



## REQUIREMENTS

1. Application for Initial Review Form 2.1
2. Protocol Summary Form 2.2

To download the forms, Go to website:

<https://ncmh.gov.ph>

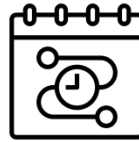


Requirements Checklist at Page 2 of FORM 2.1

### Submit:

(1) Hard Copy with Red Folder  
to NCMH-REC office located at Pavilion 1 **and**;

Send SOFT COPY to [ncmhrec@gmail.com](mailto:ncmhrec@gmail.com)



## REVIEW TIMELINE

*The results of the initial review shall be released;*

Expedited – within 21 days

Full board – within 42 days

*After the submission of all required documents.*



## REVIEW FEE

### Protocols from:

#### Professional Researchers

Full board - ₱ 10,000

Expedited - ₱ 5,000

#### Trainees of other Institutions

(Fellows, Residents, and Graduate Students)

Full board - ₱ 5,000

Expedited - ₱ 3,000

(Undergraduate students)

Full board - ₱ 1,000

Expedited - ₱ 800

#### Protocols from trainees of NCMH

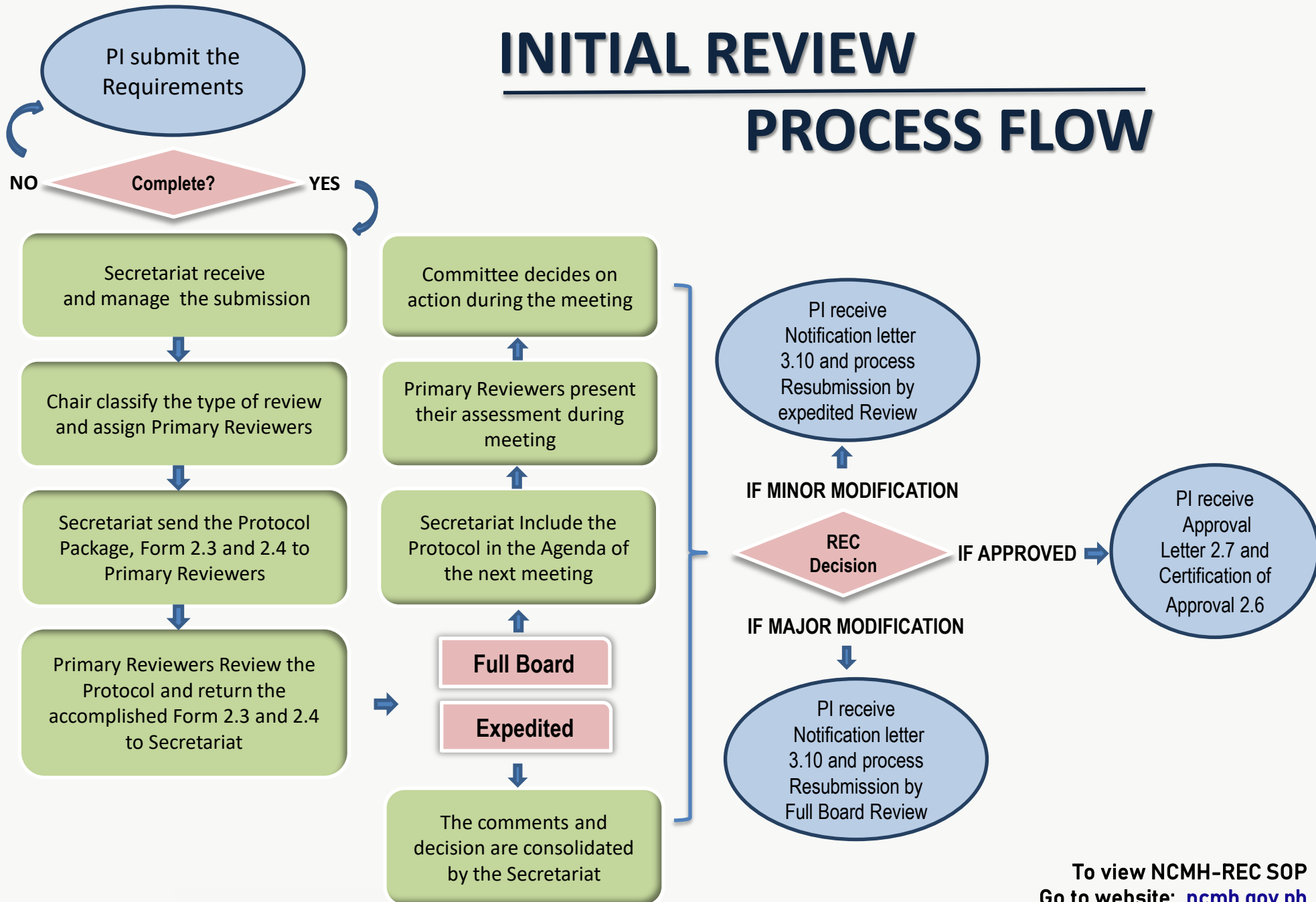
Free of Charge



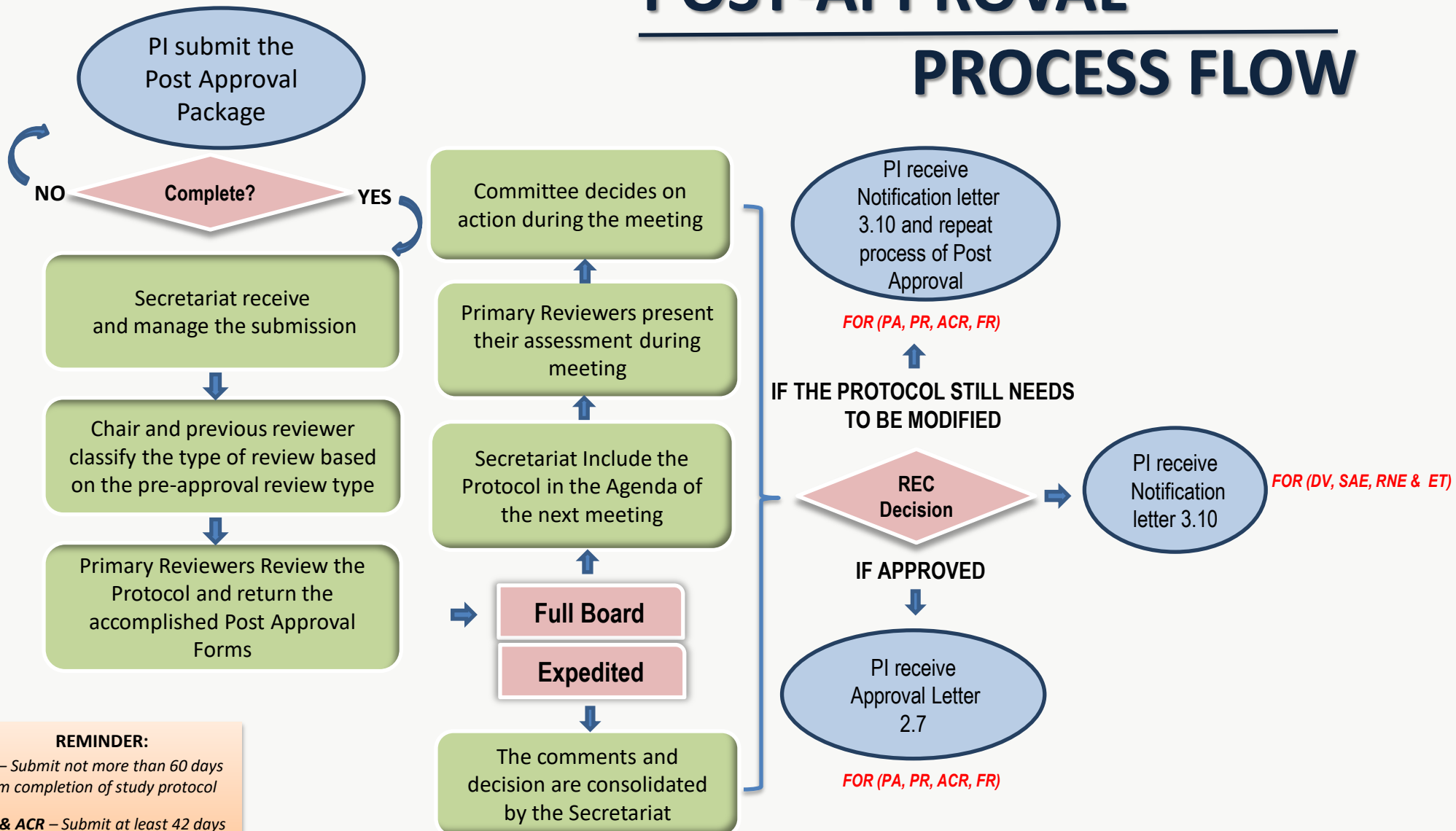
**NCMH-Research Ethics Committee** is a Level 2 accredited REC granted by the Philippine Health Research Ethics Board (PHREB).

A Level 2 accredited REC reviews all types of researches except clinical trials required for FDA registration of new drugs.

# INITIAL REVIEW PROCESS FLOW



# POST-APPROVAL PROCESS FLOW



**REMINDER:**  
*FR – Submit not more than 60 days from completion of study protocol*  
*PR & ACR – Submit at least 42 days before the expiration of the ethical clearance.*

- PA**  
 PROTOCOL AMENDMENT
- PR**  
 PROGRESS REPORT
- ACR**  
 APPLICATION FOR CONTINUING REVIEW
- FR**  
 FINAL REPORT
- DV**  
 DEVIATION & VIOLATION
- SAE**  
 SERIOUS ADVERSE EVENT
- RNE**  
 REPORTABLE NEGATIVE EVENTS
- ET**  
 EARLY TERMINATION

To view NCMH-REC SOP  
 Go to website: [ncmh.gov.ph](http://ncmh.gov.ph)