - 500 sheets/tray and One bypass 150 sheets, Maximum Original Size: A3 or Ledger (11" x 17"), Output Size: A3-A5(tray) A3-B6 (multiple ByPass), Warm-up Time: 45 seconds, First Copy Time: 4 seconds or less, Copy Speed : 50cpm (A4), 20-30 cpm (A3), Zoom / Magnification: 25% - 400%, Paper Capacity: 1,150 sheets, Duplex, Ready to Print, With interruption function, including preventive maintenance, (with toner stock for two weeks-15 toners) , (0.80/copy x 12,800 copy/months x 15 units x 12 months)	NCMH - DIFFERENT OFFICES		PUBLIC BIDDING	October 22, 2019	November 12, 2019	November 25, 2019	November 29, 2019	GAA 2020	1,843,200.00	1,843,200.00		
TOTAL									PHP	1,843,200.00			

Prepared by :

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Recommending Approval:

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