



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF HEALTH  
NATIONAL CENTER FOR MENTAL HEALTH  
Nueve de Pebrero St., Mandaluyong city, Philippines  
*PHI LHEALTH ACCREDITED*



**BIDS & AWARDS COMMITTEE**

Telephone No. 531-9001(239 & 242)

Telefax No. 5318318

Website: [www.ncmh.gov.ph](http://www.ncmh.gov.ph)

**INVITATION TO BID**

The **NATIONAL CENTER FOR MENTAL HEALTH**, through its Bids and Awards Committee (BAC), invites Suppliers/Manufacturers/Distributors/contractors to apply for Invitation to Bid for the Delivery & Supply of Goods for the period CY 2017 on the following Categories:

CATEGORY	APPROVED BUDGET FOR THE CONTRACT (ABC)
<b>PUBLIC BIDDING CY 2017</b>	
<b>I. FOOD SUPPLIES</b>	
RICE	PHP 2,261,700.00
<b>II. OTHER SUPPLIES (Various Psychosocial Rehabilitation Supplies and Materials)</b>	
a. Kitchen Utensils & Equipment	248,000.00
b. Housekeeping / Miscellaneous	917,205.00
c. Sports Supplies & Equipment	455,140.00
d. Office Supplies & Equipment	1,089,700.00
e. Linen Supplies & Equipment	1,013,115.00
f. Furniture's & Fixtures	1,550,000.00
g. IT Equipment	1,019,500.00

Prospective Bidders for VARIOUS PSYCHOSOCIAL REHABILITATION SUPPLIES & MATERIALS AND RICE should have experience in undertaking similar projects within the last two (2) years with an amount of at least 25% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Detailed Bid-Evaluation & Post-Qualification of the lowest-calculated bid shall be conducted, and;

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-bid Conference(s), Evaluation of Bids, Post Qualification and Award of Contract shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulation (IRR).

The Schedule of activities is listed, as follows

ACTIVITY	SCHEDULE/VENUE
ADVERTISEMENT / POSTING OF ITB	September 15, 2017(Friday)
1. ISSUANCE OF BID DOCUMENTS	Other Supplies(Various Psychosocial Rehabilitation Supplies & Materials) and RICE September 18, 2017 (Monday to Friday) 8:00AM to 4:00PM Procurement Section
2. PRE-BID CONFERENCE	September 25, 2017(Monday) 9:00 AM BAC Conference Room, BAC Office, NCMH Compound
3. SUBMISSION & OPENING OF BIDS	October 9, 2017(Monday) 9:00 AM BAC Conference Room, BAC Office, NCMH Compound

Bid Documents per Category will be available to prospective Bidders upon payment of a non-refundable amount as follows:

APPROVED BUDGET FOR THE CONTRACT	COST OF BIDDING DOCUMENTS	METHOD OF PAYMENT
500,000 and below	PHP 500.00	Cash/Manager's Check
More than 500,000 up to 1 Million	1,000.00	

More than 1 Million up to 5 Million	5,000.00	(Addressed to NCMH)
More than 5 Million up to 10 Million	10,000.00	
More than 10 Million up to 50 Million	25,000.00	
More than 50 Million up to 500 Million	50,000.00	
More than 500 Million	75,000.00	

The **NATIONAL CENTER FOR MENTAL HEALTH (NCMH)** reserves the right to accept or reject any Bid and annul the bidding process and reject all Bids at any time prior to issuance of contract without thereby incurring any liability to the affected Bidder or Bidders

Contact Person:

NAME	DESIGNATION
Mr. Jerry C. Rodriguez	Head, NCMH-BAC Secretariat

Designation: BAC Secretariat  
Office: Procurement Section, NCMH Compound  
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**Prepared By:**

**(SGD)JERRY C. RODRIGUEZ, MGM-ESP**  
Head, BAC Secretariat

**Recommending Approval:**

**(SGD)BERNADETTE T. SELUDO, MD, FPSMID, MPH**  
Chairperson, BAC for Foodstuffs &  
Other/Office Supplies

Approved By:

**(SGD)BERNARDINO A. VICENTE, MD, FPPA, MHA, CESO IV**  
Medical Center Chief II